



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**MINUTES**

**Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, September 21, 2021 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

**Director Martin Sanderson – Absent for Roll Call – Joined at 6:13 PM**

**Director Diana Morris - Present**

**Director Terry Tincher - Present**

**Director Sarah Wargo - Present**

**Director Robert Lynk - Present**

**Calvin Louie, General Manager – Absent for Roll Call – Joined at 6:03 PM**

**Evelyn Aguilar, Board Secretary - Present**

**Steve Anderson, Best Best & Krieger Law Firm - Present**

**Chuck Krieger, Krieger & Stewart Engineering- Present**

**Note: This meeting was recorded by the District**

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of August 17, 2021
- b. Regular Board Meeting Minutes and Warrants of August 17, 2021

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of August 17, 2021, and (b.) Regular Board Meeting Minutes of August 17, 2021 made by Director Wargo and 2<sup>nd</sup> by Director Morris.

Director Sanderson - Absent

Director Morris - Aye

Director Tincher - Aye

Director Wargo - Aye

Director Lynk - Aye

- 2. Warrants – None
- 3. Awards of Contracts – None

**UPDATES**

1. Update: **San Gorgonio Pass Regional Water Alliance Update  
(Director Morris)**

- Director Morris stated that there was no meeting in August, and the September meeting was cancelled.

2. Update: **Manager's Operations Report (by GM Louie)**

- Since GM Louie was absent at the start of the meeting, this item was postponed until later in the meeting.

1. Discussion/Action: **Steve Thomas – Restore water pipeline & service connection  
(by GM Louie, Chairman Lynk, the Board, & Mr. Thomas)**

- In 2010, the Board agreed to disconnect Mr. Thomas' water line, with the promise of reconnecting it when he was going to build on the property. Mr. Anderson and Mr. Krieger both agreed that due to the location of the property, there are certain safety concerns regarding fire protection. Some concerns were voiced about the cost of restoring the pipeline. Mr. Anderson mentioned that there are cheaper ways to restore the pipeline, but Mr. Thomas would have to agree to them.

**\*There was no formal motion, but the Board gave a "head nod" to table this item until Mr. Thomas could discuss the options with the District's Legal and Engineering. There were no objections.**

2. Discussion/ Action: **Draft Contract for drilling of test well – Charles Ripps  
(by Chairman Lynk & the Board)**

- Mr. Ripps learned during a previous Board meeting that the District has been granted funding to drill a test well, and was looking for a property for this well. Mr. Ripps offered his property, which is on the southeast side of town, for the location of this test well. Mr. Krieger advised that USGS had suggested that the test well be drilled on the north side of town, due to a history of low yield and high nitrates in the southeast area. Mr. Ripps stated that his well has been tested, and has brought results of good quality and high yield. Mr. Anderson brought up Water Rights in Cabazon, and the complications that come with it if the District were to purchase this property.
- Mr. Krieger said he would like to discuss this further with Mr. Ripps.

**\*There was no formal motion, but the Board gave a "head nod" to table this item until Mr. Ripps could discuss his property and wells with Mr. Krieger. There were no objections.**

**3. Discussion/Action: Paul Oshideri – Address concerns with the Board  
(by Chairman Lynk & the Board)**

- Mr. Oshideri understands that there is funding that is possibly available to reimburse the District for arrearages accumulated by water customers between March 2020 and June 2021. He mentioned that he has several properties that he rents out, and that some of his tenants moved out with outstanding balances on their water bills. Due to the District's rules and regulations, this financial responsibility falls on him, as the property owner. He inquired if he could be reimbursed for the bill that he did pay, and the bills that are currently outstanding from his tenants. Mr. Anderson stated that it would be up to the State, but suggested that the Board Secretary inquire with the State if this was possible. Mr. Anderson advised Mr. Oshideri that the State is very strict with the terms on the reimbursements.
- Mr. Oshideri also asked when shut-offs due to non-payment would resume. Mr. Anderson said that the Governor's order is supposed to end September 30, but it is unknown whether or not it will be extended again.

