



Cabazon Water District

14618 Broadway Street • P.O. Box 297
Cabazon, CA 92230

BOARD MEETING PACKET

April 18, 2023

FAC Meeting at 5:00 pm
Regular Meeting at 6:00 pm



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Meeting Location:
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:
Tuesday, April 18, 2023 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail
2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

AGENDA

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:

Tuesday, April 18, 2023 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of March 21, 2023
- b. Regular Board Meeting Minutes and Warrants of March 21, 2023

2. Warrants – None

3. Awards of Contracts –

- a. Reservoirs No. 2, 3, & 4 Corrosion Repair/Prevention Project – J. Colon Coatings, Inc. (Per the March 21, 2023 Board Meeting)

UPDATES

1. Update: CWD Operations Report
(by GM Pollack)
2. Update: Community Water Systems Alliance (CWSA) Meeting
(by Director Davis)
3. Update: San Gorgonio Pass Regional Water Alliance (SGPRWA) Meeting
(by Director Brock)
4. Update: San Gorgonio Pass Water Agency (SGPWA) Meetings
(by Director Davis and Director Brock)

OLD BUSINESS

1. Discussion/Action: Community Water Systems Alliance (“CWSA”) – Vote to continue or stop participating with group
[TAB 1]

NEW BUSINESS

1. Discussion/Action: Recommendation of Acceptance of Contract Work for Isolation Valve Improvement Project performed by Borden Excavating, Inc.
[TAB 2]
2. Discussion/Action: Collaborative Agencies – Discussion of benefits and potential vote to continue or stop participating with group
[TAB 3]

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- b. 04/24/2023 & 05/08/2023 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- c. 04/26/2023 (Wednesday) at 8:30 AM: Community Water Systems Alliance Meeting
- d. 05/03/2023 (Wednesday) at 5:00 PM: Collaborative Agencies Meeting at Beaumont USD
- e. 05/13/2023 (Saturday) at 10:00 AM: Community Action Committee at the Cabazon Library
- f. 05/16/2023 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- g. 05/16/2023 (Tuesday) at 6:00 PM: Regular Board Meeting
- h. 05/24/2023 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- i. TBD: Personnel Committee Meeting

ADJOURNMENT

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Cabazon Water District Balance Sheet

As of March 31, 2023

		2023	
1	ASSETS		
2	Current Assets		
3	Checking/Savings	\$ 176,784	\$ 176,784 Chase
4	Accounts Receivable	189,059	822,823 LAIF
5	Local Agency Investment Fund (LAIF)	822,823	\$ 999,607 Cash & LAIF
6	Bank of New York Trustee Accounts	77,967	
7	Prepaid Expenses	51,612	
8	Inventory	109,315	
9	Total Current Assets	1,427,560	
10	Fixed Assets		
11	Total Fixed Assets	14,112,350	
12	Accumulated Depreciation	(6,663,221)	
13	Net Fixed Assets	7,449,129	
14	TOTAL ASSETS	\$ 8,876,689	
15	LIABILITIES & FUND BALANCE		
16	Liabilities		
17	Current Liabilities		
18	Accounts Payable	\$ 37,520	
19	Customer Deposits	8,796	
20	Current Portion DWR Loan	43,208	
21	Current Portion Zion's Bank Loan	87,077	
22	Current Portion 2022 Ford	12,590	
23	Developer Deposits	1,595	
24	Accrued Expenses	24,081	
25	Total Current Liabilities	494,036	
26	Long Term Liabilities		
27	DWR Loan Payable	153,019	
28	Ford Loan Payable	60,728	
29	RCEDA* Loan Payable	300,000	
30	Total Long Term Liabilities	513,748	
31	TOTAL LIABILITIES	1,007,783	
32	Total Fund Balance	7,868,906	
33	TOTAL LIABILITIES & FUND BALANCE	\$ 8,876,689	

*Riverside County Economic Development Agency (RCEDA)



