



Cabazon Water District

14618 Broadway Street • P.O. Box 297
Cabazon, CA 92230

BOARD MEETING PACKET

August 15, 2023

FAC Meeting at 5:00 pm
Regular Meeting at 6:00 pm



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Meeting Location:
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:
Tuesday, August 15, 2023 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail

2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

AGENDA

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:

Tuesday, August 15, 2023 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of July 18, 2023
- b. Regular Board Meeting Minutes and Warrants of July 18, 2023

2. Warrants – None

3. Awards of Contracts – None

UPDATES

1. Update: **CWD Operations Report**
(by GM Pollack)
2. Update: **San Geronio Pass Regional Water Alliance (SGPRWA) Meeting**
(by Director Brock)

NEW BUSINESS

1. Discussion: Update from Victor Diaz regarding the Community Action Committee
[TAB 1]
2. Discussion/Action: Increase credit card limit to \$5,000.00
[TAB 2]

OLD BUSINESS

1. Discussion: Discussion/Updates with SGPWA Director(s) regarding various matters

CLOSED SESSION

1. Discussion/Action PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
(General Manager)

OPEN SESSION

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. 08/21/2023 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- b. 09/11/2023 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- c. 09/18/2023 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- d. 09/19/2023 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- e. 09/19/2023 (Tuesday) at 6:00 PM: Regular Board Meeting
- f. 09/19/2023 (Tuesday): Personnel Committee Meeting (GM Evaluation during regular meeting)
- g. 09/27/2023 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- h. TBD: Community Action Committee at the Cabazon Library

ADJOURNMENT

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Cabazon Water District
Balance Sheet
 As of July 31, 2023

	2023	
1 ASSETS		
2 Current Assets		
3 Checking/Savings	\$ 571,300	\$ 571,300 Chase
4 Accounts Receivable	1,396,990	832,917 LAIF
5 Local Agency Investment Fund (LAIF)	832,917	<u>\$ 1,404,217</u> Cash & LAIF
6 Bank of New York Trustee Accounts	70,268	
7 Inventory	109,238	
8 Total Current Assets	2,980,712	
9 Fixed Assets		
10 Total Fixed Assets	15,553,846	
11 Accumulated Depreciation	(6,987,985)	
12 Net Fixed Assets	8,349,149	
13 TOTAL ASSETS	\$ 11,546,573	
14 LIABILITIES & FUND BALANCE		
15 Liabilities		
16 Current Liabilities		
17 Accounts Payable	\$ 141,921	
18 Due to Other Gov't SGPWA	794,714	
19 Customer Deposits	10,341	
20 Current Portion DWR Loan	44,487	
21 Current Portion 2022 Ford	13,358	
22 Accrued Expenses	41,574	
23 Total Current Liabilities	1,046,566	
24 Long Term Liabilities		
25 DWR Loan Payable	154,724	
26 RCEDA* Loan Payable	300,000	
27 Total Long Term Liabilities	454,724	
28 TOTAL LIABILITIES	1,501,290	
29 Total Fund Balance	10,045,284	
30 TOTAL LIABILITIES & FUND BALANCE	\$ 11,546,573	

*Riverside County Economic Development Agency (RCEDA)



