

*Cabazon Water District*

14618 Broadway Street • P.O. Box 297  
Cabazon, CA 92230

## BOARD MEETING PACKET

April 15, 2025

FAC Meeting at 5:00 pm  
Regular Meeting at 6:00 pm



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**FINANCE & AUDIT COMMITTEE MEETING**

**AGENDA**

**Meeting Location:**  
14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188

**Meeting Date:**  
Tuesday, April 15, 2025 – 5:00 PM

**CALL TO ORDER,**  
**PLEDGE OF ALLEGIANCE,**  
**ROLL CALL**  
**FINANCE & AUDIT COMMITTEE**

1. Discussion: Finance & Audit Committee Report (February 2025 & March 2025)
  - Balance Sheet
  - Profit and Loss Budget Comparison
  - Capital Detail
2. Discussion: Miscellaneous District Financial Matters
3. Finance & Audit Committee District Payables Review and Approval/Signing

**PUBLIC COMMENT**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

**ADJOURNMENT**

**ADA Compliance Issues**

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**AGENDA**

**Meeting Location:**  
14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188  
Email: info@cabazonwater.org

**Meeting Date:**  
Tuesday, April 15, 2025 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. **Approval of:**
  - a. Finance and Audit Committee Meeting Minutes and Warrants of March 18, 2025
  - b. Regular Board Meeting Minutes and Warrants of March 18, 2025
2. **Warrants – None**
3. **Awards of Contracts – None**

**NEW BUSINESS**

1. **Discussion:**                      **Transfer \$162,116.00 from Chase-General to CA CLASS to increase interest revenue – Processed on 04/01/2025**

**OLD BUSINESS**

1. **Discussion/Action:**            **Purchase used Truck/Sell 2022 Ford F-250**
2. **Discussion/Updates:**        **Discussion/Updates with SGPWA Director(s) regarding various matters**

3. Discussion/Action: Community Involvement

**UPDATES**

1. Update: CWD Operations Report  
 [TAB 1] (by GM Pollack)

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**GENERAL MANAGER/BOARD COMMENTS**

1. Future Agenda Items  
 The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.
  - Suggested agenda items from the Public.
  - Suggested agenda items from Management.
  - Suggested agenda items from Board Members.
2. Management Comments  
 Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)
3. Board Member Comments  
 Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

**MISCELLANEOUS**

1. Future Board Items/Next Board Meeting Date(s)
  - a. 04/21/2025 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
  - b. 05/05/2025 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
  - c. 05/19/2025 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
  - d. 05/20/2025 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
  - e. 05/20/2025 (Tuesday) at 6:00 PM: Regular Board Meeting
  - f. 05/28/2025 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
  - g. 06/12/2025 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
  - h. TBD: Personnel Committee Meeting

**ADJOURNMENT**

*ADA Compliance Issues*

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*



## Cabazon Water District

### Balance Sheet

As of February 28, 2025

		2025
1	<b>ASSETS</b>	
2	Current Assets	
3	Checking/Savings	\$ 390,767
4	Investments - LAIF & CLASS	1,987,190
5	Total Cash & Investments	2,377,956
6	Accounts Receivable	845,746
7	Bank of New York Trustee Accounts	70,636
8	Prepaid Expenses	46,117
9	Inventory	92,248
10	Total Current Assets	3,432,703
11	Fixed Assets	
12	Total Fixed Assets	16,229,368
13	Accumulated Depreciation	(7,475,455)
14	Net Fixed Assets	8,753,913
15	Other Assets	
16	Lease Receivable-Cell Towers	907,891
17	Total Other Assets	907,891
18	<b>TOTAL ASSETS</b>	<b>\$ 13,094,507</b>
19	<b>LIABILITIES, DIR &amp; FUND BALANCE</b>	
20	Liabilities	
21	Current Liabilities	
22	Accounts Payable	\$ 83,204
23	Due to Other Gov't SGPWA	388,410
24	Customer Deposits	9,686
25	Current Portion DWR Loan	45,825
26	Current RCAC (Well 4) Loan	13,268
27	Current Portion 2022 Ford	14,174
28	Accrued Expenses	44,122
29	Total Current Liabilities	598,689
30	Long Term Liabilities	
31	DWR Loan Payable	62,707
32	Ford Loan Payable	30,766
33	RCAC Loan Payable	147,411
34	Total Long Term Liabilities	240,884
35	<b>TOTAL LIABILITIES</b>	839,574
36	Deferred Inflow of Resources (DIR)	
37	Deferred Lease Inflows	833,081
38	Total Deferred Inflows	833,081
39	Total Fund Balance	11,421,851
40	<b>TOTAL LIABILITIES, DIR &amp; FUND BALANCE</b>	<b>\$ 13,094,507</b>



