



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**MINUTES**

**Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, February 18, 2025 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Guillermo Perez - Present  
Director Melissa Carlin - Present  
Director Alan Davis - Present  
Board Vice Chair Taffy Brock - Present  
Board Chair Terry Tincher - Present  
Michael Pollack, General Manager - Present  
Evelyn Aguilar, Board Secretary - Present

**Note:** This meeting was recorded by the District

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of January 21, 2025
- b. Regular Board Meeting Minutes and Warrants of January 21, 2025

**Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of January 21, 2025 and (b.) Regular Board Meeting Minutes and Warrants of January 21, 2025 made by Director Carlin and 2<sup>nd</sup> by Director Davis**

**Director Perez - Aye  
Director Carlin - Aye  
Director Davis - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye**

- 2. Warrants – None
- 3. Awards of Contracts – None

**NEW BUSINESS**

- 1. Discussion/Action:           **Resolution 2025-01: Change of Authorizing Officer on CWD Chase Credit Card Account (Currently former Board Chair Sarah Wargo)**

**Motion to accept Resolution 2025-01: Change of Authorizing Officer on CWD Chase Credit Card Account, removing Sarah Wargo and adding Terry Tincher as Authorizing Officer made by Director Davis and 2<sup>nd</sup> by Director Carlin**

**Director Perez - Aye  
Director Carlin - Aye  
Director Davis - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye**

- 1. Discussion/Action:           **Resolution 2025-02: Removal & Revision of Authorized Signers**
  - Since Guillermo Perez is an alternate on the Finance & Audit Committee, he will need to be added as a check signer on the District's bank accounts.

**Motion to accept Resolution 2025-02: Removal & Revision of Authorized Signers, removing Sarah Wargo and adding Guillermo Perez as Authorized Signer made by Director Davis and 2<sup>nd</sup> by Board Vice Chair Brock**

**Director Perez - Aye  
Director Carlin - Aye  
Director Davis - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye**

**OLD BUSINESS**

- 1. Discussion/Updates:       **Discussion/Updates with SGPWA Director(s) regarding various matters**
  - SGPWA Director Sarah Wargo was present and shared the following updates:
    - The heli-hydrants project is moving forward.

- A resolution was passed, expressing support for President Trump's and Governor Newsom's plans to supply water to Southern California from the north.
- SGPWA Director Wargo shared that she is on the Conservation Committee and will be going to Cabazon Elementary School to teach kids about water conservation.

**2. Discussion/Action: Community Involvement**

- Nothing to discuss.

**UPDATES**

**1. Update: CWD Operations Report  
(by GM Pollack)**

- The heli-hydrant project has begun. Excavation and hot taps were completed at both sites. There will be at least a 3-week lead time on the tanks.
- The Arc Wave on Well #5 was completed and successful. An additional 40' was installed, which increased the demand of the motor. Adjustments are being made at the cost of the contractor.
- A generator for Well #1 is estimated at \$287k, per Quinn Cat. The District is looking into Grant Funding for this item.
- A generator for the office is being researched. As an alternate option, a backup battery with 48-hour run time and 3-hour recharge time is estimated at about \$8k.
- A meeting was held on 01/29 with members of SGPWA, RivCo, CalFire, and GMs from various agencies to discuss: a ribbon-cutting event for the heli-hydrants, including a memorial for fallen firefighters and loss of life from fires in Cabazon; the importance of heli-hydrants; proper fire hydrant maintenance; and regulations for generators (including potential exceptions during power outages).
- A meeting with a representative from the Arrowhead bottling plant was held to discuss possibly reconnecting the service by the District. There were discussions of fees, current usage, and potentially relocating the meter and extending the main line.
- The District is currently paying about \$4.1k for accounting services. A quote for \$2.9k was received from another firm. This will be looked into in more detail following the fiscal year.
- The GM and staff are looking into possibly trading in the 2022 Ford F-250 for a smaller truck, since it isn't being used to its full potential.
- The building plans for the Well #2 site have been received, but the building company was recently bought out. This project is delayed during the transition period of the company. A quote for the concrete came out to \$49k, and \$36k is still owed for the building.

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**GENERAL MANAGER/BOARD COMMENTS**

**1. Future Agenda Items**

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
  - Suggested agenda items from Management.
  - Suggested agenda items from Board Members.
- Director Davis suggested looking into raising the compensation amount for Board Services.

## 2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

- GM Pollack shared that preparation for the Rate Study has begun.

## 3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

## MISCELLANEOUS

### 1. Future Board Items/Next Board Meeting Date(s)

- a. 03/03/2025 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- b. 03/17/2025 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- c. 03/18/2025 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- d. 03/18/2025 (Tuesday) at 6:00 PM: Regular Board Meeting
- e. 03/26/2025 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- f. 04/10/2025 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- g. TBD: Personnel Committee Meeting

## ADJOURNMENT

Motion to adjourn at 6:31 PM made by Director Perez and 2<sup>nd</sup> by Director Davis

Director Perez - Aye  
Director Carlin - Aye  
Director Davis - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye

Meeting adjourned at 6:31 PM on Tuesday, February 18, 2025



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**Terry Tincher, Board Chair  
Board of Directors  
Cabazon Water District**



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**Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District**

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*