



Cabazon Water District

14618 Broadway Street • P.O. Box 297
Cabazon, CA 92230

BOARD MEETING PACKET

January 16, 2024

FAC Meeting at 5:00 pm
Regular Meeting at 6:00 pm



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:

Tuesday, January 16, 2024 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail

2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

AGENDA

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:

Tuesday, January 16, 2024 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of December 12, 2023
- b. Regular Board Meeting Minutes and Warrants of December 12, 2023

2. Warrants – None

3. Awards of Contracts – None

UPDATES

- 1. Update: **CWD Operations Report**
[TAB 1] **(by GM Pollack)**

OLD BUSINESS

1. Discussion/Updates: Discussion/Updates with SGPWA Director(s) regarding various matters
2. Discussion/Action: Community Involvement

NEW BUSINESS

1. Discussion/Action: Schedule a “Field Trip” with GM and Board of Directors to visit District well and tank sites
[TAB 2]
2. Discussion/Action: Resolution 2024-01: Removal & Revision of Authorized Signers on District Bank Accounts
[TAB 3]

PUBLIC COMMENTS

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GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

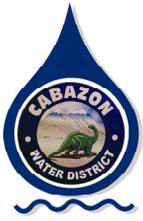
MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)
 - a. 01/22/2024 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
 - b. 01/24/2024 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
 - c. 02/05/2024 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
 - d. 02/08/2024 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
 - e. 02/20/2024 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
 - f. 02/20/2024 (Tuesday) at 6:00 PM: Regular Board Meeting
 - g. TBD: Community Action Committee at the Cabazon Library
 - h. TBD: Personnel Committee Meeting

ADJOURNMENT

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Cabazon Water District Balance Sheet

As of December 31, 2023

	<u>2023</u>
1 ASSETS	
2 Current Assets	
3 Checking/Savings	\$ 918,428
4 Investments - LAIF & CLASS	854,831
5 Total Cash & Investments	<u>1,773,259</u>
6 Accounts Receivable	341,246
7 Bank of New York Trustee Accounts	66,037
8 Inventory	<u>109,238</u>
9 Total Current Assets	2,289,780
10 Fixed Assets	
11 Total Fixed Assets	15,556,108
12 Accumulated Depreciation	<u>(6,987,985)</u>
13 Net Fixed Assets	8,568,123
14 TOTAL ASSETS	<u>\$ 10,857,903</u>
15 LIABILITIES & FUND BALANCE	
16 Liabilities	
17 Current Liabilities	
18 Accounts Payable	\$ 38,308
19 Due to Other Gov't SGPWA	95,746
20 Customer Deposits	10,281
21 Current Portion DWR Loan	44,487
22 Current Portion 2022 Ford	13,358
23 Accrued Expenses	<u>45,424</u>
24 Total Current Liabilities	247,603
25 Long Term Liabilities	
26 DWR Loan Payable	108,532
27 Ford Loan Payable	46,191
28 RCAC Loan Payable	<u>163,894</u>
29 Total Long Term Liabilities	318,618
30 TOTAL LIABILITIES	566,221
31 Total Fund Balance	<u>10,291,682</u>
32 TOTAL LIABILITIES & FUND BALANCE	<u>\$ 10,857,903</u>

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Cabazon Water District
Budget to Actual
 For the Period Ended December 31, 2023