**Cabazon Water District**  
**Budget to Actual**  
 For the Period Ended February 28, 2025

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D=B/C</b>
	<b>Feb-25</b>	<b>Current YTD</b>	<b>FY 24/25 Budget</b>	<b>YTD 67%</b>
<b>1 REVENUES</b>				
<b>2 OPERATING INCOME</b>				
3 Base Rate - Water Bills	\$ 51,912	\$ 403,047	\$ 601,100	67%
4 Commodity Sales	53,674	695,881	900,600	77%
5 Fire Sales - Water Bills	\$ 294	\$ 2,302	\$ 3,500	66%
6 Fees & Charges	5,827	48,696	62,500	78%
7 Basic Facilities Fee	42,527	94,711	45,400	209%
8 Stand By Fees - Tax Revenue	-	80,262	122,600	65%
<b>9 TOTAL OPERATING INCOME</b>	<b>154,234</b>	<b>1,324,899</b>	<b>1,735,700</b>	<b>76%</b>
<b>10 NON-OPERATING INCOME</b>				
11 Property Taxes	108	63,474	111,600	57%
12 Cell Tower Lease Income	2,835	30,515	34,100	89%
13 Miscellaneous Non-Operating Income	342	1,426	-	N/A
14 Main St Yard Sale	-	168,098	-	N/A
15 Interest Income - Investment Accounts	6,899	61,982	62,600	99%
16 Interest Income - Water Bills	590	5,659	7,300	78%
<b>17 TOTAL NON-OPERATING INCOME</b>	<b>10,774</b>	<b>331,154</b>	<b>215,600</b>	<b>154%</b>
<b>18 TOTAL REVENUES</b>	<b>165,007</b>	<b>1,656,053</b>	<b>1,951,300</b>	<b>85%</b>
<b>19 EXPENSES</b>				
<b>20 PAYROLL</b>				
21 Directors Fees	900	8,000	20,000	40%
22 Management & Customer Service	17,971	187,195	\$ 270,200	69%
23 Field Workers	19,761	164,263	\$ 244,000	67%
24 Employee Benefits Expense	13,388	144,259	219,900	66%
25 Payroll Taxes	3,739	30,374	42,100	72%
<b>26 TOTAL PAYROLL</b>	<b>55,758</b>	<b>534,091</b>	<b>796,200</b>	<b>67%</b>
<b>27 OPERATIONAL EXPENSES</b>				
28 Facilities, Wells, Transmission & Distribution (T&D)				
29 Lab Fees	181	6,811	12,000	57%
30 Meter Testing & Repair	-	111	1,000	11%
31 Utilities - Wells	7,815	133,756	195,900	68%
32 Line R&M Materials	2,515	17,963	50,000	36%
33 Well Maintenance	1,215	13,918	45,000	31%
34 Security	939	10,914	17,800	61%
35 Engineering Services	2,407	5,123	40,000	13%
36 Facilities, Wells, T&D - Other	292	10,230	25,000	41%
<b>37 Total Facilities, Wells, T&amp;D</b>	<b>15,364</b>	<b>198,826</b>	<b>386,700</b>	<b>51%</b>
38 Office Expenses				
39 Utilities - Office	2,356	21,085	37,900	56%
40 Water Billing System	256	2,031	4,100	50%
41 Supplies & Equipment	782	6,508	9,300	70%
42 Copier & Supplies	177	3,096	4,700	66%
43 Dues & Subscriptions	15	614	3,100	20%
44 Postage	1,014	6,738	10,000	67%
45 Printing & Publications	67	347	500	69%
46 Computer Services	12,900	32,845	34,900	94%
47 Air Conditioning Servicing	455	3,955	6,100	65%
48 Office Expenses - Other	-	507	800	63%
<b>49 Total Office Expenses</b>	<b>\$ 18,023</b>	<b>\$ 77,725</b>	<b>\$ 111,400</b>	<b>70%</b>

