



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**  
**MINUTES**

**Meeting Location:**  
14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**  
Tuesday, September 20, 2022 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Alan Davis - Present  
Director Terry Tincher - Present  
Director Diana Morris - Present  
Director Sarah Wargo - Present

Michael Pollack, General Manager - Present  
Evelyn Aguilar, Board Secretary - Present

**Note: This meeting was recorded by the District**

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of August 16, 2022

- b. Regular Board Meeting Minutes and Warrants of August 16, 2022
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

- 2. Warrants – None
- 3. Awards of Contracts – None

Motion to approve following consent calendar items: (a) Finance and Audit Committee Meeting Minutes and Warrants of August 16, 2022, (b) Regular Board Meeting Minutes and Warrants of August 16, 2022, and (c) reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19 made by Director Davis and 2<sup>nd</sup> by Director Tincher.

Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye

- 2. Warrants – None
- 3. Awards of Contracts – None

#### UPDATES

- 1. Update: **Community Action Committee Update  
(by Director Morris and Director Davis)**
  - The property owners are figuring out how to involve the community.
  - The location of the monthly CAC meetings may need to change from the community center.
- 2. Update: **CWD Operations Report  
(by GM Pollack)**
  - GM Pollack shared that in his 10 days of working, the whole staff has helped with his transition. He has explored the District sites to prioritize the needs, while being mindful of the budget.
  - A schedule for regular tank inspections has been set up.
  - Materials have been ordered to improve the appearance of infrastructure.
  - 30 meters a month will be ordered from Zenner. Older meters will be replaced with newer ones.

#### NEW BUSINESS

- 1. Discussion/Action: **Approval of County of Riverside ARPA Agreement – projects include Broadway/Main cluster gate valve and recoating of multiple tanks**
  - Ward Simmons from Best Best & Krieger was on the line to help with any questions. He stated that BBK did not have any major concerns with the Agreement.

Motion to approve the ARPA Agreement with the County of Riverside made by Director Davis and 2<sup>nd</sup> by Director Morris.

Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye

**Director Wargo - Aye**

2. **Discussion/Action:** Interview and select a community member for the Board of Director's vacant seat – Applicants: Taffy Brock and Curtis Bittner

➤ Taffy Brock and Curt Bittner were both interviewed for the vacant board position.

**Motion to appoint Taffy Brock as Board Director made by Director Morris and 2<sup>nd</sup> by Director Tincher.**

**Director Davis - No  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye**

➤ Taffy Brock took her Oath of Office. From this point on, she will be listed as a Director.

3. **Discussion/Action:** Reorganization of the CWD Board of Directors (Board Chair, Vice Chair, Ad Hoc Committees, etc.)

**Motion to appoint Sarah Wargo as Board Chair made by Director Tincher and 2<sup>nd</sup> by Director Morris.**

**Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye**

**Motion to appoint Alan Davis as Board Vice Chair made by Director Morris and 2<sup>nd</sup> by Director Tincher.**

**Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye**

**Finance and Audit Committee (Ad hoc): 2 Board members**

➤ Director Wargo and Director Tincher. Alternate: Director Morris.

**Personnel Committee (Ad hoc): 2 Board members**

➤ Director Tincher and Director Brock. Alternate: Wargo.

**Community Water System Alliance Committee (CWSA - Ad hoc): 2 Board members**

➤ Director Davis and Director Morris. Alternate: None.

**San Gorgonio Pass Regional Water Alliance Committee (SGPRWA - Ad hoc): 2 Board members**

➤ Director Morris and Director Brock. Alternate: None.

**Special Projects Committee (Ad hoc): 2 Board members**

- Director Wargo and Director Tincher. Alternate: Davis.

**Community Action Committee (CAC – Ad Hoc): 2 Board members**

- Director Davis and Director Morris. Alternate: Brock.

**Collaborative Agencies (Ad Hoc): 2 Board members**

- Director Morris and Director Wargo. Alternate: Davis.

- A break was taken from 6:44 PM – 6:53 PM.

**4. Discussion/Action: Close Trust Account and reopen a new one due to fraudulent activity**

- BAA Aguilar explained that there was fraudulent activity on the Trust account, and that Chase Bank recommended this account be closed and a new one be opened.

**Motion to close the District's Trust Account and reopen a new one made by Director Tincher and 2<sup>nd</sup> by Director Morris.**

**Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye**

- Director Morris also suggested to ask Chase to investigate who were the responsible parties for the fraud, since the amount was over \$3,000.

**OLD BUSINESS**

**1. Discussion/Action: Nationwide plan – Amendment to Eligibility Requirements**

- BAA Aguilar stated that the Nationwide plan cannot be amended to only include employees *upon Board approval*, but it can be amended to allow employees to be eligible after a certain amount of time.

**Motion to amend the Nationwide plan eligibility to allow employees to enroll after 60 days of employment made by Director Davis.**

**\*No second.**

**Motion to amend the Nationwide plan eligibility to allow employees to enroll after 90 days of employment made by Director Morris and 2<sup>nd</sup> by Director Davis.**

**Director Brock - Aye  
Director Davis - Aye**

Director Tincher - Aye  
Director Morris - Aye  
Director Wargo – Aye

### PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- Victoria Burke stated that she has concerns about the tiered rates. She also explained that lives on Peach St. and believes her meter is not being read each month, and said she has video evidence to prove it. She said that she would like her meter audited.
- Yaneli explained that she is Ms. Burke's landlord and lives on the same street. She said that she has grass that she waters regularly, but her bill is not nearly as high as Ms. Burke's.
- Victor Diaz introduced himself and gave a brief summary of what the CAC is and what their goal is. In short, the CAC represents property owners along Bonita Ave. from Olive to Elm, and would like to figure out a way for growth in the community. One main goal is to install water distribution lines in that area.
- Corrine Gutierrez stated that she is a part of the CAC as well. She also shared that she just purchased a lot on Peach St. and said that a lot of the neighbors claim that they do not believe their meters are being read, since their usage always increases from June-August.

### GENERAL MANAGER/BOARD COMMENTS

#### 1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Victoria Burke's concerns, as explained in Public Comments.
  - Suggested agenda items from Management.
  - Suggested agenda items from Board Members.
- Readdress the budget to adjust the salary section, and see about shifting some line items.
- Ford Fiesta being used for meter reading.

#### 2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

**3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- The rest of the Directors welcomed Taffy Brock to the Board.
- The Board thanked General Manager Pollack for his hard work.

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

- a. San Gorgonio Pass Regional Water Alliance Meeting – Wednesday, Sep. 28, 2022, 5:00 pm
- b. Community Action Committee Meeting. Location: TBD – Tuesday, Oct. 11, 2022, 6:00 pm
- c. Finance & Audit Workshop – Tuesday, Oct. 18, 2022, 5:00 pm
- d. Regular Board Meeting – Tuesday, Oct. 18, 2022, 6:00 pm
- e. Collaborative Agencies Meeting – November 2, 2022, 5:00 pm
- f. Personnel Committee – TBD

**ADJOURNMENT**

Motion to adjourn at 7:17 PM made by Director Morris and 2<sup>nd</sup> by Director Tincher.

Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye

Meeting adjourned at 7:17 PM on Tuesday, September 20, 2022



Sarah Wargo, Board Chair  
Board of Directors  
Cabazon Water District



Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

**ADA Compliance Issues**

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*