



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:
Tuesday, September 19, 2023 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Taffy Brock - Present
Director Terry Tincher - Present
Director Diana Morris - Present
Director Alan Davis - Present
Director Sarah Wargo - Present
Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present
Roger Crawford, Legal Representative - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of August 15, 2023
- b. Regular Board Meeting Minutes and Warrants of August 15, 2023
- c. Special Board Meeting Minutes of August 21, 2023

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of August 15, 2023, (b.) Regular Board Meeting Minutes and Warrants of August 15, 2023, and (c.) Special Board Meeting Minutes of August 21, 2023 made by Director Tincher and 2nd by Director Davis

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: **CWD Operations Report
(by GM Pollack)**

- Enersponse has a program that provides rebates for using less electricity during specific events between 4-9 PM. This item was discussed more thoroughly later in the meeting.
- Insurance claims adjusters are in the process of issuing checks for the stolen/damaged tools and trucks.
- Well #4 is in the process of being restored.
- The reservoir recoating is complete. Logos will be added to reservoirs #1 and #4.
- Esperanza Waterline Improvement is a grant-funded project that is still in the approval process.
- Someone broke into the back parking lot and drilled a hole in the Ford F-250 gas tank.
- New security features were installed in the back parking lot.

NEW BUSINESS

1. Discussion/Action: **Report of the Audited Financial Statements for FY 2022/2023 as presented
by C.J. Brown & Company**

- Jonathan Abadesco of C.J. Brown & Company presented the FY 22/23 audit, and addressed some significant changes from the previous year. Some of these change included an increase in revenue due to increased water sales, property taxes, and investment earnings, a decrease in operating expenses due to less general & administrative expenses, an increase in capital contributions due to some large projects that the District completed during the year, and an increase in liabilities due to money owed to SGPWA for the GAP Funding.

OLD BUSINESS

1. Discussion: **Discussion/Updates with SGPWA Director(s) regarding various matters**

- There were no SGPWA representatives present.

*At this point, the agenda was rearranged to move public comments and closed session to the end of the meeting, after all of the open session items were addressed. It was also mentioned that the previously requested agenda item: "Community Involvement" was inadvertently not placed on the agenda.

Motion to add the missed agenda item: "Community Involvement" to the agenda made by Director Tincher and 2nd by Director Davis

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

NEW BUSINESS (continued)

2. Discussion/Action: Enersponse Demand Response Program

- GM Pollack informed the Board that Enersponse has a demand response program that would provide rebates to the District for using less electricity when an "event" is called during grid instability. Participation is optional.

Motion to approve enrolling in the Enersponse Demand Response program made by Director Morris and 2nd by Director Tincher

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

3. Discussion/Action: Authorization to Transfer \$165,000 for RCAC Loan to CA CLASS Account Upon Receipt of Funds

- GM Pollack explained that the RCAC loan of \$165,000 is for the restoration of Well #4. This loan is in the final stages of being set up.

Motion to approve the transfer of \$165,000 from the RCAC loan to the CA CLASS account upon receipt of funds, until the funds are needed for Well #4 made by Director Davis and 2nd by Director Tincher

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

4. Discussion/Action: FY 23/24 Budget Amendment – Increase "T2, T3, & T4 Recoating" from \$13,348 to \$473,521

- This amendment is to correct an oversight that was made when the budget was approved.

Motion to amend the FY 23/24 Budget by increasing "T2, T3, & T4 Recoating" from \$13,348 to \$473,521 made by Director Tincher and 2nd by Director Morris

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye**

5. Discussion/Action: Community Involvement

- The Board discussed how the District could be more involved in community events. "Trunk or Treat" was brought up, but all of the Directors said they are not active enough on social media to increase community participation. GM Pollack said he would talk to the community center to find out what upcoming events they are having, and if/how the District can participate.
- Director Davis asked if this item could be a recurring agenda item.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- Melissa Carlin introduced herself as the new Director, beginning in December.
- A short break was taken at 6:40 PM, then the Board entered closed session.

CLOSED SESSION at 6:45 PM

- 1. Discussion/Action Public Employee Performance Evaluation (Government Code section 54957): (General Manager)**
- 2. Discussion/Action: Conference with Labor Negotiator – Unrepresented Employee (Government Code section 54957.6) Position: General Manager, Agency Designated Representative: Roger Crawford**

OPEN SESSION at 7:25 PM

NEW BUSINESS (continued)

- 1. Discussion/Action: Approval of Amendment to General Manager Employment Agreement**
 - Director Wargo shared that the Board discussed an Amendment to the GM's Employment Agreement, which would increase his salary and retirement benefits, retroactive to September 1.

Motion to approve the First Amendment to the General Manager Employment Agreement made by Director Tincher and 2nd by Director Morris

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye**

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- **Suggested agenda items from the Public.**
 - **Suggested agenda items from Management.**
 - **Suggested agenda items from Board Members.**
- **Community Involvement will be a recurring agenda item.**

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

- **GM Pollack said he would update the Board on the Reservoir logos at the next meeting.**

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- **The Board thanked GM Pollack for his job performance.**

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. 09/27/2023 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting**
- b. 10/02/2023 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting**
- c. 10/16/2023 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting**
- d. 10/17/2023 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting**
- e. 10/17/2023 (Tuesday) at 6:00 PM: Regular Board Meeting**
- f. 11/09/2023 (Thursday) at 6:00 PM: West Desert Municipal Advisory Committee (MAC) Meeting**
- g. 11/18/2023 (Saturday) at 10:00 AM: Community Action Committee at the Cabazon Library**

h. TBD: Personnel Committee Meeting

ADJOURNMENT

Motion to adjourn at 7:30 PM made by Director Tincher and 2nd by Director Morris

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye**

Meeting adjourned at 7:30 PM on Tuesday, September 19, 2023



**Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District**



**Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District**

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.