Cabazon Water District
Budget to Actual
 For the Period Ended March 31, 2023

	A	B	C	D=B/C
	Mar-23	Current YTD	FY 22/23 Amended Budget	YTD 75%
1 REVENUES				
2 OPERATING INCOME				
3 Base Rate - Water Bills	\$ 47,989	\$ 417,288	\$ 563,300	74%
4 Commodity Sales	21,291	561,302	757,300	74%
5 Desert Hills Premium Outlet (DHPO) Contract	-	138,547	182,500	76%
6 DHPO Capacity Credit	-	(10,500)	(10,500)	100%
7 Fire Sales - Water Bills	349	3,753	5,600	67%
8 Fees & Charges	(323)	44,163	51,000	87%
9 Basic Facilities Fee	-	51,639	75,200	69%
10 Stand By Fees - Tax Revenue	-	86,735	105,900	82%
11 TOTAL OPERATING INCOME	69,307	1,292,926	1,730,300	75%
12 NON-OPERATING INCOME				
13 Property Taxes	216	48,541	86,700	56%
14 Cell Tower Lease Income	5,450	27,250	26,600	102%
15 Miscellaneous Non-Operating Income	1,564	5,778	-	N/A
16 Interest Income	791	14,404	7,600	190%
17 Prior Year Grant Revenue	-	75,584	-	N/A
18 TOTAL NON-OPERATING INCOME	8,021	171,556	120,900	142%
19 TOTAL REVENUES	77,327	1,464,482	1,851,200	79%
20 EXPENSES				
21 PAYROLL				
22 Directors Fees	1,200	11,500	25,000	46%
23 Management & Customer Service - As Amended	18,924	170,876	245,600	70%
24 Field Workers - As Amended	16,974	158,826	202,200	79%
25 Employee Benefits Expense - As Amended	17,184	121,075	155,300	78%
26 Payroll Taxes - As Amended	2,830	26,779	36,700	73%
27 TOTAL PAYROLL	57,112	489,056	664,800	74%
28 OPERATIONAL EXPENSES				
29 Facilities, Wells, Transmission & Distribution (T&D)				
30 Lab Fees	519	3,196	13,100	24%
31 Meter Testing & Repair	-	475	5,100	9%
32 Utilities - Wells	9,123	109,040	150,400	73%
33 Line R&M Materials - As Amended	6,091	54,305	75,600	72%
34 Well Maintenance	930	35,635	40,400	88%
35 Security	167	14,877	29,500	50%
36 Engineering Services - As Amended	163	12,898	40,000	32%
37 Facilities, Wells, T&D - Other	7,643	25,284	16,600	152%
38 Total Facilities, Wells, T&D	24,636	255,710	370,700	69%
39 Office Expenses				
40 Utilities - Office	2,466	24,901	36,800	68%
41 Water Billing System	-	2,605	2,400	109%
42 Supplies & Equipment	366	4,252	13,200	32%



Cabazon Water District
Budget to Actual
 For the Period Ended March 31, 2023

				FY 22/23	
		Mar-23	Current YTD	Amended Budget	YTD 75%
43	Copier & Supplies	\$ 545	\$ 4,122	\$ 5,500	75%
44	Dues & Subscriptions	15	2,074	2,500	83%
45	Postage	707	7,447	10,600	70%
46	Printing & Publications	-	292	600	49%
47	Computer Services	2,481	24,906	38,400	65%
48	Air Conditioning Servicing	453	4,077	5,500	74%
49	Community Water Systems Alliance (CWSA)	625	875	3,000	29%
50	Office Expenses - Other	-	752	2,100	36%
51	Total Office Expenses	7,658	76,302	120,600	63%
52	Support Services				
53	Financial Audit	-	8,984	24,700	36%
54	Accounting	3,597	32,648	42,000	78%
55	Legal Services	-	8,615	63,500	14%
56	Payroll/Bank Service Charge	396	4,219	5,500	77%
57	Website Support - As Amended	75	675	900	75%
58	Insurance	-	28,265	37,500	75%
59	Total Support Services	4,069	83,405	174,100	48%
60	Training/Travel	-	3,812	10,500	36%
61	Other Fees/State Water Resource Control Board	-	8,230	9,700	85%
62	Service Tools & Equipment				
63	Shop Supplies and Small Tools	-	6,554	6,300	104%
64	Vehicle Fuel - As Amended	1,698	5,596	13,050	43%
65	Employee Uniforms	-	780	1,100	71%
66	Safety	305	2,311	1,800	128%
67	Tractor Expenses/ Maintenance	86	1,407	3,900	36%
68	Equipment Rental	-	6,038	9,000	67%
69	Service Trucks - Repair & Maintenance	398	9,738	13,800	71%
70	Water Operations On-Call Phones	345	3,453	3,800	91%
71	Total Service Tools & Equipment	2,833	35,876	52,750	68%
72	NON-OPERATING EXPENSES				
73	Loan Interest & Processing Fee	828	8,844	12,600	70%
74	Bad Debt Expense	-	-	1,300	0%
75	Miscellaneous	-	-	1,500	0%
76	TOTAL NON-OPERATING EXPENSES	828	8,844	15,400	57%
77	TOTAL EXPENSES	97,136	961,234	1,418,550	68%
78	INCOME BEFORE CAPITAL & GSA	(19,809)	503,248	432,650	116%
79	Capital Projects - Reserve Funded	(1,840)	(22,819)	(285,000)	8%
80	Debt Service - Principal	(44,237)	(118,344)	(144,000)	82%
81	NET INCOME / (LOSS)	\$ (65,885)	\$ 362,085	\$ (31,350)	