\*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



**Cabazon Water District**  
**Budget to Actual**  
 For the Period Ended February 28, 2025

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D=B/C</b>
	<b>Feb-25</b>	<b>Current YTD</b>	<b>FY 24/25 Budget</b>	<b>YTD 67%</b>
50 Support Services				
51 Financial Audit	\$ -	\$ 8,827	\$ 15,600	57%
52 Accounting	4,329	33,873	51,000	66%
53 Legal Services	-	1,778	20,000	9%
54 Payroll/Bank Service Charge	430	4,977	6,300	79%
55 Website Support	75	672	1,100	61%
56 Insurance	17,235	45,407	48,300	94%
57 Total Support Services	22,069	95,534	142,300	67%
58 Training/Travel	378	1,448	5,000	29%
59 Other Fees/State Water Resource Control Board	40	10,294	10,900	94%
60 Service Tools & Equipment				
61 Shop Supplies and Small Tools	216	7,303	11,000	66%
62 Vehicle Fuel	739	8,356	13,500	62%
63 Employee Uniforms	52	510	2,000	26%
64 Safety	-	1,193	2,000	60%
65 Tractor Expenses/ Maintenance	-	1,619	4,000	40%
66 Equipment Rental	-	-	3,000	0%
67 Service Trucks - Repair & Maintenance	236	4,933	11,000	45%
68 Water Operations On-Call Phones	293	2,700	4,500	60%
69 Total Service Tools & Equipment	1,955	26,614	51,000	52%
70 <b>NON-OPERATING EXPENSES</b>				
71 Loan Interest & Processing Fee	947	9,396	14,500	65%
72 Bad Debt Expense	-	-	1,400	0%
73 Miscellaneous	-	1,525	1,500	102%
74 <b>TOTAL NON-OPERATING EXPENSES</b>	947	10,921	17,400	63%
75 <b>TOTAL EXPENSES</b>	114,116	955,454	1,520,900	63%
76 <b>INCOME BEFORE CAPITAL &amp; DEBT SERVICE</b>	50,892	700,600	430,400	163%
77 Capital Projects - Reserve Funded	(3,436)	(253,805)	(620,900)	41%
78 Debt Service - Principal	(2,404)	(41,737)	(74,600)	56%
79 <b>NET INCOME / (LOSS)</b>	<b>\$ 45,052</b>	<b>\$ 405,058</b>	<b>\$ (265,100)</b>	



**Cabazon Water District**  
**Capital Detail**  
 For the Period Ended February 28, 2025

	A	B	C	D=B/C
	Feb-25	Current YTD	FY 24/25 Budget	YTD 67%
1 <b>CAPITAL PROJECTS</b>				
2 <b>RESERVE FUNDED</b>				
3 Meter Replacement	\$ -	\$ (1,964)	\$ (10,000)	20%
4 Main Replacements Fire Hydrant & Air Vac	-	-	(45,000)	0%
5 Bonita Vault	-	(44,263)	(20,200)	219%
6 New Truck	-	-	(10,000)	0%
7 Utility Billing	-	(12,600)	(30,000)	42%
8 Rate Study	(1,673)	(1,673)	(40,000)	4%
9 Well #4 Electrical Panel	-	-	(136,000)	0%
10 Well #2 New Facility Building	-	(30,786)	(130,000)	24%
11 Well #5 Emergency Repair	(1,763)	(158,281)	(180,000)	88%
12 Tank Maintenance	-	(4,238)	(3,700)	115%
13 <b>TOTAL RESERVE FUNDED PROJECTS</b>	<b>(3,436)</b>	<b>(253,805)</b>	<b>(604,900)</b>	<b>42%</b>
14 <b>GRANT/DEBT FUNDED</b>				
15 Department of Water Resources (DWR)				
16 Esperanza Waterline Improvements	-	(297,015)	(325,288)	91%
17 Grant Funding - DWR	-	294,628	309,288	95%
18 State Water Resource Control Board (SWRCB)				
19 Groundwater Well Improvements	(516)	(9,459)	(470,963)	2%
20 Grant Funding - SWRCB	-	8,943	470,963	2%
21 American Rescue Plan Act (ARPA)				
22 Heli-Hydrants	-	(120,000)	-	N/A
23 Grant Funding - SGWPA	-	120,000	-	N/A
24 <b>NET GRANT/DEBT FUNDED PROJECTS</b>	<b>(516)</b>	<b>(2,903)</b>	<b>(16,000)</b>	
25 <b>TOTAL NET COST OF CAPITAL PROJECTS</b>	<b>\$ (3,952)</b>	<b>\$ (256,708)</b>	<b>\$ (620,900)</b>	