	A	B	C	D=B/C
	Dec-23	Current YTD	FY 23/24 Budget	YTD 50%
1 REVENUES				
2 OPERATING INCOME				
3 Base Rate - Water Bills	\$ 47,460	\$ 287,504	\$ 595,900	48%
4 Commodity Sales	61,886	513,437	993,900	52%
5 Fire Sales - Water Bills	274	1,641	4,900	33%
6 Fees & Charges	4,794	34,022	58,600	58%
7 Basic Facilities Fee	-	13,384	9,300	144%
8 Stand By Fees - Tax Revenue	-	8,387	123,600	7%
9 TOTAL OPERATING INCOME	114,412	858,376	1,786,200	48%
10 NON-OPERATING INCOME				
11 Property Taxes	3,737	7,112	102,000	7%
12 Cell Tower Lease Income	2,779	16,677	33,400	50%
13 Insurance Reimbursement	-	27,538	-	N/A
14 Miscellaneous Non-Operating Income	20	391	-	N/A
15 Interest Income	4,578	27,034	35,700	76%
16 TOTAL NON-OPERATING INCOME	11,114	78,752	171,100	46%
17 TOTAL REVENUES	125,527	937,128	1,957,300	48%
18 EXPENSES				
19 PAYROLL				
20 Directors Fees	1,000	7,600	20,000	38%
21 Management & Customer Service	35,052	147,194	277,300	53%
22 Field Workers	26,321	113,789	230,100	49%
23 Employee Benefits Expense	13,980	90,280	184,900	49%
24 Payroll Taxes	5,851	21,351	41,100	52%
25 TOTAL PAYROLL	82,204	380,214	753,400	50%
26 OPERATIONAL EXPENSES				
27 Facilities, Wells, Transmission & Distribution (T&D)				
28 Lab Fees	2,804	5,032	12,000	42%
29 Meter Testing & Repair	-	769	2,500	31%
30 Utilities - Wells	13,731	83,061	170,000	49%
31 Line R&M Materials	51	3,840	65,000	6%
32 Well Maintenance	-	5,979	42,000	14%
33 Security	2,195	16,900	25,900	65%
34 Engineering Services -	-	8,622	40,000	22%
35 Facilities, Wells, T&D - Other	227	4,053	24,000	17%
36 Total Facilities, Wells, T&D	19,007	128,256	381,400	34%
37 Office Expenses				
38 Utilities - Office	2,549	18,454	35,100	53%
39 Water Billing System	-	2,296	2,800	82% **
40 Supplies & Equipment	112	1,466	11,100	13%
41 Copier & Supplies	523	2,464	5,600	44%
42 Dues & Subscriptions	157	1,437	2,400	60%
43 Postage	740	4,338	10,600	41%
44 Printing & Publications	-	184	500	37%
45 Computer Services	2,745	16,404	34,300	48%
46 Air Conditioning Servicing	485	2,910	5,800	50%
47 Office Expenses - Other	-	443	900	49%
48 Total Office Expenses	\$ 7,312	\$ 50,396	\$ 109,100	46%

** CUSI Annual Support is paid through April, 2024

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Cabazon Water District
Budget to Actual
 For the Period Ended December 31, 2023

	A	B	C	D=B/C
	Dec-23	Current YTD	FY 23/24 Budget	YTD 50%
49 Support Services				
50 Financial Audit	\$ -	\$ 8,412	\$ 15,600	54%
51 Accounting	3,850	23,253	46,200	50%
52 Legal Services	-	5,339	20,000	27%
53 Payroll/Bank Service Charge	634	3,132	5,800	54%
54 Website Support	75	450	1,000	45%
55 Insurance	-	31,792	42,400	75% **
56 Total Support Services	4,559	72,378	131,000	55%
57 Training/Travel	-	1,833	5,000	37%
58 Other Fees/State Water Resource Control Board	4,136	9,254	10,400	89% ***
59 Service Tools & Equipment				
60 Shop Supplies and Small Tools	346	8,366	17,000	49%
61 Vehicle Fuel	2,247	5,626	9,400	60%
62 Employee Uniforms	145	145	1,950	7%
63 Safety	97	364	2,000	18%
64 Tractor Expenses/ Maintenance	-	357	4,200	9%
65 Equipment Rental	-	-	3,000	0%
66 Service Trucks - Repair & Maintenance	12	2,588	11,900	22%
67 Water Operations On-Call Phones	345	2,087	4,700	44%
68 Total Service Tools & Equipment	7,328	19,533	54,150	36%
69 NON-OPERATING EXPENSES				
70 Loan Interest & Processing Fee	1,062	8,255	12,900	64%
71 Bad Debt Expense	-	-	1,400	0%
72 Miscellaneous	-	148	1,500	10%
73 Damaged Truck/Stolen Tools	-	11,397	-	N/A
74 Grant Application Share of Cost	-	12,115	-	N/A
75 TOTAL NON-OPERATING EXPENSES	1,062	31,915	15,800	202%
76 TOTAL EXPENSES	121,473	693,779	1,460,250	48%
77 INCOME BEFORE CAPITAL	4,054	243,350	497,050	49%
78 Capital Projects - Reserve Funded	-	(148,487)	(272,400)	55%
79 Debt Service - Principal	(1,123)	(28,996)	(65,500)	44%
80 RCEDA Loan - Dissolved	-	300,000	-	0%
81 NET INCOME / (LOSS)	\$ 2,931.05	\$ 365,867	\$ 159,150	