**\*There was no formal motion, but it was agreed that the Board Secretary would contact DWR about Mr. Oshideri's concerns. There were no objections.**

**4. Discussion: Production Well #1 & #4 Rehabilitation Update (by Chuck Krieger)**

- Well #1 rehabilitation update: Mr. Krieger updated the Board on the Well #1 rehab. The pump motor had stopped working. Mr. Krieger stated that they do not know what caused it to stop, but it's possible it was from the CLA-VAL shutting, and causing a "water hammer" effect. Mr. Krieger brought up that there are a couple ways to possibly prevent this or similar issues from happening again, one being the installation of a rupture disc, and the other being the installation of a mid-stretch assembly.
- Legend provided the District with a quote. It included the repair of damages from this unforeseen issue, along with the installation of the mid-stretch assembly, and came out to be \$31,786. Director Wargo asked if Legend would possibly discount the cost of that, since it is a brand new pump, and the District has been a long time customer.
- The Board directed GM Louie to ask Keith Collier from Legend about discounting the cost.

**Motion to approve the \$31,786 quote from Legend for repairs to the damaged pump equipment, including the mid-stretch assembly made by Director Tincher and 2<sup>nd</sup> by Director Morris.**

**Director Sanderson - Aye  
Director Morris - Aye  
Director Tincher - Aye  
Director Wargo - Abstain  
Director Lynk - Aye**

- Well #4 rehabilitation: GM Louie stated that he has received quotes from Legend, Tess Electric, and Byrd Electric on the rehab of Well #4. These costs totaled about \$213,000. Mr. Krieger brought up the Prop 1 funding, and mentioned that some repairs of Well #4 are included in that funding. He also mentioned that with the State funding, the project would likely have to get competitive bids, so the quotes that the GM provided might not be exactly accurate. Mr. Krieger and GM Louie advised the Board that if the State funding were to be used for this repair, rather than if the District were to accept the quotes that have already been received, it would likely take longer for the Well #4 rehabilitation to be completed.

**3. Discussion/Action: Reservoir No. 1 – Recommendation of Acceptance of Contract Work (by Chuck Krieger)**

- Mr. Krieger explained that Simpson Sandblasting and Special Coatings has almost completed the work on Reservoir #1, but is waiting on the Well #1 work to be completed, so they can perform a final disinfection. K&S recommends that the District accept the contract work. Director Wargo inquired if K&S was certain that the work was actually almost complete, or if there was a possibility that issues similar to the one at Well #1 might occur. Mr. Krieger stated that the Reservoir #1 work has gone smoothly with little to no issues.

**Motion to accept the contract work by Simpson Sandblasting & Special Coatings made by Director Wargo and 2<sup>nd</sup> by Director Tincher.**

**Director Sanderson - Aye**

**Director Morris - Aye**

**Director Tincher - Aye**

**Director Wargo - Aye**

**Director Lynk – Aye**

- A break was taken from 7:33 PM until 7:44 PM.

**NEW BUSINESS**

**1. Discussion/Action: Sierra Martin – Mission St., Cabazon – Water Bill Concern (by the Martin and the Board)**

- Mrs. Martin pointed out that her water usage from the service period 06/14/21-07/14/21 was 5000 ft<sup>3</sup> of water, which is more than it has ever been. She stated that her household was home only 11 days of that month, so there was no way they used that much water. Director Lynk mentioned that it possibly could have been a leak or a running toilet. Mrs. Martin brought up that if there was an unknown leak, then it doesn't explain how the usage went back to normal the month after. She stated that she checked her "Ring camera", and saw no one stealing her water.
- Mrs. Martin suggested that one possibility is the meters are being "ghost read". GM Louie asserted that he receives a complaint every 4-6 months that the meters are not being read, and that those claims are inaccurate. Director Wargo and Director Morris stated that they have been reading about complaints from the community on Facebook, regarding their water bills. Director Wargo said could review the Ring camera footage with Mrs. Martin, to confirm whether or not her meter is being read each month.

**\*It was decided that Director Wargo and Mrs. Martin would review the Ring camera footage, to ensure that her water meter is being read each month. No objections were heard from the Board or the public.**

- \*Since the meeting would soon be going into closed session, the Board decided to hold the Public Comments at this time, rather than at the end of the meeting.