Cabazon Water District
Budget to Actual
 For the Period Ended July 31, 2023

	A	B	C	D=B/C
	Jul-23	Current YTD	FY 23/24 Budget	YTD 8%
1 REVENUES				
2 OPERATING INCOME				
3 Base Rate - Water Bills	\$ 47,558	\$ 47,558	\$ 595,900	8%
4 Commodity Sales	95,273	95,273	993,900	10%
5 Fire Sales - Water Bills	274	274	4,900	6%
6 Fees & Charges	4,225	4,225	58,600	7%
7 Basic Facilities Fee	-	-	9,300	0%
8 Stand By Fees - Tax Revenue	-	-	123,600	0%
9 TOTAL OPERATING INCOME	147,329	147,329	1,786,200	8%
10 NON-OPERATING INCOME				
11 Property Taxes	-	-	102,000	0%
12 Cell Tower Lease Income	2,779	2,779	33,400	8%
13 Miscellaneous Non-Operating Income	-	-	-	N/A
14 Interest Income	835	835	35,700	2%
15 TOTAL NON-OPERATING INCOME	3,614	3,614	171,100	2%
16 TOTAL REVENUES	150,943	150,943	1,957,300	8%
17 EXPENSES				
18 PAYROLL				
19 Directors Fees	2,000	2,000	20,000	10%
20 Management & Customer Service	29,972	29,972	277,300	11%
21 Field Workers	26,181	26,181	230,100	11%
22 Employee Benefits Expense	15,803	15,803	184,900	9%
23 Payroll Taxes	4,362	4,362	41,100	11%
24 TOTAL PAYROLL	78,318	78,318	753,400	10%
25 OPERATIONAL EXPENSES				
26 Facilities, Wells, Transmission & Distribution (T&D)				
27 Lab Fees	1,317	1,317	12,000	11%
28 Meter Testing & Repair	-	-	2,500	0%
29 Utilities - Wells	7,511	7,511	170,000	4%
30 Line R&M Materials	588	588	65,000	1%
31 Well Maintenance	27	27	42,000	0%
32 Security	2,835	2,835	25,900	11%
33 Engineering Services -	-	-	40,000	0%
34 Facilities, Wells, T&D - Other	1,268	1,268	24,000	5%
35 Total Facilities, Wells, T&D	13,546	13,546	381,400	4%
36 Office Expenses				
37 Utilities - Office	3,048	3,048	35,100	9%
38 Water Billing System	2,246	2,246	2,800	80%
39 Supplies & Equipment	143	143	11,100	1%
40 Copier & Supplies	509	509	5600	9%
41 Dues & Subscriptions	1,120	1,120	2,400	47%
42 Postage	781	781	10,600	7%
43 Printing & Publications	-	-	500	0%
44 Computer Services	2,725	2,725	34,300	8%
45 Air Conditioning Servicing	485	485	5,800	8%
46 Office Expenses - Other	-	-	900	0%

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Cabazon Water District
Budget to Actual
 For the Period Ended July 31, 2023

	Jul-23	Current YTD	FY 23/24 Budget	YTD 8%
47 Total Office Expenses	11,056	11,056	109,100	10%
48 Support Services				
49 Financial Audit	-	-	15,600	0%
50 Accounting	3,850	3,850	46,200	8%
51 Legal Services	-	-	20,000	0%
52 Payroll/Bank Service Charge	725	725	5,800	12%
53 Website Support	75	75	1,000	8%
54 Insurance	31,792	31,792	42,400	75%
55 Total Support Services	36,441	36,441	131,000	28%
56 Training/Travel	691	691	5,000	14%
57 Other Fees/State Water Resource Control Board	598	598	10,400	6%
58 Service Tools & Equipment				
59 Shop Supplies and Small Tools	4,623	4,623	17,000	27%
60 Vehicle Fuel	6	6	9,400	0%
61 Employee Uniforms	-	-	1,950	0%
62 Safety	267	267	2,000	13%
63 Tractor Expenses/ Maintenance	36	36	4,200	1%
64 Equipment Rental	-	-	3,000	0%
65 Service Trucks - Repair & Maintenance	937	937	11,900	8%
66 Water Operations On-Call Phones	349	349	4,700	7%
67 Total Service Tools & Equipment	6,817	6,219	54,150	11%
68 NON-OPERATING EXPENSES				
69 Loan Interest & Processing Fee	135	135	12,900	1%
70 Bad Debt Expense	-	-	1,400	N/A
71 Miscellaneous	-	-	1,500	N/A
73 TOTAL NON-OPERATING EXPENSES	135	135	15,800	1%
75 TOTAL EXPENSES	147,006	147,006	1,460,250	10%
77 INCOME BEFORE CAPITAL & GSA	3,937	3,937	497,050	1%
78 Capital Projects - Reserve Funded	(29,546)	(29,546)	(257,336)	11%
79 Debt Service - Principal	(1,344)	(1,344)	(65,500)	2%
81 NET INCOME / (LOSS)	\$ (26,953)	\$ (26,953)	\$ 174,214	



