



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230
Meeting Date:
April 17, 2018 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent
Steve Anderson, Best Best & Kriegler Law Firm - Absent
Joseph Ortiz, Best Best & Kriegler Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of March 20, 2018
- b. Regular Board Meeting Minutes and warrants of March 20, 2018

Motion to approve consent calendar item(s) (a) Finance and Audit Committee Meeting Minutes and warrants approved by the committee of March 20, 2018 and (b.) Regular Board Meeting Minutes and warrants of March 20, 2018 made by Director Israel and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

- 2. Warrants - None
- 3. Awards of Contracts - None

UPDATES

- 1. Update: San Gorgonio Pass Regional Water Alliance Update (by Director Israel)
- 2. Update: Manager's Operations Report (by General Manager Louie)

- I-10 Banning/Cabazon Bypass Meeting
- Bonita Service Lateral Leak Repair
- Well 5 Electrical Fuse Repair

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is listed on the agenda under Closed Session; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

CLOSED SESSION @ 18:18 hr. made by Director Lynk, 2nd by Director Israel.

(1) CONFERENCE WITH LABOR NEGOTIATORS.

Agency Representatives: (Calvin Louie, Ellie Lemus, Joe Ortiz)

Employee Organization: (SEIU)

OPEN SESSION @ 19:50 hr.

Report to the public of action taken by the Board, if any.

Nothing to report.

OLD BUSINESS

1. Discussion:

Sustainable Ground Water Update
(by General Manager Louie)

- 2nd SGPWA Meeting was held on April 12th. SGMA Group discussed future meeting rules and regulations, and it was the consensus that SGPWA Jeff Davis or his designee be the Lead Agency on behalf of the SGMA group in communicating with DWR.

2. Discussion/Action:

Staff report regarding a folding machine to pre-fold monthly water bills before mailing (in an effort to reduce expenses)
(by Director Wargo and Director Israel)

- No motion was made, but it was the consensus of the Board to drop this item from the agenda. The Board did not have any qualms about the folding expenses (it was more cost effective to continue with the District's current vendor).

3. Discussion/Action:

Staff report regarding waiving interest and penalty charges for customers on a payment arrangement plan due to substantial leaks on their side of the meter.

(by Director Lynk and Director Israel)

- No official motion was made, but it was the consensus of the Board to table this item until the May Board Meeting. GM Louie is to draft something and meet with Director Lynk before the May Board Meeting.

NEW BUSINESS

1. Discussion/Action:

NBS Proposal to Update User/Regulatory Fees for Water and Services
(by Business Manager Lemus)

Motion to table the NBS Proposal to Update User/Regulatory Fees for Water and Services until the May 15, 2018 Board Meeting made by Director Sanderson and 2nd by Director Lynk.

*Note: No roll call vote was made, but it was the consensus of the Board to table this item until the May 15, 2018 Board Meeting. No objections were voiced by either Board or Public.

PUBLIC COMMENTS

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specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- Finance & Audit Workshop – Tuesday – May 15, 2018, 5:00 pm
- Regular Board Meeting – Tuesday – May 15, 2018, 6:00 pm
- Personnel Committee – None
- San Geronimo Pass Regional Water Alliance – Alliance Meeting – April 25, 2018, 5:00 pm

ADJOURNMENT

Motion to adjourn at 20:29 hr. made by Director Lynk and 2nd by Director Sanderson.

*Note: No roll call vote was made, but it was the consensus of the Board to adjourn. No objections were voiced by either Board or Public.

Meeting adjourned at 20:29 hr. on Tuesday, April 17, 2018

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.