



Cabazon Water District

14618 Broadway Street • P.O. Box 297
Cabazon, CA 92230

BOARD MEETING PACKET

June 20, 2023

FAC Meeting at 5:00 pm
Regular Meeting at 6:00 pm



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:

Tuesday, June 20, 2023 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion: Review of FY 2023/2024 Proposed Budget
[TAB 1]
2. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail
3. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

AMENDED AGENDA

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:

Tuesday, June 20, 2023 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. **Approval of:**
 - a. Finance and Audit Committee Meeting Minutes and Warrants of May 16, 2023
 - b. Regular Board Meeting Minutes and Warrants of May 16, 2023
2. **Warrants – None**
3. **Awards of Contracts – None**

NEW BUSINESS

1. **Discussion/Action: Review/Adoption of FY 2023/2024 Proposed Budget**

OLD BUSINESS

1. Discussion/Action: Offer by Symphony Wireless to buy out cell tower lease at 50020 Seminole

NEW BUSINESS (continued)

2. Discussion: Discussion with SGPWA Director(s) regarding various matters
3. Discussion/Action: Customer Concern – Rachel Elias – Adele Ave.
4. Discussion/Action: Quote from Bay Alarm to replace Securitas Technology (formerly Stanley Security) as security provider

***EMERGENCY BUSINESS**

1. Discussion/Action: Pull and tighten Well #1 – The Well failed in the early morning on 06/20/23

UPDATES

1. Update: CWD Operations Report
(by GM Pollack)
2. Update: San Gorgonio Pass Water Agency (SGPWA) Meetings
(by Director Davis and Director Brock)
3. Update: San Gorgonio Pass Regional Water Alliance Meeting
(by Director Brock)

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. 06/26/2023 & 07/10/2023 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- b. 07/18/2023 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- c. 07/18/2023 (Tuesday) at 6:00 PM: Regular Board Meeting
- d. 07/26/2023 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- e. 08/12/2023 (Saturday) at 10:00 AM: Community Action Committee at the Cabazon Library
- f. TBD: Personnel Committee Meeting

ADJOURNMENT

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Cabazon Water District

Balance Sheet

As of May 31, 2023

		2023	
1	ASSETS		
2	Current Assets		
3	Checking/Savings	\$ 819,867	\$ 819,867 Chase
4	Accounts Receivable	211,169	828,441 LAIF
5	Local Agency Investment Fund (LAIF)	828,441	<u>\$ 1,648,308</u> Cash & LAIF
6	Bank of New York Trustee Accounts	61,939	
7	Prepaid Expenses	38,564	
8	Inventory	109,315	
9	Total Current Assets	<u>2,069,296</u>	
10	Fixed Assets		
11	Total Fixed Assets	14,112,350	
12	Accumulated Depreciation	(6,663,221)	
13	Net Fixed Assets	<u>7,449,129</u>	
14	TOTAL ASSETS	<u>\$ 9,518,425</u>	
15	LIABILITIES & FUND BALANCE		
16	Liabilities		
17	Current Liabilities		
18	Accounts Payable	\$ 121,964	
19	Due to Other Gov't SGPWA	1,074,101	
20	Customer Deposits	10,691	
21	Current Portion DWR Loan	43,208	
22	Current Portion Zion's Bank Loan	87,077	
23	Current Portion 2022 Ford	12,590	
24	Accrued Expenses	24,081	
25	Total Current Liabilities	<u>1,373,712</u>	
26	Long Term Liabilities		
27	DWR Loan Payable	153,019	
28	Ford Loan Payable	60,728	
29	RCEDA* Loan Payable	300,000	
30	Total Long Term Liabilities	<u>513,748</u>	
31	TOTAL LIABILITIES	1,887,460	
32	Total Fund Balance	7,630,965	
33	TOTAL LIABILITIES & FUND BALANCE	<u>\$ 9,518,425</u>	

*Riverside County Economic Development Agency (RCEDA)



Cabazon Water District
Budget to Actual
 For the Period Ended May 31, 2023

	A	B	C	D=B/C
	May-23	Current YTD	FY 22/23 Amended Budget	YTD 92%
1 REVENUES				
2 OPERATING INCOME				
3 Base Rate - Water Bills	\$ 47,910	\$ 511,236	\$ 563,300	91%
4 Commodity Sales	72,947	681,725	757,300	90%
5 Desert Hills Premium Outlet (DHPO) Contract	-	138,547	182,500	76%
6 DHPO Capacity Credit	-	(10,500)	(10,500)	100%
7 Fire Sales - Water Bills	349	4,450	5,600	79%
8 Fees & Charges	4,292	52,334	51,000	103%
9 Basic Facilities Fee	13,384	65,023	75,200	86%
10 Stand By Fees - Tax Revenue	34,444	121,178	105,900	114%
11 TOTAL OPERATING INCOME	173,325	1,563,992	1,730,300	90%
12 NON-OPERATING INCOME				
13 Property Taxes	49,959	99,876	86,700	115%
14 Cell Tower Lease Income	2,725	29,974	26,600	113%
15 Miscellaneous Non-Operating Income	548	6,330	-	N/A
16 Interest Income	738	21,416	7,600	282%
17 Prior Year Grant Revenue	-	75,584	-	N/A
18 TOTAL NON-OPERATING INCOME	53,970	233,180	120,900	193%
19 TOTAL REVENUES	227,295	1,797,173	1,851,200	97%
20 EXPENSES				
21 PAYROLL				
22 Directors Fees	1,200	13,500	25,000	54%
23 Management & Customer Service - As Amended	19,434	209,684	245,600	85%
24 Field Workers - As Amended	17,791	193,076	202,200	95%
25 Employee Benefits Expense - As Amended	16,288	150,558	155,300	97%
26 Payroll Taxes - As Amended	2,889	32,428	36,700	88%
27 TOTAL PAYROLL	57,603	599,246	664,800	90%
28 OPERATIONAL EXPENSES				
29 Facilities, Wells, Transmission & Distribution (T&D)				
30 Lab Fees	885	4,296	13,100	33%
31 Meter Testing & Repair	-	475	5,100	9%
32 Utilities - Wells	30,667	149,240	150,400	99%
33 Line R&M Materials - As Amended	386	55,171	75,600	73%
34 Well Maintenance	825	37,048	40,400	92%
35 Security	165	22,576	29,500	77%
36 Engineering Services - As Amended	2,904	16,612	40,000	42%
37 Facilities, Wells, T&D - Other	176	25,557	16,600	154%
38 Total Facilities, Wells, T&D	36,008	310,976	370,700	84%
39 Office Expenses				
40 Utilities - Office	2,535	29,804	36,800	81%
41 Water Billing System	-	2,605	2,400	109%
42 Supplies & Equipment	389	5,105	13,200	39%