Cabazon Water District
Capital Detail
 For the Period Ended July 31, 2023

	A	B	C	D=B/C
	Jul-23	Current YTD	FY 23/24 Budget	YTD 8%
1 CAPITAL PROJECTS				
2 RESERVE FUNDED				
3 Well & Tank Repairs	\$ -	\$ -	\$ (3,700)	0%
4 Customer Shut-Off Valves	-	-	(10,000)	0%
5 Meter Replacement	(3,046)	(3,046)	(23,700)	13%
6 Main Replacements Fire Hydrant & Air Vac	-	-	(145,000)	0%
7 Bonita Vault	-	-	(70,000)	0%
8 New Truck	-	-	(10,000)	0%
9 Utility Billing	-	-	(10,000)	0%
10 Well #1 Emergency Repair	(26,500)	(26,500)	-	0%
11 TOTAL RESERVE FUNDED PROJECTS	(29,546)	(29,546)	(272,400)	11%
12 GRANT FUNDED				
13 Department of Water Resources (DWR)				
14 Isolation Valves	-	-	(72,378)	0%
15 Grant Funding - DWR	-	-	72,378	0%
16 State Water Resource Control Board (SWRCB)				
17 Groundwater Well Improvements	-	-	(482,095)	0%
18 Grant Funding - SWRCB	-	-	482,095	0%
19 American Rescue Plan Act (ARPA)				
20 T2, T3, & T4 Recoating	(100,795)	(100,795)	(13,348)	755%
21 Grant Funding - ARPA	-	-	28,412	0%
22 Well 4				
23 Well 4 Repairs	-	-	(165,000)	0%
24 Debt Funding	-	-	165,000	0%
25 NET GRANT FUNDED PROJECTS	(100,795)	(100,795)	15,064	-669%
26 TOTAL NET COST OF CAPITAL PROJECTS	\$ (130,341)	\$ (130,341)	\$ (257,336)	

Total Project Activity Summary

	Expenses	Funding Received	Total Receivable
Isolation Valves Project			
Total Budget	\$ 1,243,000	\$ 1,243,000	
Isolation Valves - FY 22	(33,118)	33,118	-
Isolation Valves - FY 23	(1,169,143)	1,169,143	-
Isolation Valves - FY 24	-	-	-
Total	\$ (1,202,261)	\$ 1,202,261	\$ -
Groundwater Well Improvement Project			
Total Budget	\$ 499,000	\$ 499,000	
Groundwater Well Improvements - FY 22	(42,466)	42,466	-
Groundwater Well Improvements - FY 23	(19,744)	19,744	-
Groundwater Well Improvements - FY 24	-	-	-
Total	\$ (62,210)	\$ 62,210	\$ -
ARPA Funded Projects			
Total Budget	\$ 28,412	\$ 28,412	
Broadway & Main St. Gate Valve - FY 23	(74,035)	74,035	-
T2, T3, & T4 Recoating - FY 23	(196,968)	196,968	-
T2, T3, & T4 Recoating - FY 24	(100,795)	-	100,795
Total	\$ (371,798)	\$ 271,003	\$ 100,795

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FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:

Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:

Tuesday, July 18, 2023 – 5:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Director Terry Tincher – Present
Director Sarah Wargo – Present
Michael Pollack, General Manager – Present
Evelyn Aguilar, Board Secretary – Present

***Note: This meeting was recorded by the District**

FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail

2. Finance & Audit Committee District Payables Review and Approval/Signing

Main Reports:

- Balance Sheet – depicts what the District owns and what the District owes.
- Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of the District fiscal year to date.
- Capital Detail – shows activity pertaining to Capital Projects.

Balance Sheet:

The District's combined Cash with Chase Bank and Local Agency Investment Fund (LAIF) balance was \$1,587,654 at month end. The District's total liabilities were approximately \$1,993,808 at month end.