** Property & Liability Insurance is paid through April 2, 2024.

*** SWRCB Annual Fee is paid through June 30, 2024.



Cabazon Water District
Capital Detail
 For the Period Ended December 31, 2023

	A	B	C	D=B/C
	Dec-23	Current YTD	FY 23/24 Budget	YTD 50%
1 CAPITAL PROJECTS				
2 RESERVE FUNDED				
3 Well & Tank Repairs	\$ -	\$ -	\$ (3,700)	0%
4 Customer Shut-Off Valves	-	-	(10,000)	0%
5 Meter Replacement	-	(4,886)	(23,700)	21%
6 Main Replacements Fire Hydrant & Air Vac	-	-	(145,000)	0%
7 Bonita Vault	-	-	(70,000)	0%
8 New Truck	-	-	(10,000)	0%
9 Utility Billing	-	-	(10,000)	0%
10 Well #1 Emergency Repair	-	(143,601)	-	N/A
11 TOTAL RESERVE FUNDED PROJECTS	-	(148,487)	(272,400)	55%
12 GRANT/DEBT FUNDED				
13 Department of Water Resources (DWR)				
14 Isolation Valves - Completed	-	-	(72,378)	0%
15 Grant Funding - DWR	-	-	72,378	0%
16 State Water Resource Control Board (SWRCB)				
17 Groundwater Well Improvements	(827)	(5,829)	(482,095)	1%
18 Grant Funding - SWRCB	3,185	3,185	482,095	1%
19 American Rescue Plan Act (ARPA)				
20 Broadway & Main St. Gate Valve - Completed	-	-	(15,064)	0%
21 T2, T3, & T4 Recoating	(2,203)	(284,219)	(473,521)	60%
22 Grant Funding - ARPA	198,607	198,607	488,585	41%
23 Well 4				
24 Well 4 Repairs	-	(162,038)	(165,000)	98%
25 Debt Funding	-	162,038	165,000	98%
26 NET GRANT/DEBT FUNDED PROJECTS	198,763	(88,256)	-	
27 TOTAL NET COST OF CAPITAL PROJECTS	\$ 198,763	\$ (236,743)	\$ (272,400)	

Total Project Activity Summary

	Expenses	Funding Received	Total Receivable
Isolation Valves Project			
Total Budget	\$ 1,243,000	\$ 1,243,000	
Isolation Valves - FY 22	(33,118)	33,118	-
Isolation Valves - FY 23	(1,169,143)	1,169,143	-
Isolation Valves - FY 24	-	-	-
Total	\$ (1,202,261)	\$ 1,202,261	\$ -
Groundwater Well Improvement Project			
Total Budget	\$ 499,000	\$ 499,000	
Groundwater Well Improvements - FY 22	(42,466)	42,466	-
Groundwater Well Improvements - FY 23	(19,744)	19,744	-
Groundwater Well Improvements - FY 24	(5,829)	3,185	2,644
Total	\$ (68,039)	\$ 65,395	\$ 2,644
ARPA Funded Projects			
Total Budget	\$ 488,585	\$ 488,585	
Broadway & Main St. Gate Valve - FY 23	(74,035)	74,035	-
T2, T3, & T4 Recoating - FY 23	(196,968)	196,968	-
T2, T3, & T4 Recoating - FY 24	(284,219)	198,607	85,612
Total	\$ (555,222)	\$ 469,611	\$ 85,612