**Grant/Debt Funded Activity Summary**

Groundwater Well Improvement Project	Expenses	Funding Received	Total Receivable
Total Budget	\$ 499,000	\$ 499,000	\$ -
Groundwater Well Improvements - FY 22	(42,466)	42,466	-
Groundwater Well Improvements - FY 23	(19,744)	19,744	-
Groundwater Well Improvements - FY 24	(12,935)	12,935	-
Groundwater Well Improvements - FY 25	(9,459)	4,515	4,944
Total	\$ (84,604)	\$ 79,660	\$ 4,944
Esperanza Waterline Project	Expenses	Funding Received	Total Receivable
Total Budget			
Esperanza Waterline Improvements - FY 24	\$ (51,044)	\$ 23,668	\$ 27,376
Esperanza Waterline Improvements - FY 25	(297,015)	-	297,015
Total	\$ (348,059)	\$ 23,668	\$ 324,391
Heli-Hydrants Project	Expenses	Funding Received	Total Receivable
Total Budget			
Heli-Hydrants - FY 25	\$ (120,000)	\$ 120,000	\$ -
Total	\$ (120,000)	\$ 120,000	\$ -



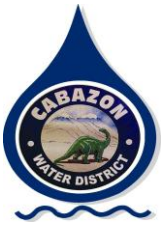


## Cabazon Water District

### Balance Sheet

As of March 31, 2025

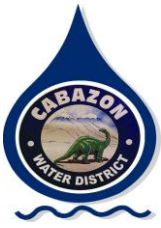
		2025
1	<b>ASSETS</b>	
2	Current Assets	
3	Checking/Savings	\$ 526,983
4	Investments - LAIF & CLASS	1,994,588
5	Total Cash & Investments	2,521,570
6	Accounts Receivable	580,317
7	Bank of New York Trustee Accounts	70,835
8	Prepaid Expenses	41,380
9	Inventory	92,248
10	Total Current Assets	3,306,350
11	Fixed Assets	
12	Total Fixed Assets	16,229,368
13	Accumulated Depreciation	(7,475,455)
14	Net Fixed Assets	8,753,913
15	Other Assets	
16	Lease Receivable-Cell Towers	907,891
17	Total Other Assets	907,891
18	<b>TOTAL ASSETS</b>	<b>\$ 12,968,154</b>
19	<b>LIABILITIES, DIR &amp; FUND BALANCE</b>	
20	Liabilities	
21	Current Liabilities	
22	Accounts Payable	\$ 33,003
23	Due to Other Gov't SGPWA	292,664
24	Customer Deposits	9,436
25	Current Portion DWR Loan	45,825
26	Current RCAC (Well 4) Loan	13,268
27	Current Portion 2022 Ford	14,174
28	Accrued Expenses	44,056
29	Employee Deductions	155
30	Total Current Liabilities	452,582
31	Long Term Liabilities	
32	DWR Loan Payable	62,707
33	Ford Loan Payable	30,766
34	RCAC Loan Payable	147,411
35	Total Long Term Liabilities	240,884
36	<b>TOTAL LIABILITIES</b>	693,466
37	Deferred Inflow of Resources (DIR)	
38	Deferred Lease Inflows	833,081
39	Total Deferred Inflows	833,081
40	Total Fund Balance	11,441,606
41	<b>TOTAL LIABILITIES, DIR &amp; FUND BALANCE</b>	<b>\$ 12,968,154</b>