Profit and Loss: - Year to date (YTD) is 100% of the year

5. Desert Hills Premium Outlets (DHPO) Contract: This is a segregated, variable charge to the DHPO contract which ended at contract expiration in December 2022. YTD ended under budget at 76%.
9. Basic Facilities Fee: These are fees charged for new service connections, meter installations, and upgrades. These revenues are budgeted conservatively due to their unpredictable nature.
14. Cell Tower Lease Income: This accounts for the monthly lease payment for use of District property for cell towers. YTD ended over budget due to the implementation of a new cell tower location.
16. Interest Income: This account includes interest earnings in the District's LAIF and other investment accounts, and interest charged on overdue customer balances. YTD ended over budget due to higher interest collected on customer bills than anticipated and higher interest returns on the BNY Reserve Fund, BNY Repayment Fund and LAIF.
22. Directors Fees: This account includes Board of Director's stipends. YTD ended under budget at 54% due to less meetings than anticipated.
30. Lab Fees: This account includes the costs of lab fees and water quality testing. Expenses will vary depending on timing of receipt of bills.
31. Meter Testing & Repair: This account includes the costs of meter repairs and meter testing. Expenses varied throughout the year.
33. Line R&M Materials: This account includes the expenses relating to materials for line repair and maintenance. YTD varied depending on the R&M needs of the water system.
35. Security: This account includes the expenses for District alarm phones, security alarms and crime prevention. YTD ended under budget at 77% due to less security accounts than anticipated.
36. Engineering Services: This account includes general engineering services required by the District.
37. Facilities, Wells, T&D – Other: This account includes the generator service contract expenses, site landscaping & maintenance, chlorinators, and SCADA. YTD ended over budget due to a \$4K payment for Tank #3 altitude valve repairs and \$5.9K payment for Almond Vault preventative maintenance.
42. Supplies & Equipment: This account includes the supply and equipment purchases for the District office. YTD expenses varies depending on timing of purchases.
46. Printing & Publications: This account includes printing and publication costs for any District notices or reports. YTD ended under budget at 49% due to less printing needs than anticipated.
49. Community Water System Alliance: This account includes the monthly membership fees for the Water System Alliance. YTD ended under budget at 36% due to the District no longer participating in CWSA.
50. Office Expenses – Other: This account includes miscellaneous office expenses.
53. Financial Audit: This account includes the costs for the annual financial audit. YTD ended under budget at 58%.
55. Legal Services: This account includes the costs of legal services for the District. YTD will vary depending upon the requirement and timing of legal services. YTD ended under budget at 14%.
60. Training/Travel: This account includes staff/board training expenses and any related travel costs. YTD ended under budget due to less travel and training than anticipated in the budget.

63. Shop Supplies & Small Tools: This account includes various shop supply and small tool purchases. YTD ended over budget due to bulk purchases to account for shipping delays. Purchases of \$2.7k were made in June to replace stolen tools.

64. Vehicle Fuel: This account includes fuel costs for District vehicles. YTD ended below budget at 73% due to less backhoe fuel purchases and one less truck being used due to the sale of the 2009 Toyota Tundra.

65. Employee Uniforms: This account includes employee uniform purchases and reimbursements. YTD ended under budget at 74%.

66. Safety: This account includes safety equipment purchases. YTD ended over budget due to a \$1.3K purchase for three eye wash stations in December.

67. Tractor Expenses/Maintenance: This account includes tractor repair & maintenance expense. YTD ended over budget due to two new tires purchased for the backhoe.

68. Equipment Rental: This account includes equipment rental expenses incurred by the District. YTD ended under budget at 67%.

69. Service Trucks Repair & Maintenance (R&M): This account includes repair & maintenance costs for District vehicles. YTD ended under budget at 76%.

As of June 30st, the fiscal year-to-date net income is \$486,946.

Capital Detail:

Lines 3-6 Reserve Funded Capital Projects: Projects to be funded by District reserves.

3. Well & Tank Repair: This account includes activity for the Bonita Vault Rehabilitation project.

4. Customer Shut-Off Valves: This account is for installation of customer shut-off valves. Total project cost is estimated at \$120K spread over the next three years.

5. Meter Replacement: This account is for the Water Meter Replacement Program. YTD ended at 102% of budget.

6. Service Utility Truck: YTD activity consists of the purchase of a 2005 GMC to replace the stolen 2000 GMC chlorine truck.

Lines 10-18 Reserve Funded Capital Projects:

10. Isolation Valves: Includes the Isolation Valves project which is expected to be 100% grant funded. Cash flow relating to grant receipts to be supported by San Geronio Pass Water Agency (SGPWA) Gap Funding.

11. Grant Funding – DWR: Includes grant funding received from the DWR for the isolation valves project. \$12.5K received in January is for grant reimbursements through Q3 2022.