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Cabazon Water District
14618 Broadway Street • P.O. Box 297
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**FINANCE & AUDIT COMMITTEE MEETING
MINUTES**

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:
Tuesday, December 12, 2023 – 5:00 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

Director Terry Tincher – Present
Director Sarah Wargo – Present
Michael Pollack, General Manager – Present
Evelyn Aguilar, Board Secretary – Present

***Note: This meeting was recorded by the District**

FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail

2. Finance & Audit Committee District Payables Review and Approval/Signing

Main Reports:

- Balance Sheet – depicts what the District owns and what the District owes.

- Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of the District fiscal year to date.
- Capital Detail – shows activity pertaining to Capital Projects.

Balance Sheet:

The District's combined Cash with Chase Bank, Local Agency Investment Fund (LAIF), and California Cooperative Liquid Assets Securities System (CLASS) balance was \$1,409,802 at month end. The District's total liabilities were approximately \$581,223 at month end.

Profit and Loss: - Year to date (YTD) is 42% of the year

7. Basic Facilities Fee: These are fees charged for new service connections, meter installations, and upgrades. These revenues are budgeted conservatively due to their unpredictable nature. YTD is over budget due to multiple service installations.

8. Standby Fees – Tax Revenue: This accounts for standby fees accessed to all parcels in the District. The minimum fee is \$5/acre; rates vary per location and nature of the parcel. The majority of these receipts occur around January and May.

11. Property Taxes: This account includes Ad Valorem tax revenues apportioned by Riverside County. Property Tax receipts are received in January and May when property tax payments are due to the County of Riverside Tax Collector's Office.

15. Interest Income: This account includes interest earnings in the District's LAIF and other investment accounts, and interest charged on overdue customer balances. YTD is trending over budget at 63% due to rising interest rates.

17. Total Revenues: YTD is at 41%.

25. Total Payroll: YTD is at 40%.

28. Lab Fees: This account includes the costs of lab fees and water quality testing. Expenses will vary depending on timing of receipt of bills. YTD is trending under budget at 19%.

31. Line R&M Materials: This account includes the expenses relating to materials for line repair and maintenance. YTD varies depending on the R&M needs of the water system. YTD is trending under budget at 6%.

33. Security: This account includes the expenses for District alarm phones, security alarms and crime prevention. YTD is trending over budget at 56% due to quarterly payments paid in full through December.

34. Engineering Services: This account includes general engineering services required by the District. YTD is in trending under budget at 22% due to timing of services.

48. Total Office Expenses: YTD is at 39%.

56. Total Support Services: YTD is at 52%.

62. Employee Uniforms: This account includes employee uniform purchases and reimbursements. YTD has no activity.

68. Total Service Tools and Equipment: YTD is at 30%.

73. Damaged Truck/Stolen Tools: This account contains expenses for damaged trucks and stolen tools. Activity in this account includes an \$8.9k payment to replace locks, handles, and paint on a truck that was damaged during theft.

75. Total Non-Operating Expenses: YTD is at 193%. This account was budgeted low due to its unpredictable nature.

76. Total Expenses: YTD is at 39%.

As of November 30th, the fiscal year-to-date net income is \$365,235.

Capital Detail:

7. Bonita Vault: This account is for new vault and materials.

8. New Truck: This account is budgeted for \$10K for FY 24 and expected to spread over three years.

9. Utility Billing: This account is budgeted for \$10K for FY 24 and expected to spread over three years.

24. Well 4 Repairs: This account includes Well 4 repairs and is expected to be 100% debt funded. YTD is at 98% and expected to remain as such through fiscal year end.