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Cabazon Water District
Budget to Actual
 For the Period Ended May 31, 2023

				FY 22/23	
		May-23	Current YTD	Amended Budget	YTD 92%
43	Copier & Supplies	\$ 381	\$ 4,877	\$ 5,500	89%
44	Dues & Subscriptions	15	2,104	2,500	84%
45	Postage	139	9,252	10,600	87%
46	Printing & Publications	-	292	600	49%
47	Computer Services	2,611	29,999	38,400	78%
48	Air Conditioning Servicing	485	5,047	5,500	92%
49	Community Water Systems Alliance (CWSA)	-	1,083	3,000	36%
50	Office Expenses - Other	-	786	2,100	37%
51	Total Office Expenses	6,556	90,953	120,600	75%
52	Support Services				
53	Financial Audit	-	9,534	24,700	39%
54	Accounting	3,500	39,730	42,000	95%
55	Legal Services	-	8,676	63,500	14%
56	Payroll/Bank Service Charge	416	5,066	5,500	92%
57	Website Support - As Amended	75	825	900	92%
58	Insurance	-	38,862	37,500	104%
59	Total Support Services	3,991	102,694	174,100	59%
60	Training/Travel	446	4,783	10,500	46%
61	Other Fees/State Water Resource Control Board	-	8,573	9,700	88%
62	Service Tools & Equipment				
63	Shop Supplies and Small Tools	1,747	8,339	6,300	132%
64	Vehicle Fuel - As Amended	1,997	7,749	13,050	59%
65	Employee Uniforms	-	780	1,100	71%
66	Safety	143	2,841	1,800	158%
67	Tractor Expenses/ Maintenance	1,225	4,951	3,900	127%
68	Equipment Rental	-	6,038	9,000	67%
69	Service Trucks - Repair & Maintenance	306	10,396	13,800	75%
70	Water Operations On-Call Phones	349	4,147	3,800	109%
71	Total Service Tools & Equipment	5,767	45,240	52,750	86%
72	NON-OPERATING EXPENSES				
73	Loan Interest & Processing Fee	-	11,706	12,600	93%
74	Bad Debt Expense	-	-	1,300	N/A
75	Miscellaneous	-	-	1,500	N/A
76	TOTAL NON-OPERATING EXPENSES	-	11,706	15,400	76%
77	TOTAL EXPENSES	110,372	1,174,172	1,418,550	83%
78	INCOME BEFORE CAPITAL & GSA	116,923	623,001	432,650	144%
79	Capital Projects - Reserve Funded	(102)	(25,022)	(285,000)	9%
80	Debt Service - Principal	(1,479)	(142,786)	(144,000)	99%
81	NET INCOME / (LOSS)	\$ 115,342	\$ 440,548	\$ (31,350)	

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Cabazon Water District
Capital Detail
 For the Period Ended May 31, 2023

	A	B	C	D=B/C
	May-23	Current YTD	FY 22/23 Budget	YTD 92%
CAPITAL PROJECTS				
1	RESERVE FUNDED			
2	\$ -	\$ (2,701)	\$ (225,000)	1%
3	-	(3,539)	(40,000)	9%
4	(102)	(18,782)	(20,000)	94%
5	(102)	(25,022)	(285,000)	9%
6	GRANT FUNDED			
7	Department of Water Resources (DWR)			
8	(3,854)	(1,105,042)	(1,243,000)	89%
9	-	12,518	1,243,000	1%
10	State Water Resource Control Board (SWRCB)			
11	(5,955)	(14,382)	(499,000)	3%
12	-	6,905	499,000	1%
13	American Rescue Plan Act (ARPA)			
14	(826)	(68,856)	(100,000)	69%
15	(2,819)	(16,829)	(500,000)	3%
16	-	-	600,000	0%
17	(13,453)	(1,185,687)	-	0%
18	\$ (13,555)	\$ (1,210,708)	\$ (285,000)	

Total Project Activity Summary

Isolation Valves Project	Expenses	Funding Received	Total Receivable
Total Budget	\$ 1,243,000	\$ 1,243,000	
Isolation Valves - FY 22	(33,118)	33,118	-
Isolation Valves - FY 23	(1,105,042)	12,518	1,092,524
Total	\$ (1,138,160)	\$ 45,635	\$ 1,092,524
Groundwater Well Improvement Project	Expenses	Funding Received	Total Receivable
Total Budget	\$ 499,000	\$ 499,000	
Groundwater Well Improvements - FY 22	(42,466)	42,466	-
Groundwater Well Improvements - FY 23	(14,382)	6,905	7,477
Total	\$ (56,848)	\$ 49,371	\$ 7,477
ARPA Funded Projects	Expenses	Funding Received	Total Receivable
Total Budget	\$ 600,000	\$ 600,000	
Broadway & Main St. Gate Valve - FY 23	(68,856)	-	68,856
T2, T3, & T4 Recoating - FY 23	(16,829)	-	16,829
Total	\$ (85,685)	\$ -	\$ 85,685

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Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:

Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:

Tuesday, April 18, 2023 – 5:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Director Terry Tincher – Present
Director Sarah Wargo – Present
Michael Pollack, General Manager – Present
Cindy Byerrum, Financial Consultant – Present
Daniela Uriarte, Financial Consultant – Present
Evelyn Aguilar, Board Secretary – Present

*Note: This meeting was recorded by the District

FINANCE & AUDIT COMMITTEE

1. Discussion: Review of FY 2023/2024 Proposed Budget
 - The Financial Consultants went over the proposed budget line by line and explained the reason for any adjustments from last year.

