



Cabazon Water District

14618 Broadway Street • P.O. Box 297
Cabazon, CA 92230

BOARD MEETING PACKET

February 21, 2023

FAC Meeting at 5:00 pm
Regular Meeting at 6:00 pm



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:

Tuesday, February 21, 2023 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail
2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
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REGULAR BOARD MEETING

AGENDA

Meeting Location:

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Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:

Tuesday, February 21, 2023 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of January 17, 2023
- b. Regular Board Meeting Minutes and Warrants of January 17, 2023
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

2. Warrants – None

3. Awards of Contracts –

- a. **Broadway/Main Cluster Valve Repair – MCC Equipment Rentals, Inc. (Per the January 17, 2023 Board Meeting)**

UPDATES

1. Update: CWD Operations Report
(by GM Pollack)
2. Update: San Gorgonio Pass Water Agency (SGPWA) Meetings
(by Director Davis and Director Brock)
3. Update: Community Water Systems Alliance (CWSA) Meeting
(by Director Davis and Director Morris)
4. Update: Community Action Committee (CAC) Meeting
(by Director Davis and Director Morris)
5. Update: San Gorgonio Pass Regional Water Alliance (SGPRWA) Meeting
(by Director Brock and Director Morris)

OLD BUSINESS

NEW BUSINESS

1. Discussion: Change in Remote Meeting Guidelines
[TAB 1]

PUBLIC COMMENTS

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GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. **Community Water Systems Alliance Meeting – Wednesday, February 22, 2023, 8:30 am**
- b. **San Gorgonio Pass Water Agency Meeting – Mon., Feb. 27, 2023, 1:30pm & Mon., March 13, 2023, 1:30pm**
- c. **Collaborative Agencies Meeting at Beaumont USD – Wednesday, March 1, 2023, 5:00 pm**
- d. **Finance & Audit Workshop – Tuesday, March 21, 2023, 5:00 pm**
- e. **Regular Board Meeting – Tuesday, March 21, 2023, 6:00 pm**
- f. **San Gorgonio Pass Regional Water Alliance Meeting – Wednesday, March 22, 2023, 5:00 pm**
- g. **Community Action Committee Meeting – TBD**
- h. **Personnel Committee – TBD**

ADJOURNMENT

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Cabazon Water District

Balance Sheet

As of January 31, 2023

		2023	
1	ASSETS		
2	Current Assets		
3	Checking/Savings	\$ 820,837	\$ 820,837 Chase
4	Accounts Receivable	217,158	822,823 LAIF
5	Local Agency Investment Fund (LAIF)	822,823	<u>\$ 1,643,661</u> Cash & LAIF
6	Bank of New York Trustee Accounts	69,548	
7	Prepaid Expenses	514	
8	Inventory	109,315	
9	Total Current Assets	<u>2,040,196</u>	
10	Fixed Assets		
11	Total Fixed Assets	14,112,350	
12	Accumulated Depreciation	(6,663,221)	
13	Net Fixed Assets	<u>7,449,129</u>	
14	TOTAL ASSETS	<u>\$ 9,489,325</u>	
15	LIABILITIES & FUND BALANCE		
16	Liabilities		
17	Current Liabilities		
18	Accounts Payable	\$ 31,824	
19	Due to Other Gov't SGPWA	22,099	
20	Customer Deposits	10,996	
21	Current Portion DWR Loan	43,208	
22	Current Portion Zion's Bank Loan	87,077	
23	Current Portion 2022 Ford	12,590	
24	Accrued Expenses	24,081	
25	Total Current Liabilities	<u>231,875</u>	
26	Long Term Liabilities		
27	DWR Loan Payable	153,019	
28	Ford Loan Payable	60,728	
29	RCEDA* Loan Payable	300,000	
30	Total Long Term Liabilities	<u>513,748</u>	
31	Total Liabilities	745,622	
32	Total Fund Balance	8,743,703	
33	TOTAL LIABILITIES & FUND BALANCE	<u>\$ 9,489,325</u>	

*Riverside County Economic Development Agency (RCEDA)