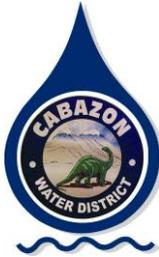
Cabazon Water District Capital Detail

For the Period Ended March 31, 2023

	A	B	C	D=B/C
	Mar-23	Current YTD	FY 22/23 Budget	YTD 75%
CAPITAL PROJECTS				
1 RESERVE FUNDED				
2 Well & Tank Repairs	\$ -	\$ (2,440)	\$ (225,000)	1%
3 Customer Shut-Off Valves	-	(3,539)	(40,000)	9%
4 Meter Replacement	(1,840)	(16,840)	(20,000)	84%
5 TOTAL RESERVE FUNDED PROJECTS	(1,840)	(22,819)	(285,000)	8%
6 GRANT FUNDED				
7 Department of Water Resources (DWR)				
8 Isolation Valves	(455,103)	(854,094)	(1,243,000)	69%
9 Grant Funding - DWR	-	12,518	1,243,000	1%
10 State Water Resource Control Board (SWRCB)				
11 Groundwater Well Improvements	(1,328)	(8,233)	(499,000)	2%
12 Grant Funding - SWRCB	-	5,601	499,000	1%
13 American Rescue Plan Act (ARPA)				
14 Broadway & Main St. Gate Valve	(3,519)	(14,765)	(100,000)	15%
15 T2, T3, & T4 Recoating	(8,708)	(10,310)	(500,000)	2%
16 NET GRANT FUNDED PROJECTS	(468,658)	(869,283)	-	0%
17 TOTAL NET COST OF CAPITAL PROJECTS	\$ (470,498)	\$ (892,102)	\$ (285,000)	

Total Project Activity Summary

	Expenses	Funding Received	Total Receivable
Isolation Valves Project			
Total Budget	\$ 1,243,000	\$ 1,243,000	
Isolation Valves - FY 22	(33,118)	33,118	-
Isolation Valves - FY 23	(854,094)	12,518	841,576
Total	\$ (887,211)	\$ 45,635	\$ 841,576
Groundwater Well Improvement Project			
Total Budget	\$ 499,000	\$ 499,000	
Groundwater Well Improvements - FY 22	(42,466)	42,466	-
Groundwater Well Improvements - FY 23	(8,233)	5,601	2,632
Total	\$ (50,699)	\$ 48,067	\$ 2,632
ARPA Funded Projects			
Total Budget	\$ 600,000	\$ 600,000	
Broadway & Main St. Gate Valve - FY 23	(14,765)	-	14,765
T2, T3, & T4 Recoating - FY 23	(10,310)	-	10,310
Total	\$ (25,075)	\$ -	\$ 25,075



Cabazon Water District
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FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:

Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:

Tuesday, March 21, 2023 – 5:00 PM

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ROLL CALL

Director Terry Tincher - Present
Director Sarah Wargo - Present
Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

*Note: This meeting was recorded by the District

FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail

2. Finance & Audit Committee District Payables Review and Approval/Signing

Main Reports:

- Balance Sheet – depicts what the District owns and what the District owes.
- Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of the District fiscal year to date.
- Capital Detail – shows activity pertaining to Capital Projects.