2. Discussion: Finance & Audit Committee Report
- Balance Sheet
 - Profit and Loss Budget Comparison
 - Capital Detail

Main Reports:

- Balance Sheet – depicts what the District owns and what the District owes.
- Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of the District fiscal year to date.
- Capital Detail – shows activity pertaining to Capital Projects.

Balance Sheet:

The District's combined Cash with Chase Bank and Local Agency Investment Fund (LAIF) balance was \$996,670 at month end. The District's total liabilities were approximately \$1,211,661 at month end.

Profit and Loss: - Year to date (YTD) is 83% of the year

5. Desert Hills Premium Outlets (DHPO) Contract: This is a segregated, variable charge to the DHPO contract which ended at contract expiration in December 2022. YTD is trending under budget at 76% and will remain as such until the end of the FY.
13. Property Taxes: This account includes Ad Valorem tax revenues apportioned by Riverside County. Property Tax receipts are received in January and May when property tax payments are due to the County of Riverside Tax Collector's Office. This can occasionally cause YTD to trend over or under budget.
14. Cell Tower Lease Income: This accounts for the monthly lease payment for use of District property for cell towers. YTD is over budget due to the implementation of a new cell tower location.
15. Miscellaneous Non-Operating Income: This account includes recycling revenues, insurance reimbursements, and other miscellaneous revenues. This account is not budgeted due to unpredictable activity. YTD includes \$4.1k for truck sold at auction and recycled scrap metal for \$1.1k.
18. Total Revenues: YTD is at 85%.
27. Total Payroll: YTD is at 81%.
36. Engineering Services: This account includes general engineering services required by the District.
41. Water Billing System: This account includes the annual water billing system maintenance costs. YTD is over budget due to CUSI billing system subscription paid through year end which included a price increase.
46. Printing & Publications: This account includes printing and publication costs for any District notices or reports. YTD is trending under budget at 49% due to timing and need of publications.
49. Community Water System Alliance: This account includes the monthly membership fees for the Water System Alliance. YTD is trending under budget at 36% due to the timing of expenses.
51. Total Office Expenses: YTD is at 70%.
55. Legal Services: This account includes the costs of legal services for the District. YTD will vary depending upon the requirement and timing of legal services.
58. Insurance: This account includes the annual costs of liability insurance for the District. YTD is over budget due to insurance premiums amortized through EOY.
63. Shop Supplies & Small Tools: This account includes various shop supply and small tool purchases. YTD is over budget due unanticipated needs.
64. Vehicle Fuel: This account includes fuel costs for District vehicles. YTD is trending below budget at 44% due to less backhoe fuel purchases and one less truck due to the sale of the 2009 Toyota Tundra.

66. Safety: This account includes safety equipment purchases. YTD is over budget due to a \$1.3K purchase for three eye wash stations in December.

77. Total Expenses: YTD is at 75%.

As of April 30th, the fiscal year-to-date net income is \$327,184.

Capital Detail:

Lines 2-4 Reserve Funded Capital Projects: Projects to be funded by District reserves.

4. Meter Replacement: This account is for the Water Meter Replacement Program. YTD is at 93% of budget.

Lines 7-17 Reserve Funded Capital Projects:

8. Isolation Valves: Includes the Isolation Valves project which is expected to be 100% grant funded. Cash flow relating to grant receipts to be supported by San Gorgonio Pass Water Agency (SGPWA) Gap Funding.

9. Grant Funding – DWR: Includes grant funding received from the DWR for the isolation valves project. \$12.5K received in January is for grant reimbursements through Q3 2022.

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3. Finance & Audit Committee District Payables Review and Approval/Signing (after adjournment)

ADJOURNMENT

Meeting adjourned at 5:52 PM on Tuesday, April 18, 2023.

**Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District**

**Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District**

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**REGULAR BOARD MEETING
MINUTES**

Meeting Location:

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Teleconference:

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Email: info@cabazonwater.org

Meeting Date:

Tuesday, May 16, 2023 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Taffy Brock - Present
Director Terry Tincher - Present
Director Diana Morris - Present
Director Alan Davis - Present
Director Sarah Wargo - Present
Michael Pollack, General Manager - Present
Cindy Byerrum, Financial Consultant- Present
Daniela Uriarte, Financial Consultant- Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

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1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of April 18, 2023
- b. Regular Board Meeting Minutes and Warrants of April 18, 2023

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of April 18, 2023, and (b.) Regular Board Meeting Minutes and Warrants of April 18, 2023 made by Director Davis and 2nd by Director Brock.

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye**

- 2. Warrants – None**
- 3. Awards of Contracts – None**

NEW BUSINESS

- 1. Discussion/Action: Recommendation to transfer majority of LAIF account funds to California CLASS**

- Mrs. Byerrum explained that California CLASS is very similar to LAIF, but has higher interest return rates. She recommended that a minimal balance remain in the LAIF account in case LAIF's interest rates increase to a higher amount than CLASS.

Motion to approve the recommendation to transfer the District's LAIF account funds to a California CLASS account, leaving the minimum amount of required funds in the LAIF account to keep it open made by Director Davis and 2nd by Director Tincher.