Cabazon Water District
Budget to Actual
 For the Period Ended January 31, 2023

	A	B	C	D=B/C
	Jan-23	Current YTD	FY 22/23 Amended Budget	YTD (58%)
1 REVENUES				
2 OPERATING INCOME				
3 Base Rate - Water Bills	\$ 49,371	\$ 319,641	\$ 563,300	57%
4 Commodity Sales	40,120	488,554	757,300	65%
5 Desert Hills Premium Outlet (DHPO) Contract	-	138,547	182,500	76%
6 DHPO Capacity Credit	-	(10,500)	(10,500)	100%
7 Fire Sales - Water Bills	349	3,056	5,600	55%
8 Fees & Charges	3,129	39,212	51,000	77%
9 Basic Facilities Fee	9,306	51,639	75,200	69%
10 Stand By Fees - Tax Revenue	76,501	86,735	105,900	82%
11 TOTAL OPERATING INCOME	178,776	1,116,882	1,730,300	65%
12 NON-OPERATING INCOME				
13 Property Taxes	43,136	48,321	86,700	56%
14 Cell Tower Lease Income	2,725	19,075	26,600	72%
15 Miscellaneous Non-Operating Income	-	4,214	-	N/A
16 Interest Income	5,020	12,819	7,600	169%
17 Prior Year Grant Revenue	-	75,584	-	N/A
18 TOTAL NON-OPERATING INCOME	50,881	160,012	120,900	132%
19 TOTAL REVENUES	229,657	1,276,894	1,851,200	69%
20 EXPENSES				
21 PAYROLL				
22 Directors Fees	1,000	9,300	25,000	37%
23 Management & Customer Service - As Amended	19,708	132,699	245,600	54%
24 Field Workers - As Amended	17,913	123,676	202,200	61%
25 Employee Benefits Expense - As Amended	13,577	89,284	154,700	58%
26 Payroll Taxes - As Amended	3,465	22,131	37,300	59%
27 TOTAL PAYROLL	55,662	377,091	664,800	57%
28 OPERATIONAL EXPENSES				
29 Facilities, Wells, Transmission & Distribution (T&D)				
30 Lab Fees	232	2,480	13,100	19%
31 Meter Testing & Repair	-	475	5,100	9%
32 Utilities - Wells	9,564	89,834	150,400	60%
33 Line R&M Materials - As Amended	214	46,165	75,600	61%
34 Well Maintenance	2,750	32,627	40,400	81%
35 Security	2,999	14,429	29,500	49%
36 Engineering Services - As Amended	564	15,544	40,000	39%
37 Facilities, Wells, T&D - Other	231	15,799	16,600	95%
38 Total Facilities, Wells, T&D	16,555	217,352	370,700	59%
39 Office Expenses				
40 Utilities - Office	2,476	19,913	36,800	54%
41 Water Billing System	862	2,156	2,400	90%
42 Supplies & Equipment	220	3,617	13,200	27%



Cabazon Water District
Budget to Actual
 For the Period Ended January 31, 2023

				FY 22/23	
		Jan-23	Current YTD	Amended Budget	YTD (58%)
43	Copier & Supplies	\$ 607	\$ 3,075	\$ 5,500	56%
44	Dues & Subscriptions	1,030	1,925	2,500	77%
45	Postage	275	5,899	10,600	56%
46	Printing & Publications	-	292	600	49%
47	Computer Services	2,520	19,905	38,400	52%
48	Air Conditioning Servicing	453	3,171	5,500	58%
49	Community Water Systems Alliance (CWSA)	-	250	3,000	8%
50	Office Expenses - Other	-	642	2,100	31%
51	Total Office Expenses	5,968	40,933	120,600	34%
52	Support Services				
53	Financial Audit	500	8,984	24,700	36%
54	Accounting	-	25,345	42,000	60%
55	Legal Services	-	8,585	63,500	14%
56	Payroll/Bank Service Charge	634	3,419	5,500	62%
57	Website Support - As Amended	75	525	900	58%
58	Insurance	9,422	28,265	37,500	75%
59	Total Support Services	10,631	75,123	174,100	43%
60	Training/Travel	151	3,356	10,500	32%
61	Other Fees/State Water Resource Control Board	-	8,230	9,700	85%
62	Service Tools & Equipment				
63	Shop Supplies and Small Tools	2,899	6,554	6,300	104%
64	Vehicle Fuel - As Amended	576	3,887	13,050	30%
65	Employee Uniforms	-	780	1,100	71%
66	Safety	-	2,022	1,800	112%
67	Tractor Expenses/ Maintenance	476	1,321	3,900	34%
68	Equipment Rental	678	6,038	9,000	67%
69	Service Trucks - Repair & Maintenance	2,570	6,477	13,800	47%
70	Water Operations On-Call Phones	345	2,763	3,800	73%
71	Total Service Tools & Equipment	7,542	29,841	52,750	57%
72	NON-OPERATING EXPENSES				
73	Loan Interest & Processing Fee	485	7,644	12,600	61%
74	Bad Debt Expense	-	-	1,300	0%
75	Miscellaneous	-	-	1,500	0%
76	TOTAL NON-OPERATING EXPENSES	485	7,644	15,400	50%
77	TOTAL EXPENSES	99,470	779,483	1,418,550	55%
78	INCOME BEFORE CAPITAL & GSA	130,187	497,411	432,650	115%
79	Capital Projects - Net of Grant Funding	127	(56,813)	(285,000)	20%
80	Debt Service - Principal	(994)	(72,999)	(144,000)	51%
81	SGMA / GSA	-	-	(35,000)	0%
82	NET INCOME / (LOSS)	\$ 129,320	\$ 367,599	\$ (31,350)	

