



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**MINUTES**

**Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, January 16, 2024 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

**Director Melissa Carlin - Present**  
**Director Taffy Brock - Present**  
**Director Alan Davis - Present**  
**Director Terry Tincher - Present**  
**Director Sarah Wargo - Present**  
**Michael Pollack, General Manager - Present**  
**Evelyn Aguilar, Board Secretary - Present**

**Note: This meeting was recorded by the District**

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of December 12, 2023
- b. Regular Board Meeting Minutes and Warrants of December 12, 2023

**Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of December 12, 2023 and (b.) Regular Board Meeting Minutes and Warrants of December 12, 2023 made by Director Davis and 2<sup>nd</sup> by Director Tincher.**

**Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Wargo - Aye**

- 2. Warrants – None**
- 3. Awards of Contracts – None**

**UPDATES**

- 1. Update: CWD Operations Report (by GM Pollack)**
  - GM Pollack had a presentation at the SGPWA board meeting discussing the successful Isolation Valve project and Gap Funding.
  - Additional potential grant-funded projects have been submitted to the ARPA team.
  - The order for the Bonita Vault has been submitted to OldCastle Precast and additional materials have been ordered.
  - Some sites need to be caught up on sampling. The bottles have been received.
  - 50100 Main St. was purchased in 2005 for \$200,000, but according to the Board, the purchase by CWD was much more recent.
  - GM Pollack will be on a panel for a discussion by Riverside County regarding aging infrastructure in water agencies.

**OLD BUSINESS**

- 1. Discussion: Discussion/Updates with SGPWA Director(s) regarding various matters**
  - SGPWA Director Ron Duncan said that he would be interested in attending the tour of District sites with the Board (to be discussed later in this meeting). He also said that the SGPWA Board of Directors was reorganized with Mickey Valdivia as President, Chander Letulle as Vice President, Robert Ybarra as Treasurer, and Kevin Walton as Secretary.
- 2. Discussion/Action: Community Involvement**
  - The next MAC meeting will be held on 02/08/24.
  - GM Pollack said he would get in touch with the Community Center to find out about any upcoming events.

**NEW BUSINESS**

- 1. Discussion/Action: Schedule a "Field Trip" with GM and Board of Directors to visit District well and tank sites**

- This tour is expected to take 2-3 hours. The details will be planned out at the next regular board meeting.

**Motion to tour the District sites on 02/22/2024 at 2:00 PM made by Director Tincher and 2<sup>nd</sup> by Director Brock.**

Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Wargo - Aye

- 2. Discussion/Action: Resolution 2024-01: Removal & Revision of Authorized Signers on District Bank Accounts**

**Motion to approve Resolution 2024-01, removing Alan Davis and Diana Morris and adding Melissa Carlin as authorized signers on the District accounts made by Director Tincher and 2<sup>nd</sup> by Director Brock.**

Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Wargo - Aye

### **PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

### **GENERAL MANAGER/BOARD COMMENTS**

- 1. Future Agenda Items**

**The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.**

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

- Transfer of funds from District's General account to CA CLASS.

- 2. Management Comments**

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

- GM Pollack will have an update on the aging infrastructure discussion at the next regular Board meeting.

**3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

- a. 01/22/2024 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- b. 01/24/2024 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- c. 02/05/2024 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- d. 02/08/2024 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- e. 02/20/2024 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- f. 02/20/2024 (Tuesday) at 6:00 PM: Regular Board Meeting
- g. TBD: Community Action Committee at the Cabazon Library
- h. TBD: Personnel Committee Meeting

**ADJOURNMENT**

Motion to adjourn at 6:25 PM made by Director Tincher and 2<sup>nd</sup> by Director Brock.

Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Wargo - Aye

Meeting adjourned at 6:26 PM on Tuesday, January 16, 2024



Terry Tincher, Vice Board Chair  
Board of Directors  
Cabazon Water District



Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*