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye**

- 2. Discussion: Offer by Symphony Wireless to buy out cell tower lease at 50020 Seminole**

- Brian Katz from Symphony Wireless called in to explain the informal offer. He mentioned that the official offer would not be made until he receives all of the lease agreement details. The offer would be to buy out the lease for the cell tower at Well #1's site for a lump sum, then any income from future leases would be split between Symphony Wireless and the District.

*** No Motion was made. This item was for Discussion only even though the agenda listed it as an action item.**

- 3. Discussion/Action: Quote from Vivant to replace Securitas Technology (formerly Stanley Security) as security provider**

- GM Pollack explained that the District is paying Securitas Technology ~\$570/month for the District office security which includes equipment, and that he tried contacting someone to revise the contract for a lower monthly amount, but the poor record keeping and customer service is making it difficult to do so.
- He found a much cheaper alternative in Vivant, but the company requires a Social Security Number to open up the account, so if this route is taken, it would need to be decided which position would need to provide their SSN.

*** No motion was made. GM Pollack said he would look into alternatives to the SSN requirement and additional quotes.**

- 4. Discussion/Action: Recommendation of acceptance of contract work for Broadway and Main Street Cluster Valve Replacement Project performed by MCC Equipment Rentals, Inc.**

Motion to approve the recommendation of acceptance of contract work for Broadway and Main Street Cluster Valve Replacement Project performed by MCC Equipment Rentals, Inc. made by Director Davis and 2nd by Director Tincher.

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye**

UPDATES

- 1. Update: CWD Operations Report (by GM Pollack)**
 - RCAC Loan: GM Pollack received an email during this meeting that a few more documents are needed to resume the process of obtaining a loan for the Well #4 rehabilitation.
 - Reservoir Repair project: The pre-construction meeting was held on May 9, and the work is expected to begin on May 22.
 - Well Levels were taken.
 - The District is expecting revenue from 9 new services.
 - There were some issues with the Tesla battery at Well #2 shutting off the well during operations. Tesla came out to resolve the issue on April 27. The issue has not occurred since then.
 - 50 additional meters were replaced in April, bringing the total to 270 meters replaced in 2023. The goal is to replace 300 annually.

- 2. Update: San Gorgonio Pass Water Agency (SGPWA) Meetings (by Director Davis and Director Brock)**
 - Nothing to report.

- 3. Update: Collaborative Agencies Meeting (by Director Brock)**
 - Nothing related to the District to report. The July meeting was cancelled, so the next meeting will be September 6.

**4. Update: Community Action Committee (CAC) Meeting
(by Director Davis)**

- Director Davis said the project is at a standstill due to flood control issues.

OLD BUSINESS

1. Discussion/Action: Customer Concern – Paul Oshideri, Date Ave.

- Mr. Oshideri requested that the balance on this property be removed. He stated that his tenants used the water to cause property damages.

Motion to deny Mr. Oshideri’s request to write-off the balance on this account made by Director Davis and 2nd by Director Tincher.

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - No**

2. Discussion/Action: Collaborative Agencies – Discussion of benefits and potential vote to continue or stop participating with group

- Director Morris shared that this group used to be very beneficial for the District, but that most of the information is repeated from the various other meetings throughout the area.
- Director Brock mentioned that she doesn’t think it is worth paying a Director to attend these meetings when the information does not pertain to the District.

Motion to discontinue attending the Collaborative Agencies meetings made by Director Morris and 2nd by Director Brock.

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye**

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- SGPWA Director Kevin Walton shared that SGPWA entered into an agreement with Cal Rural to assist small, disadvantaged communities. He went on to say that they are working to engage with their “next-door neighbors” to find out what is needed.

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
 - Suggested agenda items from Management.
 - Suggested agenda items from Board Members.
- Director Wargo suggested that an item be added to the agenda so that if a SGPWA representative attends a District Board meeting, the Board can have a discussion with them, rather than the representative only having 3 minutes to speak during public comments.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. 05/22/2023 & 06/12/2023 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- b. 05/24/2023 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- c. 06/20/2023 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- d. 06/20/2023 (Tuesday) at 6:00 PM: Regular Board Meeting
- e. 08/12/2023 (Saturday) at 10:00 AM: Community Action Committee at the Cabazon Library
- f. TBD: Personnel Committee Meeting

ADJOURNMENT

Motion to adjourn at 7:12 PM made by Director Tincher and 2nd by Director Morris.

Director Brock - Aye

Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye

Meeting adjourned at 7:12 PM on Tuesday, May 16, 2023

Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.

New Business

1. Discussion/Action Item:

[TAB 1]

Review/Adoption of FY 2023/2024 Proposed Budget

Attachments:

1. FY 2023/2024 Proposed Budget
2. Narrative for Proposed Budget



**Cabazon Water District
Proposed Budget
FY 2023-24**

Schedule A

	A	B	C	D	E
	FY 22/23 Adopted Budget	FY 22/23 Projected Year End	FY 23/24 Proposed Budget	\$ Difference (C - B)	% Difference (D / B)
1 REVENUES					
2 OPERATING INCOME					
3 Base Rate - Water Bills	\$ 563,300	\$ 559,100	\$ 595,900	\$ 36,800	7%
4 Commodity Sales	757,300	781,800	993,900	212,100	27%
5 Desert Hills Premium Outlets Contract	182,500	138,500	-	(138,500)	-100%
6 Desert Hills Premium Outlets Capacity Credit	(10,500)	(10,500)	-	10,500	-100%
7 Fire Sales - Water Bills	5,600	4,800	4,900	100	2%
8 Fees & Charges	51,000	56,900	58,600	1,700	3%
9 Basic Facilities Fee	18,600	65,000	9,300	(55,700)	-86%
10 Stand By Fees - Tax Revenue	105,900	121,200	123,600	2,400	2%
11 TOTAL OPERATING INCOME	1,673,700	1,716,800	1,786,200	69,400	4%
12 NON-OPERATING INCOME					
13 Property Taxes	86,700	100,000	102,000	2,000	2%
14 Cell Tower Lease Income	26,600	32,700	33,400	700	2%
15 Miscellaneous Non-Operating Income	-	6,300	-	(6,300)	-100%
16 Interest Income	7,600	35,200	35,700	500	1%
17 TOTAL NON-OPERATING INCOME	120,900	174,200	171,100	(3,100)	-2%
18 TOTAL REVENUES	1,794,600	1,891,020	1,957,300	66,280	4%
19 EXPENSES					
20 PAYROLL					
21 Directors Fees	25,000	15,700	20,000	4,300	27%
22 Management & Customer Service	240,200	228,500	277,300	48,800	21%
23 Field Workers	197,700	210,400	230,100	19,700	9%
24 Employee Benefits Expense	163,700	164,500	183,500	19,000	12%
25 Payroll Taxes	36,600	37,900	42,500	4,600	12%
26 TOTAL PAYROLL	663,200	657,000	753,400	96,400	15%
27 OPERATIONAL EXPENSES					
28 Facilities, Wells, T&D					
29 Lab Fees	13,100	13,100	12,000	(1,100)	-8%
30 Meter Testing & Repair	5,100	500	2,500	2,000	400%
31 Utilities - Wells	150,400	173,700	170,000	(3,700)	-2%
32 Line R&M Materials	35,600	55,200	65,000	9,800	18%
33 Well Maintenance	40,400	41,900	42,000	100	0%
34 Security	29,500	24,700	25,900	1,200	5%
35 Engineering Services	80,000	16,600	40,000	23,400	141%
36 Facilities, Wells, T&D - Other	16,600	27,900	24,000	(3,900)	-14%
37 Total Facilities, Wells, T&D	370,700	353,600	381,400	27,800	8%
38 Office Expenses					
39 Utilities - Office	36,800	32,900	35,100	2,200	7%
40 Water Billing System	2,400	2,700	2,800	100	4%
41 Supplies & Equipment	13,200	10,600	11,100	500	5%
42 Copier and Supplies	5,500	5,300	5,600	300	6%
43 Dues & Subscriptions	2,500	2,300	2,400	100	4%
44 Postage	10,600	10,100	10,600	500	5%



**Cabazon Water District
Proposed Budget
FY 2023-24**

Schedule A

	A	B	C	D	E
	FY 22/23 Adopted Budget	FY 22/23 Projected Year End	FY 23/24 Proposed Budget	\$ Difference (C - B)	% Difference (D / B)
45 Printing & Publications	600	500	500	-	0%
46 Computer Services	38,400	32,700	34,300	1,600	5%
47 Air Conditioning Servicing	5,500	5,500	5,800	300	5%
48 Community Water Systems Alliance (CWSA)	3,000	3,000	-	(3,000)	-100%
49 Office Expenses - Other	2,100	900	900	-	0%
50 Total Office Expenses	120,600	106,500	109,100	2,600	2%
51 Support Services					
52 Financial Audit	24,700	13,900	15,600	1,700	12%
53 Accounting	42,000	42,000	46,200	4,200	10%
54 Legal Services	63,500	9,400	20,000	10,600	113%
55 Payroll Service	5,500	5,500	5,800	300	5%
56 Website Support	500	900	1,000	100	11%
57 Insurance	37,500	38,900	42,400	3,500	9%
58 Total Support Services	173,700	110,600	131,000	20,400	18%
59 Training & Travel	10,500	5,200	5,000	(200)	-4%
60 Other Fees/SWRCB	9,700	9,900	10,400	500	5%
61 Service Tools & Equipment					
62 Shop Supplies and Small Tools	6,300	8,300	17,000	8,700	105%
63 Vehicle Fuel	17,400	8,500	9,400	900	11%
64 Employee Uniforms	1,100	900	1,950	1,050	117%
65 Safety	1,800	3,100	2,000	(1,100)	-35%
66 Tractor Expenses/Maintenance	3,900	5,400	4,200	(1,200)	-22%
67 Equipment Rental	9,000	6,600	3,000	(3,600)	-55%
68 Service Trucks - R&M	13,800	11,300	11,900	600	5%
69 Water Operations On-Call Phones	3,800	4,500	4,700	200	4%
70 Total Service Tools & Equipment	57,100	48,600	54,150	5,550	11%
71 NON-OPERATING EXPENSES					
72 Loan Interest & Processing Fee	12,600	12,700	12,900	200	2%
73 Bad Debt Expense	1,300	1,300	1,400	100	8%
74 Miscellaneous	1,500	1,500	1,500	-	0%
75 TOTAL NON-OPERATING EXPENSES	15,400	15,500	15,800	300	2%
76 TOTAL EXPENSES	1,420,900	1,306,900	1,460,250	153,350	12%
77 INCOME BEFORE CAPITAL & DEBT SERVICE	373,700	584,120	497,050	(87,070)	-15%
78 Reserve Funded Capital Projects (From Schedule B)	(285,000)	(25,000)	(272,400)	(247,400)	990%
79 Debt Service - Principal	(144,000)	(144,000)	(65,500)	78,500	-55%
80 SGMA / GSA	(35,000)	-	-	-	0%
81 NET INCOME / (LOSS)	\$ (90,300)	\$ 415,120	\$ 159,150	\$ (255,970)	
82 PROJECTED BEGINNING CASH - 7/1/23			\$ 1,710,200		
83 PROJECTED ENDING CASH - 6/30/24			\$ 1,869,350		