Balance Sheet:

The District's combined Cash with Chase Bank and Local Agency Investment Fund (LAIF) balance was \$1,607,820 at month end. The District's total liabilities were approximately \$1,061,909 at month end.

Profit and Loss: - Year to date (YTD) is 67% of the year

8. Fees & Charges: This account includes penalty fees, fire flow tests, new account fees, incident fees, and returned check fees. YTD is trending over budget at 87% due to more penalty fees than anticipated.
14. Cell Tower Lease Income: This accounts for the monthly lease payment for use of District property for cell towers. YTD is trending over budget at 82% due to the implementation of a new cell tower location.
16. Interest Income: This account includes interest earnings in the District's LAIF and other investment accounts, and interest charged on overdue customer balances. YTD is over budget due to higher interest collected on customer bills than anticipated and higher interest returns on the BNY Reserve Fund, BNY Repayment Fund and LAIF.
19. Total Revenues: This section is at 75% YTD.
27. Total Payroll: This section is at 65% YTD.
30. Lab Fees: This account includes the costs of lab fees and water quality testing. Expenses will vary depending on timing of receipt of bills.
37. Facilities, Wells, T&D – Other: This account includes the generator service contract expenses, site landscaping & maintenance, chlorinators, and SCADA. YTD is trending over budget at 96% due to a \$4K payment for Tank #3 altitude valve repairs and \$5.9K payment for Almond Vault preventative maintenance.
41. Water Billing System: This account includes the annual water billing system maintenance costs. YTD is over budget due to billing system subscription paid through year end and price increase for new subscription beginning in May and will remain as such until fiscal year end.
42. Supplies & Equipment: This account includes the supply and equipment purchases for the District office. YTD expenses will vary depending on timing of purchases.
49. Community Water System Alliance: This account includes the monthly membership fees for the Water System Alliance. YTD is at 8% of budget due to the timing of expenses.
53. Financial Audit: This account includes the costs for the annual financial audit. YTD is trending under budget at 36% due to the timing of audit services.
55. Legal Services: This account includes the costs of legal services for the District. YTD will vary depending upon the requirement and timing of legal services.
63. Shop Supplies & Small Tools: This account includes various shop supply and small tool purchases. YTD is over budget due to timing of purchases.
64. Vehicle Fuel: This account includes fuel costs for District vehicles. YTD is trending below budget at 30% due to less backhoe fuel purchases and one less truck due to the sale of the 2009 Toyota Tundra.
66. Safety: This account includes safety equipment purchases. YTD is over budget due to a \$1.3K purchase for three eye wash stations in December.
68. Equipment Rental: This account includes equipment rental expenses incurred by the District. YTD is in line with budget.

77. Total Expenses: Total Expenses is at 61% YTD.

As of March 28th, the fiscal year-to-date net income is \$28,011.

Capital Detail:

2. Well & Tank Repair: This account includes activity for the Bonita Vault Rehabilitation project.

3. Customer Shut-Off Valves: This account is for installation of customer shut-off valves. Total project cost is estimated at \$120K spread over the next three years.

4. Meter Replacement: This account is for the Water Meter Replacement Program. YTD is at 74% of budget.

8. Isolation Valves: Includes the Isolation Valves project which is expected to be 100% grant funded. Cash flow relating to grant receipts to be supported by San Geronio Pass Water Agency (SGPWA) Gap Funding. YTD is at 32%.

11. Groundwater Well Improvements: Includes the Groundwater Well Improvements project, expected to be 100% grant funded. Cash flow relating to grant receipts to be supported by SGPWA Gap Funding. YTD is at 1%.

14. Broadway & Main St. Gate Valve: Includes the Broadway & Main Gate Valve, anticipated to be 100% grant funded. YTD is at 10%.

15. T2, T3, & T4 Recoating: Includes Tank Recoating for T1, T2 & T4, anticipated to be 100% grant funded. YTD is at 0%.

The District is awaiting \$398,883 in grant reimbursements for the funded projects as of the month end.