**Cabazon Water District**  
**Budget to Actual**  
 For the Period Ended March 31, 2025

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D=B/C</b>
	<b>Mar-25</b>	<b>Current YTD</b>	<b>FY 24/25 Budget</b>	<b>YTD 75%</b>
<b>1 REVENUES</b>				
<b>2 OPERATING INCOME</b>				
3 Base Rate - Water Bills	\$ 51,493	\$ 454,540	\$ 601,100	76%
4 Commodity Sales	51,076	746,957	900,600	83%
5 Fire Sales - Water Bills	294	2,596	3,500	74%
6 Fees & Charges	4,527	53,223	62,500	85%
7 Basic Facilities Fee	23,220	117,931	45,400	260%
8 Stand By Fees - Tax Revenue	-	80,262	122,600	65%
<b>9 TOTAL OPERATING INCOME</b>	<b>130,610</b>	<b>1,455,509</b>	<b>1,735,700</b>	<b>84%</b>
<b>10 NON-OPERATING INCOME</b>				
11 Property Taxes	60	63,534	111,600	57%
12 Cell Tower Lease Income	-	30,515	34,100	89%
13 Miscellaneous Non-Operating Income	923	2,348	-	N/A
14 Main St Yard Sale	-	168,098	-	N/A
15 Interest Income - Investment Accounts	7,597	69,579	62,600	111%
16 Interest Income - Water Bills	568	6,227	7,300	85%
<b>17 TOTAL NON-OPERATING INCOME</b>	<b>9,148</b>	<b>340,302</b>	<b>215,600</b>	<b>158%</b>
<b>18 TOTAL REVENUES</b>	<b>139,758</b>	<b>1,795,811</b>	<b>1,951,300</b>	<b>92%</b>
<b>19 EXPENSES</b>				
<b>20 PAYROLL</b>				
21 Directors Fees	1,000	9,000	20,000	45%
22 Management & Customer Service	17,862	205,057	270,200	76%
23 Field Workers	17,917	182,181	244,000	75%
24 Employee Benefits Expense	19,043	163,301	219,900	74%
25 Payroll Taxes	2,793	33,167	42,100	79%
<b>26 TOTAL PAYROLL</b>	<b>58,615</b>	<b>592,706</b>	<b>796,200</b>	<b>74%</b>
<b>27 OPERATIONAL EXPENSES</b>				
28 Facilities, Wells, Transmission & Distribution (T&D)				
29 Lab Fees	261	7,071	12,000	59%
30 Meter Testing & Repair	-	111	1,000	11%
31 Utilities - Wells	28,212	161,968	195,900	83%
32 Line R&M Materials	968	18,931	50,000	38%
33 Well Maintenance	-	13,918	45,000	31%
34 Security	2,495	13,409	17,800	75%
35 Engineering Services	-	5,123	40,000	13%
36 Facilities, Wells, T&D - Other	1,162	11,393	25,000	46%
<b>37 Total Facilities, Wells, T&amp;D</b>	<b>33,098</b>	<b>231,924</b>	<b>386,700</b>	<b>60%</b>
38 Office Expenses				
39 Utilities - Office	2,818	23,904	37,900	63%
40 Water Billing System	255	2,286	4,100	56%
41 Supplies & Equipment	124	6,632	9,300	71%
42 Copier & Supplies	458	3,554	4,700	76%
43 Dues & Subscriptions	15	629	3,100	20%
44 Postage	1,745	8,483	10,000	85%
45 Printing & Publications	-	347	500	69%
46 Computer Services	2,974	35,819	34,900	103%
47 Air Conditioning Servicing	-	3,955	6,100	65%
48 Office Expenses - Other	140	647	800	81%
<b>49 Total Office Expenses</b>	<b>\$ 8,529</b>	<b>\$ 86,255</b>	<b>\$ 111,400</b>	<b>77%</b>

\*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



**Cabazon Water District**  
**Budget to Actual**  
 For the Period Ended March 31, 2025

		A	B	C	D=B/C
		Mar-25	Current YTD	FY 24/25 Budget	YTD 75%
50	Support Services				
51	Financial Audit	\$ -	\$ 8,827	\$ 15,600	57%
52	Accounting	4,131	38,004	51,000	75%
53	Legal Services	-	1,778	20,000	9%
54	Payroll/Bank Service Charge	459	5,436	6,300	86%
55	Website Support	75	747	1,100	68%
56	Insurance	4,025	49,431	48,300	102%
57	Total Support Services	8,689	104,224	142,300	73%
58	Training/Travel	85	1,533	5,000	31%
59	Other Fees/State Water Resource Control Board	200	10,494	10,900	96%
60	Service Tools & Equipment				
61	Shop Supplies and Small Tools	668	7,971	11,000	72%
62	Vehicle Fuel	1,072	9,428	13,500	70%
63	Employee Uniforms	-	510	2,000	26%
64	Safety	274	1,467	2,000	73%
65	Tractor Expenses/ Maintenance	88	1,707	4,000	43%
66	Equipment Rental	-	-	3,000	0%
67	Service Trucks - Repair & Maintenance	-	4,933	11,000	45%
68	Water Operations On-Call Phones	293	2,994	4,500	67%
69	Total Service Tools & Equipment	2,605	29,009	51,000	57%
70	<b>NON-OPERATING EXPENSES</b>				
71	Loan Interest & Processing Fee	918	10,314	14,500	71%
72	Bad Debt Expense	-	-	1,400	0%
73	Miscellaneous	5	1,530	1,500	102%
74	<b>TOTAL NON-OPERATING EXPENSES</b>	923	11,844	17,400	68%
75	<b>TOTAL EXPENSES</b>	112,535	1,067,988	1,520,900	70%
76	<b>INCOME BEFORE CAPITAL &amp; DEBT SERVICE</b>	27,223	727,823	430,400	169%
77	Capital Projects - Reserve Funded	(5,036)	(258,841)	(620,900)	42%
78	Debt Service - Principal	(2,433)	(44,170)	(74,600)	59%
79	<b>NET INCOME / (LOSS)</b>	<b>\$ 19,754</b>	<b>\$ 424,812</b>	<b>\$ (265,100)</b>	