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

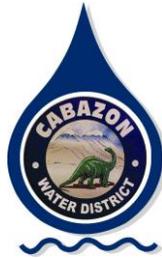


Cabazon Water District
Capital Detail
 For the Period Ended January 31, 2023

	A	B	C	D=B/C
	Jan-23	Current YTD	FY 22/23 Budget	YTD (58%)
CAPITAL PROJECTS				
1	RESERVE FUNDED			
2	\$ -	\$ (343)	\$ (225,000)	0%
3	(2,426)	(2,580)	(40,000)	6%
4	(1,840)	(12,930)	(20,000)	65%
5	(4,266)	(15,852)	(285,000)	6%
6	GRANT FUNDED			
7	Department of Water Resources (DWR)			
8	(4,417)	(45,261)	(1,243,000)	4%
9	12,518	12,518	1,243,000	1%
10	State Water Resource Control Board (SWRCB)			
11	-	(6,905)	(499,000)	1%
12	-	5,601	499,000	1%
13	American Rescue Plan Act (ARPA)			
14	(3,707)	(6,913)	(100,000)	7%
15	-	-	(500,000)	0%
16	-	-	600,000	0%
17	4,393	(40,961)	-	0%
18	\$ 127	\$ (56,813)	\$ (285,000)	

Total Project Activity Summary

	Expenses	Funding Received	Total Receivable
Isolation Valves Project			
Total Budget	\$ 1,243,000	\$ 1,243,000	
Isolation Valves - FY 22	(33,118)	33,118	-
Isolation Valves - FY 23	(45,261)	12,518	32,744
Total	\$ (78,379)	\$ 45,635	\$ 32,744
Groundwater Well Improvement Project			
Total Budget	\$ 499,000	\$ 499,000	
Groundwater Well Improvements - FY 22	(42,466)	42,466	-
Groundwater Well Improvements - FY 23	(6,905)	5,601	1,304
Total	\$ (49,371)	\$ 48,067	\$ 1,304
ARPA Funded Projects			
Total Budget	\$ 600,000	\$ 600,000	
Broadway & Main St. Gate Valve - FY 23	(6,913)	-	6,913
T2, T3, & T4 Recoating - FY 23	-	-	-
Total	\$ (6,913)	\$ -	\$ 6,913



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FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:

Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:

Tuesday, January 17, 2023 – 5:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Director Terry Tincher - Present
Director Sarah Wargo - Present
Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary – Present

***Note: This meeting was recorded by the District**

FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison

2. Finance & Audit Committee District Payables Review and Approval/Signing

Main Reports:

- Balance Sheet – depicts what the District owns and what the District owes.
- Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of the District fiscal year to date.
- Capital Detail – shows activity pertaining to Capital Projects.

Balance Sheet:

The District's combined Cash with Chase and LAIF balance was \$1,520,965 at month end. The District's total liabilities were approximately \$778,255 at month end.

Profit and Loss: - Year to date is 50% of the year

6. DHPO Capacity Credit: This account includes the contractual credit given to DHPO on a monthly basis. This credit is \$1,750 per month and will expire in December 2022. YTD is at 100% of budget and will remain as such until the end of the fiscal year.
8. Fees & Charges: This account includes penalty fees, fire flow tests, new account fees, incident fees, and returned check fees. YTD is trending over budget at 71% due to more penalty fees than anticipated.
10. Standby Fees – Tax Revenue: This accounts for standby fees accessed to all parcels in the District. The minimum fee is \$5/acre and can be more depending on the location and nature of the parcel. The bulk of these receipts often occur around January and May and can occasionally cause YTD to trend over or under budget.
13. Property Taxes: This account includes Ad Valorem tax revenues apportioned by Riverside County. Property Tax receipts are mainly received after May 10th when property tax payments are due to the County of Riverside Tax Collector's Office.
16. Interest Income: This account includes interest earnings in the District's LAIF and other investment accounts, and interest charged on overdue customer balances. YTD is over budget due to higher interest collected on customer bills than anticipated and higher interest returns on the BNY Reserve Fund, BNY Repayment Fund and LAIF.
29. Lab Fees: This account includes the costs of lab fees & water quality testing. Expenses will vary depending on timing of receipt of bills.
30. Meters: This account includes the costs of meter repairs & meter testing and expenses will vary throughout the year.
33. Well Maintenance: This account Includes repairs, maintenance and chemical expenses relating to the District wells. YTD is trending over budget at 74% due to \$8K paid for SCADA and PLC troubleshooting.
36. Facilities, Wells, T&D – Other: This account includes the generator service contract expenses, site landscaping & maintenance, chlorinators, and SCADA. YTD is trending over budget at 94% due to a \$4K payment for Tank #3 altitude valve repairs and \$5.9K payment for Almond Vault preventative maintenance.
41. Supplies & Equipment: This account includes the supply & equipment purchases for the District office. YTD expenses will vary depending on timing of purchases.
43. Dues & Subscriptions: This account includes various annual dues and fees. Expenses will vary depending upon timing of dues renewals.
49. Office Expenses – Other: This account includes miscellaneous office expenses.