GM Pollack gave a brief summary of his recommendation to obtain a loan from RCAC for the rehab of Well #4 (Item 3 of the regular agenda). He explained that a grant would take too long, and he would like to maintain a balance in the District's reserves.

PUBLIC COMMENT

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ADJOURNMENT

Meeting adjourned at 5:27 PM on Tuesday, March 21, 2023.

Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

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**REGULAR BOARD MEETING
MINUTES**

Meeting Location:

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Teleconference:

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Email: info@cabazonwater.org

Meeting Date:

Tuesday, March 21, 2023 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Taffy Brock - Present
Director Terry Tincher - Present
Director Diana Morris - Absent
Director Alan Davis - Present
Director Sarah Wargo - Present
Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

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1. Approval of:

March 21, 2023 Regular Board Meeting Minutes

- a. Finance and Audit Committee Meeting Minutes and Warrants of February 21, 2023
- b. Regular Board Meeting Minutes and Warrants of February 21, 2023

Motion to approve consent calendar items (a) Finance and Audit Committee Meeting Minutes and Warrants of February 21, 2023, and (b) Regular Board Meeting Minutes and Warrants of February 21, 2023 made by Director Davis and 2nd by Director Brock

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Absent
Director Davis - Aye
Director Wargo - Abstain**

2. **Warrants – None**
3. **Awards of Contracts – None**

UPDATES

**1. Update: CWD Operations Report
(by GM Pollack)**

- Well Tec provided the District with a quote of \$162k for the rehabilitation of Well #4. The GM recommended that the District takes out a 10-year loan from RCAC for these repairs so that the District's reserves can maintain a balance. He also mentioned that the monthly DHPO credit of \$1,750 is complete and DHPO's monthly meter charge increased by \$3,900.
- The bids for the recoating of tanks 3, 4, and 5 were received. J. Colon Coatings, Inc. was the lowest bidder.
- The Broadway/Main cluster valve repair is scheduled to begin on March 27.
- The construction of the isolation valves was completed on March 14. Some valves were omitted which reduced the overall cost, but some extra material was needed on many of the valves that were installed.

**2. Update: San Gorgonio Pass Water Agency (SGPWA) Meetings
(by Director Davis and Director Brock)**

- Nothing to report.

**3. Update: Community Water Systems Alliance (CWSA) Meeting
(by Director Davis)**

- Nothing to report.

**4. Update: Community Action Committee (CAC) Meeting
(by Director Davis)**

- There was no meeting this month. The next CAC meeting is 05/13/2023.

**5. Update: Collaborative Agencies Meeting
(by Director Brock and Director Morris)**

- Director Brock shared that there was nothing in the meeting that pertained to Cabazon, and asked what the purpose of the District's participation in this group is.
- The Board agreed that the District's participation could be brought up at the next Board meeting.

OLD BUSINESS

NEW BUSINESS

1. Discussion/Action: Customer Concern – Paul Oshideri, Date St.

- Mr. Oshideri of Parr Investment said that the water at one of his rental properties should be shut off due to an outstanding balance for the past several months. It was explained that the District cannot shut off water if the customer is on a payment plan, and this tenant is on a payment plan and has been keeping up with payments. Mr. Oshideri also stated that there has been some suspicious activity with the water usage. GM Pollack told Mr. Oshideri to let him know if he has concerns about the water usage in the future so he can conduct a high bill investigation.

2. Discussion/Action: Award of Contract for Reservoirs No. 2, 3, & 4 Corrosion Repair/Prevention Project; 4 Bids:

- a. J. Colon Coatings, Inc. (lowest bidder)
 - b. Advanced Industrial Services, Inc.
 - c. Unified Field Services Corporation
 - d. Abhe & Svoboda, Inc.
- J. Colon Coatings, Inc. was the lowest bidder. There was one minor error on their bid documents, but it was waivable.

Motion to Award the Contract to J. Colon Coatings, Inc. for Reservoirs No. 2, 3, & 4 Corrosion Repair/Prevention Project; 4 Bids made by Director Tincher and 2nd by Director Davis

Director Brock - Aye
Director Tincher - Aye
Director Morris - Absent
Director Davis - Aye
Director Wargo - Aye

3. Discussion/Action: RCAC Loan for Well #4 Rehabilitation

- GM Pollack echoed what he said in his Operations report and at the FAC meeting.