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- JoAnne Lamas stated that she also has concerns about her meter not being read. She stated that her and her husband asked the District staff to place a tag at their meter each time they read it, and that some months the tag is not there. Mrs. Lamas stated that each time the tag is not there, the read does not seem correct. She pointed out that most months, their usage is 1800-2000 ft3, but one month it was only 300 ft3. Mr. Lamas also stated that the meter box is filled with dirt each month, but Director Lynk pointed out that his meter box fills up with dirt within a week.

\*Lamas' concerns will be placed on the Agenda for the October regular Board meeting.

- 2. Discussion/Action: Isolation valve replacement project (by GM Louie and the Board)

\*This item was tabled, since there was more to be discussed with the city of Banning.

- There was a break taken from 8:37 PM until 8:50 PM.

**CLOSED SESSION at 8:50 PM**

- 1. Discussion/Action: CONFERENCE WITH LEGAL COUNSEL– Anticipated Litigation under Gov't Code, section 54956.9(d) (2 cases)
- 2. Discussion/Action: Conference with Labor Negotiators (Pursuant to Government Code section 54957.6)  
Agency Designated Representative      General Manager  
Labor Association:                              SEIU Local 721
- 3. Discussion/Action: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: (GM)

**OPEN SESSION at 10:40 PM**

- Discussion/Action: Public report of Action Taken in Closed Session

\*There were no reportable actions taken during the closed session.

**NEW BUSINESS**

- 4. Discussion/Action: Resolution 02-2021: Removal & Revision of Authorized Signers (by Board Secretary Aguilar and the Board)

Motion to approve Resolution 02-2021, with the inclusion of Terry Tincher as a check signer made by Director Wargo and 2<sup>nd</sup> by Director Morris.

Director Sanderson – Absent for this vote  
Director Morris - Aye  
Director Tincher - Aye  
Director Wargo - Aye  
Director Lynk - Aye

**5. Discussion/Action: Resolution 03-2021: Change of Authorizing Officer on CWD Chase Credit Card Account (by Board Secretary Aguilar and the Board)**

- Former Director Maxine Israel's is still listed as the authorizing officer for the District's credit card. Director Lynk recommended Director Wargo as the new authorizing officer.

**Motion to approve Resolution 03-2021, with the removal of Maxine Israel, and the addition of Director Sarah Wargo as the Authorizing Officer on the District's Chase credit card account made by Director Morris and 2<sup>nd</sup> by Director Tincher.**

**Director Sanderson - Aye  
Director Morris - Aye  
Director Tincher - Aye  
Director Wargo - Aye  
Director Lynk - Aye**

**6. Discussion/Action: Mitel MiCloud Connect Service Order (by Business Admin. Asst. Aguilar)**

- Ms. Aguilar stated that the District's current office phones will be obsolete by the end of October 2021. Accent, the District's IT team, has provided a quote to install new Mitel phones, which would save the District money after a few months.

**Motion to approve the Mitel Connect Service order made by Director Sanderson and 2<sup>nd</sup> by Director Wargo.**

**Director Sanderson - Aye  
Director Morris - Aye  
Director Tincher - Aye  
Director Wargo - Aye  
Director Lynk - Aye**

**GENERAL MANAGER/BOARD COMMENTS**

**1. Future Agenda Items**

**The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.**

- **Suggested agenda items from the Public.**
- **Lamas' meter reading concern will be placed on the October regular Board meeting Agenda.**
- **Suggested agenda items from Management.**
- **Suggested agenda items from Board Members.**

**2. Management Comments**

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

**3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- GM Louie shared his Manager report at this time, most of which was discussed throughout the meeting. The GM pointed out that CWD staff tested out a sodium hypochlorite deflector, in case of another rupture, and it seemed to work well.

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

- a. Finance & Audit Workshop – Tuesday – October 19, 2021, 5:00 pm
- b. Regular Board Meeting – Tuesday – October 19, 2021, 6:00 pm
- c. Personnel Committee – None

**ADJOURNMENT**

Motion to adjourn at 10:47 PM made by Director Morris and 2<sup>nd</sup> by Director Tincher.

\*There was no formal vote, but the Board agreed that the meeting was adjourned. No objections were heard.

Meeting adjourned at 10:47 PM on Tuesday, September 21, 2021



Robert Lynk, Board Chair  
Board of Directors  
Cabazon Water District



Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

**ADA Compliance Issues**

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*