13. Groundwater Well Improvements: Includes the Groundwater Well Improvements project, expected to be 100% grant funded. Cash flow relating to grant receipts to be supported by SGPWA Gap Funding.

14. Grant Funding – SWRCB: Includes grant funding received from SWRCB for Groundwater Well Improvement projects. \$8.4K YTD activity is for grant reimbursements through Q1 2023.

16. Broadway & Main St. Gate Valve: Includes the Broadway & Main Gate Valve, anticipated to be 100% grant funded.

17. T2, T3, & T4 Recoating: Includes Tank Recoating for T1, T2 & T4, anticipated to be 100% grant funded.

18. Grant Funding-ARPA: Includes grant funding received from Riverside County infrastructure Improvement projects. \$25.6K YTD activity is for grant reimbursements through Q1 2023.

PUBLIC COMMENT

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ADJOURNMENT

Meeting adjourned at 5:21 PM on Tuesday, July 18, 2023 and the FAC proceeded to check signing.

Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

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**REGULAR BOARD MEETING
MINUTES**

Meeting Location:

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Teleconference:

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Email: info@cabazonwater.org

Meeting Date:

Tuesday, July 18, 2023 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Taffy Brock - Present
Director Terry Tincher - Present
Director Diana Morris - Present
Director Alan Davis - Present
Director Sarah Wargo - Present
Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

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1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of June 20, 2023

b. Regular Board Meeting Minutes and Warrants of June 20, 2023

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of June 20, 2023, and (b.) Regular Board Meeting Minutes and Warrants of June 20, 2023 made by Director Davis and 2nd by Director Tincher

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye**

2. **Warrants – None**
3. **Awards of Contracts – None**

UPDATES

**1. Update: CWD Operations Report
(by GM Pollack)**

- The RCAC loan of \$165k for the Well #4 rehabilitation will be interest only for the first 6 months.
- The recoating of Tank #4 is completed. J. Colon is working on Tank #2. The costs have been lower than expected, so the contractor will be doing recoating on air vacs and storage containers as well.
- Well #1 went out of service last month. Well Tec is working on the repairs. The total cost is estimated to be \$142k. The money that was reserved for mainline replacements in the budget will be used for these repairs instead since a grant is expected to cover a section of mainline replacement this year.
- 3 2" meters were replaced at the Cabazon Outlets.
- The Lead & Copper testing was completed. The next time these samples are due is in 2026.
- \$10k was included in the budget for supplies related to weed abatement. It ended up costing \$2.9k instead.
- The District is still waiting to hear back about the insurance claim for the stolen truck and tools.
- Most of the sites with Securitas were cancelled, but the District office is locked in a contract until November 2023 and the District storage yard is locked in until 2027.

**2. Update: San Gorgonio Pass Water Agency (SGPWA) Meetings
(by Director Davis and Director Brock)**

- Director Davis said that SGPWA acknowledged that the District has been getting things done. He also shared that there was praise for GM Pollack's part in moving these projects along.
- Director Brock said that SGPWA requested some pictures of the projects that are being supported by the gap funding.

NEW BUSINESS

1. Discussion/Action: Approval of Resolution 01-2023: Fixing water Standby Assessments for Fiscal Year 2023-2024

- A short break was taken from 6:17 PM to 6:19 PM.

Motion to approve Resolution 01-2023: Fixing water Standby Assessments for Fiscal Year 2023-2024 made by Director Morris and 2nd by Director Brock

Director Brock - Aye
Director Tincher - No
Director Morris - Aye
Director Davis - No
Director Wargo - Aye

OLD BUSINESS

- 1. Discussion: Discussion with SGPWA Director(s) regarding various matters**
 - SGPWA Director Ron Duncan said that the gap funding was expanded for the District due to an additional grant for the District. He also said they are planning on extending gap funding to additional agencies.
 - SGPWA Treasurer Chander Letulle said that it would be helpful to see photos of the projects that are supported by the gap funding so that others can see the positive impact.

- 2. Discussion/Action: Revised Offer by Symphony Wireless to buy out cell tower lease at 50020 Seminole**
 - The original offer was denied by the board, mostly due to the loss of steady revenue. This revised offer contains half of the lump sum of the original offer, plus half of the current cell tower monthly lease.