**Cabazon Water District
Proposed Capital Budget
FY 2023-24**

	A	B	C
	FY 22/23 Adopted Budget	FY 22/23 Projected Year-End	FY 23/24 Proposed Budget
1 CAPITAL PROJECTS			
2 RESERVE FUNDED			
3 Well & Tank Repairs	\$ (225,000)	\$ (2,700)	\$ (3,700)
4 Customer Shut-Off Valves	(40,000)	(3,500)	(10,000)
5 Meter Replacements	(20,000)	(18,800)	(23,700)
6 Main Replacements Fire Hydrant & Air Vac	-	-	(145,000)
7 Bonita Vault	-	-	(70,000)
8 New Truck	-	-	(10,000)
9 Utility Billing	-	-	(10,000)
10 TOTAL RESERVE FUNDED PROJECTS	(285,000)	(25,000)	(272,400)
11 GRANT/DEBT FUNDED			
12 DWR			
13 Isolation Valves	(1,243,000)	(1,170,622)	(72,378)
14 Grant Funding - DWR	1,243,000	1,170,622	72,378
15 SWRCB			
16 Groundwater Well Improvements	(499,000)	(16,905)	(482,095)
17 Grant Funding - SWRCB	499,000	16,905	482,095
18 ARPA			
19 Broadway & Main St. Gate Valve	(100,000)	(84,936)	(15,064)
20 T2, T3, & T4 Recoating	(500,000)	(486,652)	(13,348)
21 Grant Funding - ARPA	600,000	571,588	28,412
22 WELL 4			
23 Well 4 Repairs	-	-	(165,000)
24 Debt Funding	-	-	165,000
25 NET GRANT/DEBT FUNDED PROJECTS	-	-	-
26 TOTAL NET COST OF CAPITAL PROJECTS	\$ (285,000)	\$ (25,000)	\$ (272,400)



Cabazon Water District FY 23/24 Proposed Budget

Schedule A: FY 23/24 Proposed Budget

Column (A) is the Adopted Budget for FY 23. Column (B) represents projected year-end balances for Fiscal Year 23. These amounts are estimates; actual results will vary. Column (C) displays the Proposed Budget for FY 24. Columns (D) and (E) display \$ and % differences from Projected FY 23 results to the FY 24 Proposed Budget.

REVENUES

Line 3 Base Rate: Fixed water charges including residential, commercial & construction connections. Revenues are budgeted for a 3% increase in accordance with the scheduled rate increase and the portion of the base rate for Desert Hills Premium Outlets (DHPO) sales.

Line 4 Commodity Sales: Volumetric water sales including residential, commercial & construction water sales. Revenues are budgeted for a 27% increase based on a 5% increase in consumption, a 3% scheduled rate increase, and the integration of DHPO revenues into commodity sales as a result of the DHPO Contract expiration in December 2022.

Line 5 DHPO Contract: These revenues are no longer budgeted separately since the expiration of the contract in December 2022. Revenues have been integrated under Commodity Sales.

Line 6 DHPO Capacity Credit: Per the District's agreement with DHPO, this is the credit given on their monthly bill. This credit expired in December 2022 and is not budgeted for FY 24.

Line 7 Fire Sales: This is the flat, fixed monthly charge for all private fire service connections. Budget for FY 24 is in accordance with the scheduled rate increase.

Line 8 Fees & Charges: Includes penalty fees, fire flow tests, new account fees, incident fees, and returned check fees. Budget for FY 24 is in accordance with the scheduled rate increase.

Line 9 Facility Fees: These are fees charged to connect to the District water system. Receipt of these fees are unpredictable and therefore this account is budgeted conservatively. Budgeted based on one anticipated 5/8" meter installation.

Lines 10, 13 Standby Fees, Property Taxes: Annual property tax and standby fee assessment through Riverside County. FY 24 is budgeted in line with projected results from FY 23 with a 2% increase.

Line 14 Cell Tower Lease Income: Monthly cell tower lease revenues. Budget for FY 24 includes a 2% contractual increase.

Line 15 Miscellaneous Non-Operating Income: Include miscellaneous fees, refunds/reimbursements, and recycling revenues. These revenues are budgeted conservatively at zero due to their unpredictable nature.

Line 16 Interest Income: Interest revenue is earned primarily on District investments in the State of California's Local Agency Investment Fund (LAIF) and interest charges on customer bills. FY 24 is budgeted in line with projected results from FY 23 with a 1% increase.



EXPENSES

Lines 21-26 Payroll: Lists the detail of salaries and wages, paid leave, employee benefits, payroll taxes and worker's compensation. Major assumptions include:

Line 21 Director's Fees: This includes board of director's stipends. FY 24 is budgeted with a \$5K decrease from prior year budget, to bring closer in line with projected results from FY 23.

Line 22 Management & Customer Service: Includes general manager, business admin supervisor, customer accounts supervisor and part time customer accounts rep. Budget for FY 24 is increased based on COLA for union employees, promotion for the admin supervisor position, and anticipated increase for general manager.

Line 23 Field Workers: Increased due planned COLA increases and filling of vacant Field Worker I (FWI) position.

Line 24 Employee Benefit Expense: Includes employee medical, dental, vision insurance and pension expense. This line is expected to increase due to the hiring of the vacant Field Worker I health benefits and increased retirement due to annual merit/COLA increases.

Line 25 Payroll Taxes: Payroll taxes are expected to increase due to higher salaries expense.

Lines 28-37 Facilities, Wells, T&D: Includes expenses relating to water quality testing, meter purchases, source of supply, facility maintenance and engineering services. Notable assumptions include:

Line 30 Meter Testing & Repair: Includes the costs of meter repairs and meter testing. FY 24 is budgeted with a \$2.6K decrease from prior year budget, to bring closer in line with projected results from FY 23.

Line 31 Utilities – Wells: Includes electricity costs relating to pumping at the District well sites. FY 24 is budgeted based on projected results for FY 23 and an 3% increase.

