



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:

Tuesday, November 15, 2022 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Taffy Brock - Present
Director Terry Tincher - Present
Director Diana Morris - Present
Director Alan Davis - Present
Director Sarah Wargo - Absent

Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of October 18, 2022
- b. Regular Board Meeting Minutes and Warrants of October 18, 2022
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

Motion to approve following consent calendar items: (a) Finance and Audit Committee Meeting Minutes and Warrants of October 18, 2022, (b) Regular Board Meeting Minutes and Warrants of October 18, 2022, and (c) Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19 made by Director Tincher and 2nd by Director Brock

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Absent**

- 2. Warrants – None**
- 3. Awards of Contracts – None**

UPDATES

- 1. Update: CWD Operations Report
(by GM Pollack)**

- GM Pollack explained that preventative maintenance was performed on 7 out of 21 of the District's Clavals this year, and the rest will be done in the next 2 years. All sites will be maintained on a 3-year cycle.
- Well maintenance was performed on all of the District's Wells by Legend Pump.
- GM Pollack met with the SGPWA and CRWA. They will be reaching out to develop a leak audit throughout the system and research grant opportunities.
- The District has 22.25 miles of pipe, and will use the KANEW Model to replace segments of pipe over the next 40 years.
- 3 main leaks were repaired on Blanche, Broadway, and Bonita.
- The timing of the Wells' schedule was adjusted to prevent them from turning on during hours when Edison's Time of Use rates are higher.
- The Aged Receivables for customer's outstanding balances are now being tracked monthly. As of the end of October, the total outstanding balances was around \$86,000, with about \$33,000 of these balances having liens on the properties. Known expected revenue for new services during the current fiscal year is about \$42,000.

NEW BUSINESS

- 1. Discussion/Action: Award of Contract for Isolation Valve Improvement Project; Borden Excavating INC**

Motion to Award the Contract for the Isolation Valve Improvement Project to Borden Excavating INC made by Director Tincher and 2nd by Director Morris

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Absent**

2. Discussion/Action: Bonita Ave PRV Station Replacement Project

- GM Pollack explained that the PRV Station on Bonita is from the 1960s and needs to be upgraded. A quote for the vault from Old Castle is \$16,500, and a quote from Krieger & Stewart for their engineering services is \$19,700. Additional costs, such as piping, is expected to be around \$45,000. That would bring this project's total to under \$100,000.
- GM Pollack pointed out that \$225,000 of the budget is set aside for Well & Tank repairs, but the Tank repairs are covering by grant funding. He mentioned that since all of the money in this category is not expected to be used, he would like to redirect it to purchase a new truck to replace the District's 2000 GMC, which has over 300,000 miles. He said that he would be bringing this particular item up at a future Board Meeting.

***The Board tabled this item so that Director Wargo could be involved, since she is part of the Finance & Audit Committee.**

3. Discussion/Action: Proposal by Krieger & Stewart regarding the ARPA-funded Broadway/Main Cluster Valve Project

- Krieger & Stewart's proposal includes preparing contract documents, support services during the bidding phase and construction phase, record drawings, and closeout documents. The quote of \$20,000 was already budgeted in the grant agreement.

Motion to accept the proposal by Krieger & Stewart regarding the ARPA-funded Broadway/Main Cluster Valve Project made by Director Tincher and 2nd by Director Morris

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo – Absent

OLD BUSINESS

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
 - Suggested agenda items from Management.
 - Bonita PRV Station Replacement
 - Replacement vehicle for the 2000 GMC (Unit #003)
 - Suggested agenda items from Board Members.
 - Director Morris: Adjustment to frequency of CAC meetings and amount of required Directors.
2. Management Comments
- Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)
3. Board Member Comments
- Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)
- Director Morris shared that during every committee meeting that she attends, someone has something positive to say about GM Pollack.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)
- a. Finance & Audit Workshop – Tuesday, Dec. 13, 2022, 5:00 pm
 - b. Regular Board Meeting – Tuesday, Dec. 13, 2022, 6:00 pm
 - c. Collaborative Agencies Meeting at Beaumont Unified School District – Jan. 4, 2023 – 5:00 pm
 - d. San Geronio Pass Regional Water Alliance Meeting – Monday, Jan. 25, 2023, 5:00 pm
 - e. Community Water Systems Alliance Meeting – TBD – 2023
 - f. Community Action Committee Meeting – TBD – 2023
 - g. Personnel Committee – TBD


ADJOURNMENT

There was no roll call vote to adjourn, but it was the consensus of the Board to adjourn the meeting.

Meeting adjourned at 6:40 PM on Tuesday, November 15, 2022



Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.