



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:
Tuesday, June 21, 2022 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Alan Davis - Present
Director Terry Tincher - Present
Director Diana Morris - Present
Director Sarah Wargo - Present
Director Robert Lynk – Absent for roll call – Joined at 6:55 PM

Ellen Koumparis, Customer Accounts Lead - Present
Evelyn Aguilar, Board Secretary - Present
Travis Romeyn, Krieger & Stewart (Engineering) – Present
Cindy Byerrum, Eide Bailly (Accounting) - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. **Approval of:**
 - a. Finance and Audit Committee Meeting Minutes and Warrants of May 24, 2022
 - b. Regular Board Meeting Minutes and Warrants of May 24, 2022
 - c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19
2. **Warrants – None**
3. **Awards of Contracts – None**

Motion to approve following consent calendar item(s)

- a. Finance and Audit Committee Meeting Minutes and Warrants of May 24, 2022
- b. Regular Board Meeting Minutes and Warrants of May 24, 2022
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

made by Director Davis and 2nd by Director Tincher.

**Director Davis - Aye
Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk - Absent**

1. **Warrants – None**
2. **Awards of Contracts – None**

OLD BUSINESS

1. **Discussion/Action: Review or Adoption of Proposed FY 22/23 Budget (by Cindy Byerrum)**

- Mrs. Byerrum shared updates from the previous month's proposed budget.
- The Board expressed that costs for certain payroll items were still uncertain. Mrs. Byerrum stated that the budget could be amended during the Fiscal Year.

Motion to approve the proposed FY 22/23 budget made by Director Tincher and 2nd by Director Davis.

**Director Davis - Aye
Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk – Absent**

NEW BUSINESS

1. **Discussion/Action: Proposition 1 Test Well project:**
 - **Authorization for Krieger & Stewart to prepare the bidding documents and the District to secure bids for the drilling of a temporary 1,200-foot deep exploratory well on an undeveloped property in northeastern Cabazon as part of the Prop 1-funded project**
 - **Acceptance of the CEQA Notice of Exemption document and authorization for Krieger & Stewart to sign and file the document on behalf of the District**

- **Authorization for the Board President to sign the Right of Entry agreement with property owner William Estanislau to access his property for the drilling of the exploratory well**

➤ Mr. Romeyn gave a brief overview of the test well project: A test well would be drilled onto the property owned by Mr. Estanislau, and if the results are good, a permanent well will be installed.

Motion to authorize for Krieger & Stewart to prepare bidding documents and secure bids for the test well, accept the CEQA Notice of Exemption document for Krieger & Stewart to sign and file on behalf of the District, and authorize the Board President to sign the Right of Entry agreement with William Estanislau to access his property for the test well made by Director Tincher and 2nd by Director Davis.

**Director Davis - Aye
Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk - Absent**

2. Discussion/Action: Authorization for the District to submit funding applications for Proposition 1 Round 2 IRWM Implementation Grant funding for the following projects:

- **Waterline replacement in the Jensen area on Esperanza Avenue between Elm Street and Lemon Street in the amount of \$500,000**
- **Waterline replacement in the Jensen area on Esperanza Avenue between Lemon Street and Lime Street in the amount of \$350,000**

- Mr. Romeyn explained that there is a second round of Prop. 1 IRWM grant funding. Since the funding is to be split between the agencies in the IRWM group, the proposed projects for Cabazon were split into 2 projects to increase the chance of having the project(s) accepted.
- The proposed project would be to replace the current 4" waterline to an 8" waterline, which would act as a "backbone" for the Jensen area.
- Mr. Romeyn also shared that the SGPWA had expressed that the Gap Funding intended for Round 1 of funding could possibly be extended, if needed for these projects.

Motion to Authorize the District to submit funding applications for Proposition 1 Round 2 IRWM Implementation Grant funding for waterline replacement in the Jensen area on Esperanza from Elm St. to Lemon St. for the amount of \$500,000, and Lemon St. to Lime St. for the amount of \$350,000 made by Director Davis and 2nd by Director Tincher.