\*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



**Cabazon Water District**  
**Capital Detail**  
 For the Period Ended March 31, 2025

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D=B/C</b>
	<b>Mar-25</b>	<b>Current YTD</b>	<b>FY 24/25 Budget</b>	<b>YTD 75%</b>
<b>1 CAPITAL PROJECTS</b>				
<b>2 RESERVE FUNDED</b>				
3 Meter Replacement	\$ -	\$ (1,964)	\$ (10,000)	20%
4 Main Replacements Fire Hydrant & Air Vac	-	-	(45,000)	0%
5 Bonita Vault	-	(44,263)	(20,200)	219%
6 New Truck	-	-	(10,000)	0%
7 Utility Billing	-	(12,600)	(30,000)	42%
8 Rate Study	(5,036)	(6,709)	(40,000)	17%
9 Well #4 Electrical Panel	-	-	(136,000)	0%
10 Well #2 New Facility Building	-	(30,786)	(130,000)	24%
11 Well #5 Emergency Repair	-	(158,281)	(180,000)	88%
12 Tank Maintenance	-	(4,238)	(3,700)	115%
<b>13 TOTAL RESERVE FUNDED PROJECTS</b>	<b>(5,036)</b>	<b>(258,841)</b>	<b>(604,900)</b>	<b>43%</b>
<b>14 GRANT/DEBT FUNDED</b>				
15 Department of Water Resources (DWR)				
16 Esperanza Waterline Improvements	-	(297,015)	(325,288)	91%
17 Grant Funding - DWR	1	294,629	309,288	95%
18 State Water Resource Control Board (SWRCB)				
19 Groundwater Well Improvements	-	(9,459)	(470,963)	2%
20 Grant Funding - SWRCB	-	8,943	470,963	2%
21 American Rescue Plan Act (ARPA)				
22 Heli-Hydrants	-	(120,000)	-	N/A
23 Grant Funding - SGWPA	-	120,000	-	N/A
<b>24 NET GRANT/DEBT FUNDED PROJECTS</b>	<b>1</b>	<b>(2,902)</b>	<b>(16,000)</b>	
<b>25 TOTAL NET COST OF CAPITAL PROJECTS</b>	<b>\$ (5,035)</b>	<b>\$ (261,743)</b>	<b>\$ (620,900)</b>	

**Grant/Debt Funded Activity Summary**

	<b>Expenses</b>	<b>Funding Received</b>	<b>Total Receivable</b>
<b>Groundwater Well Improvement Project</b>			
Total Budget	\$ 499,000	\$ 499,000	\$ -
Groundwater Well Improvements - FY 22	(42,466)	42,466	-
Groundwater Well Improvements - FY 23	(19,744)	19,744	-
Groundwater Well Improvements - FY 24	(12,935)	12,935	-
Groundwater Well Improvements - FY 25	(9,459)	4,515	4,944
Total	\$ (84,604)	\$ 79,660	\$ 4,944
<b>Esperanza Waterline Project</b>			
Total Budget			
Esperanza Waterline Improvements - FY 24	\$ (51,044)	\$ 23,668	\$ 27,376
Esperanza Waterline Improvements - FY 25	(297,015)	-	297,015
Total	\$ (348,059)	\$ 23,668	\$ 324,391
<b>Heli-Hydrants Project</b>			
Total Budget			
Heli-Hydrants - FY 25	\$ (120,000)	\$ 120,000	\$ -
Total	\$ (120,000)	\$ 120,000	\$ -