Motion to deny the offer by Symphony Wireless made by Director Morris and 2nd by Director Tincher

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- Dr. Richard Rogers bought land in Cabazon that is not near any main waterlines. He said that he would like to build a log cabin on the land, but can't do so without water. The property is near the Arrowhead plant.
- Victor Diaz called in and shared the updates from the CAC. He said that he is working with the County Land Director and that Flood Control will be performing a new flood study. He said that Flood Control would be attending the next CAC meeting to provide an update.

GENERAL MANAGER/BOARD COMMENTS

- 1. Future Agenda Items**

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
 - Update by GM on Well #1 and the Tank Recoating.
 - GM Evaluation (first from the personnel committee, then the whole Board).
- Suggested agenda items from Board Members.
 - Update from the CAC.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Wargo recommended that everyone check out the Fiscal Year end budget.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. 07/26/2023 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- b. 08/07/2023 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- c. 08/12/2023 (Saturday) at 10:00 AM: Community Action Committee at the Cabazon Library
- d. 08/15/2023 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- e. 08/15/2023 (Tuesday) at 6:00 PM: Regular Board Meeting
- f. 08/21/2023 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- g. TBD in July or August: Personnel Committee Meeting (GM Evaluation)

ADJOURNMENT

Motion to adjourn at 6:37 PM made by Director Morris and 2nd by Director Tincher

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

Meeting adjourned at 6:37 PM on Tuesday, July 18, 2023

Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.

New Business

1. Discussion/Action Item:

[TAB 1]

Update from Victor Diaz regarding the Community
Action Committee

Attachments:

1. August 12, 2023 CAC Meeting Agenda

8/12/2023

C.A.C

COMMUNITY ACTION COMMITTEE.

CABAZON WATER DISTRICT.

AGENDA;

1. WELCOME & MEMBERS INTRODUCTION.
2. PURPOSE OF C.A.C
3. RIVERSIDE COUNTY SUPERVISOR'S OFFICE INTRODUCTION.
4. INFORM UPDATE ON NEW FLOOD STUDY. (BY RIVCO)
5. INFORM UPDATE ON CABAZON GENERAL PLAN. (BY RIVCO)
6. INFORM UPDATE ON DIRT ROAD MAINTENANCE FOR CABAZON SPRINGS SUB-DIVISIONS TO REDUCE FIRE HAZARDS. (BY RIVCO)
7. RIVERSIDE COUNTY EMERGENCY MANAGEMENT DEPARTMENT PRESENTATION.

BY; KYLE SIMPSON

8. PUBLIC COMMENT. (3 MIN LIMIT)
9. ADJOURNMENT.

New Business

2. Discussion/Action Item:

[TAB 2]

Increase credit card limit to \$5,000.00

Attachments:

1. Employee Purchases/Reimbursements since 07/01/2023

Employee Purchases since 07/01/2022 due to credit card limit not being high enough.

***Credit Card limit is currently \$500.**

Date	Employee Name	Vendor	Description	Amount
8/9/2022	Clay Morgan	AWWA	Water Education seminar for Clay and Dave	400.00
8/11/2022	Evelyn Aguilar	Deluxe	Checks and deposit slips for Chase "General" account	437.69
10/12/2022	Michael Pollack	Tops N Barricades	Traffic signs ("Road Work Ahead, dual spring sign stands)	580.66
12/12/2022	James Dowling	Amazon	Truck Vise	253.20
12/14/2022	James Dowling	Glass Doctor	Window replacement for Backhoe	245.00
5/8/2023	James Dowling	Trailer Corp	Parts for trailer	306.28
5/16/2023	Michael Pollack	Jaytown	Sign for Isolation Valve project per agreement guidelines	272.40
7/5/2023	Michael Pollack	Forestry Distributing	Roundup Pro Concentrate Herbicide, 30 Gal. (weedkiller)	1,165.72
7/6/2023	Michael Pollack	Jacks Small Engines	Frame for chlorine storage	647.54
7/17/2023	Michael Pollack	Lowest Comp. Ins. Service	DMV Fees for 2005 GMC	1,184.00
7/24/2023	Clay Morgan	WaterWisePro	16 hour water treatment class	450.00
7/26/2023	Michael Pollack	Jacks Small Engines	Water Tank Assembly for chlorine storage	620.24

Total: 6,562.73