54. Legal Services: This account includes the costs of legal services for the District. YTD will vary depending upon the timing of legal services needed.
56. Website Support: This account includes monthly web hosting costs. The District is paying \$75/month for website hosting services not anticipated in budget that will cause account to be over budget by year-end. YTD is over budget due to the addition of Navigator Search Service annual fee.
63. Vehicle Fuel: This account includes fuel costs for District vehicles. YTD will vary depending on timing of bills received.
64. Employee Uniforms: This account includes employee uniform purchases and reimbursements. YTD will vary depending on timing of bills received.
65. Safety: This account includes safety equipment purchases. YTD is over budget due to a \$1.3K purchase for three eye wash stations in December.
66. Tractor Expenses/Maintenance: This account includes tractor repair & maintenance expense. YTD is at 22% of budget.

As of December 31st, the fiscal year-to-date net income is \$246,675.

Capital Detail

4. Meter Replacement: This account is for the Water Meter Replacement Program. YTD is at 55% of budget.

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ADJOURNMENT

Meeting adjourned at 5:18 PM Tuesday, January 17, 2023

Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Taffy Brock - Present
Director Terry Tincher - Present
Director Diana Morris - Present
Director Alan Davis - Present
Director Sarah Wargo - Present

Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

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1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of December 14, 2022
- b. Regular Board Meeting Minutes and Warrants of December 14, 2022
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

Motion to approve following consent calendar item(s)

- a. Finance and Audit Committee Meeting Minutes and Warrants of December 14, 2022
- b. Regular Board Meeting Minutes and Warrants of December 14, 2022
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

made by Director Davis and 2nd by Director Tincher

**Director Brock – Aye
Director Tincher – Aye
Director Morris – Aye
Director Davis – Aye
Director Wargo – Aye**

- 2. **Warrants – None**
- 3. **Awards of Contracts – None**

UPDATES

- 1. **Update: CWD Operations Report
(by GM Pollack)**

- Quotes for Well #4 rehab are being received. One estimate came out to ~\$160k. A grant or loan will be researched to fund this project.
- The Broadway/Main valve was turned to the open position in anticipation of the isolation valve project.
- Bids for the repair of the Broadway/Main cluster valve were received. MCC was the lowest bidder.
- The isolation valve project is underway. 4 valves were installed to date.
- K&S is researching an easement for the Bonita PRV station.
- Edison will be performing efficiency tests on all wells for no charge.

OLD BUSINESS

NEW BUSINESS

- 1. **Discussion/Action: Award of Contract for Broadway/Main Cluster Valve Repair; 4 Bids:**
 - a. **MCC Equipment Rentals, Inc. (lowest bidder)**
 - b. **Borden Excavating, Inc.**
 - c. **T.E. Roberts, Inc.**
 - d. **Weka, Inc.**
- Krieger & Stewart reviewed all bids. MCC was the lowest bidder and met all of the requirements.

Motion to Award the Contract to MCC Equipment Rentals, Inc. for the Broadway/Main Cluster Valve Repair project made by Director Davis and 2nd by Director Morris

**Director Brock – Aye
Director Tincher – Aye
Director Morris – Aye
Director Davis – Aye**

Director Wargo – Aye

2. Discussion/Action: Proposal by Krieger & Stewart regarding the ARPA-funded Reservoir Corrosion Repair/Prevention Project

Motion to Accept Krieger & Stewart’s proposal for the ARPA-Funded Reservoir Corrosion Repair/Prevention project made by Director Tincher and 2nd by Director Morris

Director Brock – Aye
Director Tincher – Aye
Director Morris – Aye
Director Davis – Aye
Director Wargo – Aye

3. Discussion/Action: Community Water Systems Alliance (“CWSA”) Benefits

- Director Morris stated that the CWSA Benefits can be very beneficial when utilized.
- No invoices have been received in several months for unknown reasons.