\*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**FINANCE & AUDIT COMMITTEE MEETING**

**MINUTES**

**Meeting Location:**  
Cabazon Water District Office  
14618 Broadway Street  
Cabazon, California 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188

**Meeting Date:**  
Tuesday, March 18, 2025 – 5:00 PM

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**Director Melissa Carlin – Present**  
**Board Chair Terry Tincher – Present**  
**Michael Pollack, General Manager – Present**  
**Evelyn Aguilar, Board Secretary – Present**

**\*Note: This meeting was recorded by the District**

**FINANCE & AUDIT COMMITTEE**

1. Discussion: No financial reports for February 2025 due to technical issues with QuickBooks
  - QuickBooks hasn't been working since 03/05/2025. Tech support from the District's IT Team and QB IT Team has been working on the issue daily.
  - A few notable deposits were mentioned:
    - The City of Banning received the reimbursement from the State for the Isolation Valve project retention, and forwarded the money to the District. The amount of the check was \$107,827.05. \$95,745.00 had to be paid back to SGPWA for the Gap Funding.

- The City of Banning also received and forwarded the reimbursement for 2024 Q1 of the Esperanza Waterline Improvements project in the amount of \$23,667.61.
- SGPWA is reimbursing the District immediately for costs of the construction of the Heli-Hydrants. So far, the District has spent and been reimbursed for \$120,000 for this project.

2. Discussion: Miscellaneous District Financial Matters

- GM Pollack said that even though the Well #5 emergency repair appeared to be over budget last month, there shouldn't be any more costs associated with the project, so it should be ending under budget by the end of the fiscal year. He said any additional costs that are needed will be paid by the contractor.

**PUBLIC COMMENT**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

**ADJOURNMENT**

Meeting adjourned at 5:06 PM on Tuesday, March 18, 2025 and the FAC proceeded to check signing.

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Terry Tincher, Board Chair  
Board of Directors  
Cabazon Water District

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Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

**ADA Compliance Issues**

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING  
MINUTES**

**Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, March 18, 2025 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

**Director Guillermo Perez - Present**

**Director Melissa Carlin - Present**

**Director Alan Davis - Present**

**Board Vice Chair Taffy Brock - Present**

**Board Chair Terry Tincher - Present**

**Michael Pollack, General Manager - Present**

**Evelyn Aguilar, Board Secretary - Present**

**Note: This meeting was recorded by the District**

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of February 18, 2025
- b. Regular Board Meeting Minutes and Warrants of February 18, 2025

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of February 18, 2025 and (b.) Regular Board Meeting Minutes and Warrants of February 18, 2025 made by Director Carlin and 2<sup>nd</sup> by Director Perez.

Director Perez - Aye  
Director Carlin - Aye  
Director Davis - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye

2. Warrants – None
3. Awards of Contracts – None

### **NEW BUSINESS**

**1. Discussion/Action: Request for Board of Directors Compensation Increase**

- The current compensation amount for Board of Directors services is \$100 per day of service, with a maximum of 6 days per month.
- Director Davis said he requested this item be placed on the agenda, since it has been a long time since there has been an increase. GM Pollack shared that most Special Districts are required to set the amount at \$100. Any increases cannot exceed 5% per calendar year, and voters may petition for referendum on the ordinance. Director Davis responded that he just thought it was worth looking into.

Motion to not pursue the Board of Directors Compensation Increase made by Director Davis and 2<sup>nd</sup> by Director Perez.

Director Perez - Aye  
Director Carlin - Aye  
Director Davis - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye

**2. Discussion/Action: Purchase used Truck/Sell 2022 Ford F-250**

- GM Pollack explained that the District has paid \$75k for the current 2022 Ford F-250 so far, and still owes around \$36k. The current value for the same make and model is around \$58k. He and staff have been looking into used trucks, priced at about \$20k-25k.
- GM Pollack requested permission to proceed with trading in the current truck, *\*as long as the current truck is worth at least \$40k, and the used truck to be purchased is worth \$25k at the most.*

Motion to move forward with the purchase of a used vehicle, according to the terms above\* made by Director Perez and 2<sup>nd</sup> by Director Davis.