Line 33 Well Maintenance: Includes repairs, maintenance and chemical expenses relating to the District wells. Budget for FY 24 is budgeted in line with prior year budget based on new timing of generator maintenance (from quarterly to semi-annual).

Line 35 Engineering Services: Includes general engineering services required by the District. FY 24 is budgeted with a \$40K decrease from prior year budget, to bring closer in line with projected results from FY 23.

Lines 38-51 Office Expenses: All expenses relating to operating the District office. Notable assumptions below:

Line 39 Utilities – Office: Includes expenses for office electricity, gas, telephones, trash service and office cleaning. Budget for FY 24 is based on 23 actuals with a 7% inflation increase.

Line 41 Supplies & Equipment: Includes office supplies and small equipment purchases. Budget for FY 24 is based on FY 23 budgeted amounts with a 5% inflation increase.

Line 43 Dues & Subscriptions: Budget includes the following: annual P.O. box fees, CalMutuals dues, CA Rural Water Association dues, and SDRMA dues.



Line 45 Printing & Publications: FY 24 budget is based on FY 23 actuals.

Lines 51-58 Support Services: Includes consultants, outside services, audit, information technology and property/liability insurance. Notable assumptions below:

Line 52 Financial Audit: Annual Financial audit services. Budget for FY 24 is based on actual contract with the audit firm.

Line 53 Accounting: Accounting consulting from Eide Bailly. FY 24 budget is increased from FY 23 by 10% due to rising costs.

Line 54 Legal Services: Includes legal fees from BB&K. FY 24 is budgeted with a decrease from prior year budget, to bring closer in line with projected results from FY 23.

Line 55 Payroll Service: Includes bi-weekly payroll processing fees. Budget for FY 24 is based on actual results for FY 23 with a 5% inflation increase.

Line 57 Insurance: Budget for FY 24 is based on actual premium renewal received in April 2023. Increase is due to overall industry increase due to wildfires, as well as the District's risk due to the wind in the area.

Line 59 Training & Travel: Includes seminar, training, travel, and meal expenses. Budget for FY 24 is in line with FY 23 projected results.

Lines 61-70 Service Tools & Equipment: Includes small tools, equipment/vehicle repair and maintenance, fuel, and on-call phones for field employees. Overall, this category is schedule to increase with inflation of 5% (5% general inflation, 10% used for fuel).

Lines 71-75 Non-Operating Expenses: Non-operating expenses include DWR interest and loan fees, interest expenses for Well 4 loan and vehicle financing, bad debt expense, and other miscellaneous expenses. Budget for FY 24 is increased by 2% from FY 23 projected results due to DHPO loan repayment completed and new loan for Well 4.

Lines 78 Capital Projects: Reserve funded capital projects. Detail shown on Schedule B.

Lines 79 Debt – Principal: Includes principal payment on the DWR debt, Well 4 loan, and vehicle financing. FY 24 budget is based on corresponding debt repayment schedules. Decreasing from FY 23 actuals due to DHPO loan repayment completed.



Schedule B: FY 23/24 Proposed Capital Budget

Column (A) is the Adopted Budget for FY 23. Column (B) represents projected year-end balances for Fiscal Year 23. These amounts are estimates; actual results will vary. Column (C) displays the Proposed Budget for FY 24.

Lines 2-10 Reserve Funded Capital Projects: Projects to be funded by District reserves.

Line 3 Well & Tank Repair: FY 24 budget includes \$3.7K for tank lid repairs.

Line 4 Customer Shut-Off Valves: Budgeted at \$10K for FY 24 for material required for partial service and valve replacements.

Line 5 Meter Replacements: Budgeted at \$23.7K and includes annual \$20K budget for the Water Meter Replacement Program.

Line 6 Main Replacements FH & AV: FY 24 budget includes \$145K.

Line 7 Bonita Vault: FY 24 budget includes \$70K for new vault and materials.

Line 8 New Truck: Budgeted at \$10K for FY 24, total project cost estimate of \$30K to be spread over three years.

Line 9 Utility Billing: Budgeted at \$10K for FY 24, total project cost estimate of \$30K to be spread over three years.

Lines 11-25 Grant/Debt Funded Capital Projects: Projects to be funded by grant/debt revenues.

Lines 12-14 DWR: Includes the Isolation Valves project, 100% grant funded. Cash flow relating to grant receipts to be supported by SGPWA Gap Funding.

Lines 15-17 SWRCB: Includes the Groundwater Well Improvements project, 100% grant funded. Cash flow relating to grant receipts to be supported by SGPWA Gap Funding.

Lines 18-21 ARPA: Includes the Broadway & Main Gate Valve (\$100K) and Tank Recoating for T1, T2 & T4 (\$500K), anticipated to be 100% grant funded. Cash flow relating to grant receipts to be supported by SGPWA Gap Funding.

Lines 22-24 Well 4 Debt: Includes Well 4 repairs, 100% debt funded.

Old Business

1. Discussion/Action Item: [TAB 2]

Offer by Symphony Wireless to buy out cell tower lease
at 50020 Seminole

New Business

2. Discussion Item:

[TAB 3]

Discussion with SGPWA Director(s) regarding various matters

*No Attachments.

New Business

3. Discussion/Action Item:

[TAB 4]

Customer Concern – Rachel Elias – Adele Ave.

Attachments:

1. Request for extension/information regarding account

*Note from the District:

The owner of this property is listed under Rosendo Urrea, who passed away. The sister of the owner requested for us to shut off the water and pull the meter. Rachel Elias is a tenant at the property and claims that the owner gave her the property in a will. We need a copy of proof of ownership, an up-to-date lease, or instruction from the sister in order to prevent us from pulling the meter.

FAX

5 Pages, June 12, 2023

To

(951)849-2519

From

Rachel Elias

Rachel Elias

Tap on a clip to paste it in the text box.

