



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**MINUTES**

**Meeting Location:**  
14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**  
Tuesday, July 19, 2022 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Alan Davis - Present  
Director Terry Tincher - Present  
Director Diana Morris - Present  
Director Sarah Wargo - Present  
Director Robert Lynk - Present

Ellen Koumparis, Customer Accounts Lead - Present  
Evelyn Aguilar, Board Secretary – Present

**Note: This meeting was recorded by the District**

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. **Approval of:**
  - a. Finance and Audit Committee Meeting Minutes and Warrants of June 21, 2022
  - b. Regular Board Meeting Minutes and Warrants of June 21, 2022
  - c. Board Director Training Minutes of July 11, 2022
  - d. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19
2. **Warrants – None**
3. **Awards of Contracts – None**

**Motion to approve following consent calendar item(s)**

- a. Finance and Audit Committee Meeting Minutes and Warrants of June 21, 2022
- b. Regular Board Meeting Minutes and Warrants of June 21, 2022
- c. Board Director Training Minutes of July 11, 2022
- d. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

**made by Director Davis and 2<sup>nd</sup> by Director Tincher**

**Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye  
Director Lynk - Aye**

1. **Warrants – None**
2. **Awards of Contracts – None**

**OLD BUSINESS**

1. **Discussion/Action: Approval of ARPA Agreement, pending County of Riverside's acceptance of proposed edits, and subject to changes requested by Management and Legal**

➤ Ms. Aguilar explained that this funding is for the Broadway/Main cluster gate valves and preventative repairs on some tanks. Legal counsel reviewed the agreement and had two proposed edits. The edits were sent to the County for approval, but no response has been heard yet.

**Motion to approve the ARPA Agreement, pending County of Riverside's acceptance of proposed edits, and subject to changes requested by Management and Legal made by Director Wargo and 2<sup>nd</sup> by Director Tincher**

**Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye  
Director Lynk – Aye**

**NEW BUSINESS**

1. **Discussion/Action: Approval of Resolution 01-2022: Fixing water Standby Assessments for Fiscal Year 2022-2023**

➤ These fees go on each property every year. Notices were sent out to property owners to inform them of this.

**Motion to approve Resolution 01-2022: Fixing water Standby Assessments for Fiscal Year 2022-2023 made by Director Wargo and 2<sup>nd</sup> by Director Tincher**

Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye  
Director Lynk - Aye

**2. Discussion/Action: Approval to proceed with Water Rate Study - Last study was conducted in 2020**

- Director Lynk explained that with the cost of operations/payroll going up, a rate study may need to be conducted earlier to increase water rates.
- Director Wargo shared that the District is doing fiscally fine, according to recent financial reports. She shared that she did not feel that a rate study needs to be conducted so soon.
- Mrs. Koumparis chimed in that the tier system is very effective in preventing customers from using excessive amounts of water.
- The rest of the board agreed with Director Wargo.

**\*This item was dropped.**

#### **UPDATES**

**1. Update: San Gorgonio Pass Regional Water Alliance Update  
(by Director Morris and Director Davis)**

- No update. The next meeting is July 27.

**2. Update: Community Action Committee Update  
(by Director Morris and Director Davis)**

- Director Morris and Director Davis explained that there hasn't been much of an update. They said there should be an engineering report by the next CAC meeting.
- They said that there were tests on the soil, and it was decided that septic tanks/seepage pits would be used.
- The next meeting is August 9.

**3. Update: CWD Operations Report  
(by District Staff)**

- Mrs. Koumparis shared the operations report from the past month:
  - Existing Projects:
    - Broadway/Main valves
    - Service on Riza
    - Service on Bonita
    - Fire Flow for Chick-Fil-A
  - Completed Projects:
    - Waiting on payment for some services. Approximately \$50,000 incoming.
    - 5 services were completed.
    - Well #1 and Tank #1 are back online.
    - SCADA antenna was fixed by Tesco.

- A few call-outs happened over the weekends.
  - Unit #002 and Unit #003 both need to be serviced.
  - Due to difficulty with supply & demand, the District is looking at other parts vendors.
  - The District will need a water interconnection, according to new laws.
- The Board mentioned that the interconnection requirements would need to be placed on the agenda for the next board meeting.

**OLD BUSINESS**

**2. Discussion/Action: Unit #001 – Purchase used engine or sell for scraps?  
(by the Board)**

- Mrs. Koumparis shared that 2 rough estimates were received for the repair of Unit #001. One was for ~\$11,000, the other was for ~\$21,000. The board agreed that the vehicle should be sold instead of repaired.

**Motion to send Unit #001 to auction made by Director Tincher and 2<sup>nd</sup> by Director Wargo**

Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye  
Director Lynk - Aye

**3. Discussion/Action: CSDA 2022 Annual Conference & Exhibitor Showcase  
(by the Board)**

- The Board looked over the workshops and decided that this conference would not be necessary.

\*This item was dropped.

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**CLOSED SESSION 6:37 PM**

**1. Discussion/Action: District Personnel**

**OPEN SESSION 7:01 PM**

**Discussion/Action: Public report of Action Taken in Closed Session**

- No reportable actions were taken during closed session.

## GENERAL MANAGER/BOARD COMMENTS

### 1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
  - Suggested agenda items from Management.
- Ms. Aguilar stated that the Nationwide pension plan needs to be restated by the end of the month, so a special board meeting would need to be held. It will be held on July 26, at 6:00 PM.
- Suggested agenda items from Board Members.
- Interconnection requirements.
- Meter Replacements & Other Capital.

### 2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

- Director Tincher was added to the District's bank account. The process will take a couple days to finalize.

### 3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- If Director Lynk is unavailable, Director Wargo will be the next contact for District personnel.
- Director Davis stated that he may be absent at the next board meeting, since he'll be out of town.

## MISCELLANEOUS

### 1. Future Board Items/Next Board Meeting Date(s)

- a. Special Board Meeting – Tuesday, July 26, 2022, 6:00 pm
- b. San Geronio Pass Regional Water Alliance Meeting – Wednesday, July 27, 2022, 5:00 pm
- c. Community Action Committee Meeting at the Community Center – Tuesday, August 9, 2022, 6:00 pm
- d. Finance & Audit Workshop – Tuesday, August 16, 2022, 5:00 pm
- e. Regular Board Meeting – Tuesday, August 16, 2022, 6:00 pm
- f. Personnel Committee – TBD


## ADJOURNMENT

Motion to adjourn at 7:08 PM made by Director Davis and 2<sup>nd</sup> by Director Tincher

Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye  
Director Lynk - Aye

Meeting adjourned at 7:08 PM on Tuesday, July 19, 2022

  
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Robert Lynk, Board Chair  
Board of Directors  
Cabazon Water District

  
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Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*