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ADJOURNMENT

Meeting adjourned at 5:14 pm on Tuesday, December 12, 2023 and the FAC proceeded to check signing.

Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

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MINUTES**

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Meeting Date:

Tuesday, December 12, 2023 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Melissa Carlin - Present
Director Taffy Brock - Present
Director Terry Tincher - Present
Director Alan Davis - Present
Director Sarah Wargo - Present
Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

NEW BUSINESS

1. Discussion/Action: Reorganization of the Board of Directors

Motion to appoint Director Wargo as Board Chair made by Director Tincher and 2nd by Director Davis.

Director Carlin - Aye
Director Brock - Aye

Director Tincher - Aye
Director Davis - Aye
Director Wargo - Aye

Motion to appoint Director Tincher as Vice Board Chair made by Director Davis and 2nd by Director Brock.

Director Carlin - Aye
Director Brock - Aye
Director Tincher - Aye
Director Davis - Aye
Director Wargo - Aye

Community Action Committee: 1. Davis, 2. Wargo, Alternate: Tincher

Finance and Audit Committee: 1. Tincher, 2. Wargo, Alternate: Carlin

Personnel Committee: 1. Tincher, 2. Wargo, Alternate: Brock

SGPRWA Committee: 1. Brock, 2. Davis, Alternate: Carlin

San Gorgonio Pass Water Agency: 1. Brock, 2. Davis, Alternate: Wargo

Special Projects Committee: 1. Tincher, 2. Wargo, Alternate: Davis

CONSENT CALENDAR

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1. Approval of:
 - a. Finance and Audit Committee Meeting Minutes and Warrants of November 14, 2023
 - b. Regular Board Meeting Minutes and Warrants of November 14, 2023

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of November 14, 2023 and (b.) Regular Board Meeting Minutes and Warrants of November 14, 2023 made by Director Brock and 2nd by Director Davis.

Director Carlin - Aye
Director Brock - Aye
Director Davis - Aye
Director Tincher - Aye
Director Wargo - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: CWD Operations Report
(by GM Pollack)

- The Main/Pecan storage yard has been listed for \$299,900.
- Well #2 site is undergoing improvements to prepare for the District's storage containers and future workshop.
- Quotes for the Bonita Vault were received, ranging from \$25,244 to \$62,500. The District is going with Oldcastle Precast for the amount of \$25,900.
- Bay Alarm has completed the installation of security equipment at all sites except for the Main/Pecan yard, which is locked in a contract with Securitas until 2027.
- GM Pollack attended the annual Best Best & Krieger Fall Conference at Wally's Desert Turtle in Rancho Mirage.
- Edison rates are being examined to ensure that the District is receiving the most efficient rates.

OLD BUSINESS

1. **Discussion: Discussion/Updates with SGPWA Director(s) regarding various matters**
 - SGPWA Director Ron Duncan was present shared some minor updates regarding the Delta Conveyance project and the Backbone Pipeline project.
2. **Discussion/Action: Community Involvement**
 - The Community Center is having a Christmas event on December 16. The District will be donating candy and toys.
 - The Board discussed that the community is more likely to attend events when flyers are handed out.

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GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- **Suggested agenda items from the Public.**
- **Suggested agenda items from Management.**
- Director Carlin will need to be added as a signer on the District's bank account, since she's an alternate on the FAC.
- **Suggested agenda items from Board Members.**
- The Board will go on a "field trip" to tour the District's well and tank sites.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Wargo welcomed Director Carlin to the Board.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. 01/08/2024 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- b. 01/16/2024 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- c. 01/16/2024 (Tuesday) at 6:00 PM: Regular Board Meeting
- d. 01/22/2024 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- e. 01/24/2024 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- f. 02/08/2024 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- g. TBD, following the holidays: Community Action Committee at the Cabazon Library
- h. TBD: Personnel Committee Meeting

ADJOURNMENT

Motion to adjourn at 6:37 pm made by Director Davis and 2nd by Director Tincher

Director Carlin - Aye
Director Brock - Aye
Director Davis – Aye
Director Tincher - Aye
Director Wargo - Aye

Meeting adjourned at 6:37 pm on Tuesday, December 12, 2023

Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.