Motion to approve proceeding with an RCAC Loan for the Well #4 rehabilitation made by Director Tincher and 2nd by Director Brock

Director Brock - Aye
Director Tincher - Aye
Director Morris - Absent
Director Davis - Aye
Director Wargo - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on

specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- Kevin Walton introduced himself as a Director from the San Gorgonio Pass Water Agency. He mentioned that their upcoming meeting on 03/27/2023 will be regarding Cal Rural's assistance for disadvantaged communities and he recommended that some CWD representatives attend.

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- **Suggested agenda items from the Public.**
 - **Suggested agenda items from Management.**
- CWSA – whether or not to continue participating in this alliance.
 - Collaborative Agencies – whether or not to continue participating in this group.
- **Suggested agenda items from Board Members.**

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. **03/22/2023 (Wednesday) at 8:30 AM: Community Water Systems Alliance Meeting**
- b. **03/22/2023 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting**
- c. **03/27/2023 & 04/10/2023 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting**
- d. **04/18/2023 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting**
- e. **04/18/2023 (Tuesday) at 6:00 PM: Regular Board Meeting**
- f. **05/03/2023 (Wednesday) at 5:00 PM: Collaborative Agencies Meeting at Beaumont Unified School District**
- g. **05/13/2023 (Saturday) at 10:00 AM: Community Action Committee at the Cabazon Library**
- h. **TBD: Personnel Committee Meeting**

ADJOURNMENT

Motion to adjourn at 6:49 PM made by Director Davis and 2nd by Director Tincher

Director Brock - Aye
Director Tincher - Aye
Director Morris - Absent
Director Davis - Aye
Director Wargo - Aye

Meeting adjourned at 6:49 PM on Tuesday, March 21, 2023

Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.

Old Business

1. Discussion/Action Item: [TAB 1]

Community Water Systems Alliance (“CWSA”) – Vote to continue or stop participating with group

*No Attachments:

-CWSA is an organization that helps give small water systems a voice in Sacramento regarding State Senate and Assembly Bills dealing with water quality and tax.

-The cost of the group is \$2,500 for the year, billed monthly at \$208.33.

New Business

1. Discussion/Action Item: [TAB 2]

Recommendation of Acceptance of Contract Work for
Isolation Valve Improvement Project performed by
Borden Excavating, Inc.

Attachments:

1. Krieger & Stewart's Recommendation of the Acceptance of Contract Work by Borden Excavating, Inc.



M E M O R A N D U M

TO: MICHAEL POLLACK, GENERAL MANAGER
CABAZON WATER DISTRICT **FILE:** 683-11.18.6 C

FROM: TRAVIS R. ROMEYN *TRR* **DATE:** 4/3/2023
KRIEGER & STEWART, INCORPORATED

SUBJECT: ISOLATION VALVE IMPROVEMENT PROJECT
RECOMMENDATION OF ACCEPTANCE OF CONTRACT WORK

All work performed by Borden Excavating, Inc. is essentially complete and the isolation valves put into service by the Contract Completion Date. The adjusted Contract Amount and Contract Completion Dates for same are set forth as follows:

	Amount
Original Contract	\$1,034,000.00
Contract Change Order No. 1	\$64,400.00
Contract Change Order No. 2	(\$116,980.00)
Contract Change Order No. 3	\$73,486.38
Adjusted Contract	\$1,054,906.38

Contract Completion Dates	
Original	Adjusted
December 6, 2023	December 6, 2023

Since the Contract Work has been performed in accordance with the Contract Documents, we recommend the District accept said work in the amount of \$1,054,906.38. Subsequent to Board acceptance, a Notice of Completion will be filed and thereafter, following the lien period, the District will make final payment (i.e. release retained amount).

If you have any questions, or require additional information, please call.

TRR/lge
683-11P18-RECACCEPT

cc: Evelyn Aguilar, Cabazon Water District

New Business

2. Discussion/Action Item: [TAB 3]

Collaborative Agencies – Discussion of benefits and potential vote to continue or stop participating with group

*No Attachments:

-During the March 21, 2023 Board meeting, concerns were brought up about whether participating in this group is beneficial to the Cabazon Water District since the focus is on other agencies.