**Director Davis - Aye
Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk - Absent**

**3. Discussion/Action: Customer Concern: High Water Bill – Dolores Ave.
(by Banesa Torres & Marquice Washington)**

- Mrs. Koumparis shared that this issue had been resolved prior to the Board meeting.

UPDATES

**1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Morris and Director Davis)**

- Nothing to report.

**2. Update: Community Action Committee Update
(By Director Morris and Director Davis)**

- The CAC meeting was at 3:00 PM. Victor Diaz had mentioned possibly tapping into an existing line leading to the Arrowhead plant. There is a meeting at the Arrowhead plant to discuss this on 06/29/22 at 10:00 AM.
- Mr. Diaz's team reached out to the 80 landowners on Bonita in the project area. 18 did not respond. 75% of those who did respond seemed interested in the development, according to Mr. Diaz.
- Full costs of the project cannot be determined until after the Arrowhead meeting.
- According to a property owner, Morongo stated that they would allow connections to their sewer.
- The Board expressed that this project will probably need to go to legal counsel before any action is taken.
- The next CAC meeting is scheduled to be held on July 12, at 6:00 PM at the Community Center.

**3. Update: CWD Operations Report
(by District Staff)**

- On 05/26/22, staff attended a Drought Preparedness Class.
- On 06/01/22, there was a meeting with the owner of the Dinosaurs regarding meter relocation.
- On 06/01/22, an insurance reimbursement was received for the Well #2 damages last July for the amount of \$16,033.
- On 06/02/22, there was an inspection on the Tesla battery system at Well #2. The few concerns are being addressed.
- On 06/14/22, there was a meeting with engineering regarding the Isolation Valve project plans.
- On 06/20/22, a leak on Broadway/Carmen was repaired.
- SGPWA will be posting a billboard about water conservation. Cabazon Water District's seal will be included on it.
- Tank #1 passed Bac-Ts. There is some other testing that is being processed.

OLD BUSINESS (continued)

**2. Discussion/Action: Unit #001 – Purchase used engine or sell for scraps?
(by the Board)**

- There was no update since the previous month, since Toyota of Redlands had not provided a report on the issues of the vehicle.

This item was tabled, but directed District staff to look into other auto shops for quotes on the repairs.

**3. Discussion/Action: CSDA 2022 Annual Conference & Exhibitor Showcase
(by the Board)**

- The Board asked if any of the workshops would suffice for the Board training requirements. The Board Secretary did not know, but said she would look into it.
- This "early bird" pricing would still be available after the next Board Meeting.

This item was tabled until the next meeting.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- A short break was taken at 6:50 PM, then the Board entered into closed session immediately afterwards.
- Director Lynk arrived right before the closed session.

CLOSED SESSION at 7:00 PM

1. **Discussion/Action:** **Employee Contract/SEIU MOU**

OPEN SESSION 7:57 PM

Discussion/Action: **Public report of Action Taken in Closed Session**

- No reportable actions were taken during closed session.

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- **Suggested agenda items from the Public.**
 - **Suggested agenda items from Management.**
 - **Suggested agenda items from Board Members.**
- A closed session will be on the July meeting agenda.
 - An update regarding the Arrowhead meeting will be provided at the July Board Meeting.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Lynk asked the Board Secretary to reach out Riverside County about the ARPA funding, since there hasn't been any word since it's been approved.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Community Action Committee Meeting at Arrowhead plant – June 29, 2022, 10:00 am
- b. Board Director Training – July 11, 2022, at 8:00 am
- c. Community Action Committee Meeting at Community Center – July 12, 2022, 6:00 pm
- d. Finance & Audit Workshop – Tuesday – July 19, 2022, 5:00 pm
- e. Regular Board Meeting – Tuesday – July 19, 2022, 6:00 pm
- f. San Gorgonio Pass Regional Water Alliance Meeting – Wednesday, July 27, 2022, 5:00 pm
- g. Personnel Committee – TBD

ADJOURNMENT

Motion to adjourn at 8:09 pm made by Director Davis and 2nd by Director Tincher.

Director Davis - Aye
Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk - Aye

Meeting adjourned at 8:09 pm on Tuesday, June 21, 2022



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.