Director Perez – Aye  
Director Carlin – Aye  
Director Davis – Aye  
Board Vice Chair Brock – Aye  
Board Chair Tincher – Aye

### **OLD BUSINESS**

**1. Discussion/Updates: Discussion/Updates with SGPWA Director(s) regarding various matters**

- SGPWA Director Wargo was present:
  - The Heli-Hydrant project is moving along in Cabazon, and should be starting in High Valley in Q2 or Q3.



- Wargo attended a “Women in Water” conference, and recommended the women in the room to attend these conferences in the future.

**2. Discussion/Action: Community Involvement**

- There will be an event at the Community Center for Easter, but the details have not been provided yet. The District will contribute in some way when the details are available.

**UPDATES**

**1. Update: CWD Operations Report  
(by GM Pollack)**

- Heli-Hydrants: Most of the work is complete, including the piping. The tanks are being fabricated, and could be ready as soon as the end of the week. There was a ribbon-cutting ceremony scheduled for 04/17, but it is being postponed until sometime in May.
- Well #5 is still not in operations. At the contractor’s expense, adjustments need to be made to the pump motor.
- A quote for a generator at the office for \$106k was received. An alternate option would be to purchase backup batteries for each necessary workstation and the server room (4 total), at \$7.8k for each.
- A quote for a generator at Well #1 for \$287k was received. This item is expected to be grant-funded.
- The Arrowhead bottling plant has expressed interest in reestablishing water service from the District.
- Associated Press has contacted GM Pollack about conducting an interview regarding the Heli-Hydrants. This is expected to take place in early April. The GM plans to discuss how Heli-Hydrants can save time, money, and most importantly: lives.

**PUBLIC COMMENTS**

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**GENERAL MANAGER/BOARD COMMENTS**

**1. Future Agenda Items**

**The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.**

- **Suggested agenda items from the Public.**
- **Suggested agenda items from Management.**
- The proposed FY 25/26 budget will be presented to the FAC in May, then the FAC again and the full board in June.
  - **Suggested agenda items from Board Members.**

**2. Management Comments**

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

**3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

- a. 03/26/2025 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- b. 04/07/2025 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- c. 04/10/2025 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- d. 04/15/2025 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- e. 04/15/2025 (Tuesday) at 6:00 PM: Regular Board Meeting
- f. 04/21/2025 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- g. TBD: Personnel Committee Meeting

**ADJOURNMENT**

Motion to adjourn at 6:38 PM made by Director Carlin and 2<sup>nd</sup> by Director Brock.

Director Perez – Aye  
Director Carlin – Aye  
Director Davis – Aye  
Board Vice Chair Brock – Aye  
Board Chair Tincher – Aye

Meeting adjourned at 6:38 PM on Tuesday, March 18, 2025

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Terry Tincher, Board Chair  
Board of Directors  
Cabazon Water District

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Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

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## Updates

### CWD Operations Report: [TAB 1]

#### Attachments:

1. Monthly Operations Report



## *Cabazon Water District*

14-618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**April 15, 2025**

CWD Board Meeting  
Operations Update

- Heli Hydrant Tank 1 is completed and fully operational with plant site clean up as of April 8, 2025. Heli Hydrant Tank 3 is still awaiting the delivery and installation. The dedication ceremony is scheduled for May 22, 2025 10 am at the Drum Room located in the Morongo Casino,
- The Associated Press Heli Hydrant interview was completed at the District office on April 9<sup>th</sup>.
- Welltec is currently reconditioning a 250 hp motor and will be installing a Soft start at Well 5, and will be at the cost of the contractor.
- The Cabazon Water District Fire Hydrant Maintenance is ongoing, with 50 of the 170 Hydrants and Blow Offs inspected
- The Desktop version of QuickBooks was inoperable and replaced with the Cloud Version to include a 30% discount from Eide Bailly, our Accounting Firm at \$69 per month.
- Eide Bailly met with Evelyn and I on March 27, 2025, for financial guidance, Quick Book Cloud guidance and to meet and greet our new Account Manager
- Tank 2 & 4 Tank Inspection Quotes received were \$6,700 Municipal Diving, \$8,300 Inland Potable, and \$11,000 Blue Locker. Inspections are scheduled to be completed before December 2025.
- The Well 2 New Building is underway, with the Riverside County Building Permit successfully submitted on March 24, 2025, awaiting the approval process. Attached is a photo of the forms awaiting inspection.