***No action was made on this item, but the Board directed staff to find out more information on the billing frequency for this Alliance and then bring it back up at a future meeting.**

4. Discussion/Action: Realignment of Cabazon Water District Director Committees

- a. Collaborative Agencies: Morris & *Brock; Alternate: Davis
- b. Community Action Committee: Davis & Morris; Alternate: Brock
- c. Community Water Systems Alliance Committee: Davis & Morris; Brock
- d. Finance and Audit Committee: Wargo & Tincher; Alternate: Morris
- e. Personnel Committee: Tincher & *Wargo; Alternate: Brock
- f. San Geronio Pass Regional Water Alliance Committee: Morris & Brock
- g. Special Projects Committee: Wargo & Tincher; Alternate: Davis
- h. **San Geronio Pass Water Agency: Davis & Brock; Alternate: Morris

*Changed from previous.

**Added.

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- Victor Diaz explained CAC purpose and achievements to date: Accomplished a voice, official creation of the Community Action Committee for the area of promising development, installed one meter in the area, gained recognition from CWD, MAC, and County. He went on to say that he hopes that in 2023, the engineering plans will be completed and that grants can be obtained to fund the project. He also stated that the meeting frequency will change and may be moved to Saturday mornings.

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Davis asked about the ID badges that Directors used to have.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday, Feb. 21, 2023, 5:00 pm
- b. Regular Board Meeting – Tuesday, Feb. 21, 2023, 6:00 pm
- c. San Gorgonio Pass Regional Water Alliance Meeting – Monday, Jan. 23, 2023, 5:00 pm
- d. Community Water Systems Alliance Meeting – Wednesday, Jan. 25, 2023, 8:30 am
- e. Collaborative Agencies Meeting at Beaumont Unified School District – TBD – 2023
- f. Community Action Committee Meeting – Saturday, Feb. 11, 2023, 10:00 AM
- g. Personnel Committee – TBD

ADJOURNMENT

Motion to adjourn at 6:44 PM made by Director Tincher and 2nd by Director Davis

Director Brock – Aye
Director Tincher – Aye
Director Morris – Aye
Director Davis – Aye
Director Wargo – Aye

Meeting adjourned at 6:44 PM. on Tuesday, January 17, 2023

Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.

RESOLUTION NO. 04-2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CABAZON WATER DISTRICT AUTHORIZING VIRTUAL BOARD AND COMMITTEE MEETINGS PURSUANT TO AB 361

WHEREAS, the Cabazon Water District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the District’s meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, the District has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, District staff and Directors; and

WHEREAS, the Governor’s executive order related to the suspension of certain provisions of the Brown Act expires on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed related to COVID-19, state or local officials are recommending measures to promote social distancing, and because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

NOW, THEREFORE, BE IT RESOLVED THE BOARD OF DIRECTORS OF THE CABAZON WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Remote Teleconference Meetings: Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state or local officials have recommended measures to promote social distancing in connection with COVID-19; and (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board of Directors, including Committee meetings, under the provisions of Government Code Section 54953(e).

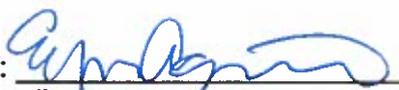
Section 3. Effective Date of Resolution. This Resolution shall take effect upon adoption and shall be effective for 30 days unless earlier extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.

Section 4. Extension by Motion. The Board of Directors may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

PASSED AND ADOPTED by the Board of Directors of the Cabazon Water District this 16th day of November 2021, by the following vote:

AYES: DIRECTOR SANDERSON, DIRECTOR MORRIS, DIRECTOR TINCHER, DIRECTOR WARGO, DIRECTOR LYNK
NOES: NONE.
ABSENT: NONE.
ABSTAIN: NONE.

BY: 
Sarah Wargo
Vice Board Chair
Cabazon Water District
Board of Directors

ATTEST: 
Evelyn Aguilar
Board Secretary
Cabazon Water District

New Business

1. Discussion Item:

[TAB 1]

Change in Remote Meeting Guidelines

*No Attachments:

The Governor decided to end his COVID Emergency as of February 28, 2023.

After that date, Board Members must: 1. Attend Board meetings in person, or 2. Post the address of the location that they will be virtually attending the meeting and allow the public to attend the meeting virtually from the same location.

If the first option is used, it is optional to continue holding the meetings via teleconference for the benefit of the public.