Updates

CWD Operations Report: [TAB 1]

Attachments:

1. Monthly Operations Report



Cabazon Water District

14-618 Broadway Street • P.O. Box 297
Cabazon, California 92230

January 16, 2024

CWD Board Meeting

Operations Update

- Presentation to the SGPWA regarding the successful completion of the Grant Funded Isolation Valve Project on January 8, 2024.
- Submitted Standard Drawings to ARPA for the next round of Grant Funded Projects. Main Replacements for Bonita Ave Main Line, Broadway St Main Line, Jensen Area Main Lines (The entire system). Second meeting with ARPA January 4, 2024, requesting additional details and revision to move forward with Grant Funded Projects.
- Ordered the Bonita Vault from Oldcastle Precast for \$25,900, and Cla Vals (8" and 4") from Core & Main for &14,352.83
- Manuel Delgado (Associate Engineer), Riverside District, Division of Drinking Water confirmed that Monitoring and Recording requires Well 1, 2, and 5, will need samples completed to become current, and compliant.
- Cabazon Water District Tour Dates: February 8, 12, 15, 22 Available. Board Members, Kate, and Evelyn.

50100 Main St, Cabazon, CA 92230-3218, Riverside County  **Expired Listing**

APN: 526-022-009 CLIP: 3934229398

	Beds	Full Baths	Half Baths	Sale Price	Sale Date
	N/A	N/A	N/A	\$200,000	11/22/2005
	Bldg Sq Ft	Lot Sq Ft	MLS Yr Built	Type	
	N/A	18,731	1930	IND LOT	

New Business

1. Discussion/Action Item:

[TAB 2]

Schedule a “Field Trip” with GM and Board of Directors
to visit District well and tank sites

Attachments:

1. January and February 2024 calendar

*Note: A Monday or Thursday would work best for the District staff.

January

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16 CWD FAC Mtg. @ 5:00 PM & Board Mtg. @ 6:00 PM	17	18	19	20
21	22 SGPWA Mtg. @ 6:00 PM	23	24 SGPRWA Mtg. @ 5:00 PM	25	26	27
28	29	30	31			

February

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 SGPWA Mtg. @ 1:30 PM	6	7	8 MAC Mtg. @ 6:00 PM	9	10
11	12	13	14	15	16	17
18	19 Presidents' Day – Office Closed	20 CWD FAC Mtg. @ 5:00 PM & Board Mtg. @ 6:00 PM	21	22	23	24
25	26	27	28	29		

New Business

2. Discussion/Action Item: [TAB 3]

Resolution 2024-01: Removal & Revision of Authorized Signers on District Bank Accounts

Attachments:

1. Resolution 2024-01

*Note: Director Carlin needs to be added since she's an alternate for the FAC.



Cabazon Water District

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Cabazon, California 92230

Resolution No. 2024-01

Removal & Revision of Authorized Signers

January 16, 2024

Cabazon Water District Board of Directors has concluded that the following individual(s) be removed from all Cabazon Water District (the “District”) bank accounts.

-
-
-

Cabazon Water District Board of Directors has concluded that the following individual(s) be added to all Cabazon Water District (the “District”) bank accounts.

- Melissa Carlin
-
-

Cabazon Water District Board of Directors has concluded that the following specific Chase Bank accounts are to be updated.

- General -- --- ----
- Payroll -- --- ----
- Trust -- --- ----

BY: _____
Sarah Wargo – Board Chair
Cabazon Water District
Board of Directors

ATTEST: _____
Evelyn Aguilar
Board Secretary
Cabazon Water District