I want A FAX
To 951 849 2519

Send these COPIES
ALSO VIA PHONE
Computer to
www CABARROW
WATER.org

I would like to
or request an extension
pulling my meter

I also need a
customer concern form
please get tent this
have of the meter
I have proof that
I will give this property
that was given to me
By Resessor WREFA

I would like to
request an extension
pulling my meter

I also need a
customer concern form
please get tent this
morning of the meter
I have proof that I
own this property
that will be a witness
by Ressehad WREFA
was given to me

Cabazon Water District

Rachel Elias
5503 Adelante
Cabazon Calif
92230

my Gmail is
rachula0@
gmail-com
Please Gmail me

Account 5503 RE
meter # 253264

This is regarding
my meter being pulled
to under stand what
I have the right to
notification of adverse
information found
and a chance to
disprove incorrect
information I have
the right to review
my file and correct
any information
that I can prove
incorrect

New Business

4. Discussion/Action Item:

[TAB 5]

Quote from Bay Alarm to replace Securitas Technology
(formerly Stanley Security) as security provider

Attachments:

1. Quote from Bay Alarm
2. Annual Billing Summary of Securitas Technology and Bay Alarm



ONTARIO OFFICE
 740 S. ROCHESTER AVE STE. D
 ONTARIO, CA, 91761
 Direct: 909-254-8686 · Fax: 909-509-7021

A Family Business Since 1946
 Cal Lic ACO 28
 Contractors Lic. #880138

www.bayalarm.com
 Sales: 1-800-610-1000
 Service: 1-800-470-1000

6/6/2023

Cabazon Water District

14618 Broadway Street, Cabazon, CA 92230

Michael Pollack | mpollack@cabazonwater.org | 951-849-4442

Scope of work: Burglar Alarm

Bay Alarm to install new Bay Retained panel and connect to existing alarm devices. System will communicate with Bay Alarm Central Station via cellular communication. System will also be equipped with the **Bay Alarm Link Mobile App** to allow for remote arming and disarming, managing users, and viewing user logs. Bay retained equipment will be covered by full-service warranty. Bay Alarm will charge customers time and materials for all repairs and service calls associated

Bay to provide the following services:

- Installation from our internally trained and certified technicians
- 24-hour emergency service department, 365 days a year from our Ontario branch
- Full Service from our Ontario branch- all normal wear/tear service calls at no additional charge

Images





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BURGLAR ALARM:

14618 Broadway (Main Office)	
Bay to Install:	
One (1) Alarm control panel	
One (1) Interior siren	
One (1) Cellular communicator	
Two (2) Alpha keypads	
Bay to Connect to:	
Six (6) Door contacts	
Five (5) Motion detectors	
Bay Alarm to program: Bay Alarm Link: remote app (remote arm/disarm/manage)	
* Customer to be present with smart phone and computer or tablet for programming of remote app.	

Pricing	
Bay Retained System: 5-year initial term required	
Installation Charge:	\$200.00
Monthly Service Charge:	\$110.00

50020 Seminole Drive (Well 1)	
Bay to Install:	
One (1) Alarm control panel	
One (1) Interior siren	
One (1) Cellular communicator	
One (1) Alpha keypad	
Bay to Connect to:	
One (1) Door contact	
One (1) Motion detector	
One (1) Water sensor	
Bay Alarm to program: Bay Alarm Link: remote app (remote arm/disarm/manage)	
* Customer to be present with smart phone and computer or tablet for programming of remote app.	

Pricing	
Bay Retained System: 5-year initial term required	
Installation Charge:	\$50.00
Monthly Service Charge:	\$60.00



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BURGLAR ALARM:

13755 Apache Trials (Well 2)

Bay to Install:

- One (1) Alarm control panel
- One (1) Interior siren
- One (1) Cellular communicator
- One (1) Alpha keypad

Bay to Connect to:

- One (1) Door contact
- One (1) Motion detector
- One (1) Water sensor

Bay Alarm to program: Bay Alarm Link: remote app (remote arm/disarm/manage)

* Customer to be present with smart phone and computer or tablet for programming of remote app.

Pricing

Bay Retained System: 5-year initial term required

Installation Charge: \$50.00

Monthly Service Charge: \$60.00

48650 Seminole Drive (Well 5)

Bay to Install:

- One (1) Alarm control panel
- One (1) Interior siren
- One (1) Cellular communicator
- One (1) Alpha keypad

Bay to Connect to:

- Three (3) Door contact
- One (1) Motion detector
- One (1) Water sensor

Bay Alarm to program: Bay Alarm Link: remote app (remote arm/disarm/manage)

* Customer to be present with smart phone and computer or tablet for programming of remote app.

Pricing

Bay Retained System: 5-year initial term required

Installation Charge: \$50.00

Monthly Service Charge: \$60.00



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 Service: 1-800-470-1000

BURGLAR ALARM:

15320 Elm St. (Tank 3)	
Bay to Install:	
One (1) Alarm control panel	
One (1) Interior siren	
One (1) Cellular communicator	
One (1) Alpha keypad	
Bay to Connect to:	
One (1) Door contact	
Bay Alarm to program: Bay Alarm Link: remote app (remote arm/disarm/manage)	
* Customer to be present with smart phone and computer or tablet for programming of remote app.	

Pricing	
Bay Retained System: 5-year initial term required	
Installation Charge:	\$50.00
Monthly Service Charge:	\$60.00

50100 Main St. (Main/ Pecan Yard)	
Bay to Install:	
One (1) Alarm control panel	
One (1) Interior siren	
One (1) Cellular communicator	
One (1) Alpha keypad	
Two (2) Door contacts	
Bay Alarm to program: Bay Alarm Link: remote app (remote arm/disarm/manage)	
* Customer to be present with smart phone and computer or tablet for programming of remote app.	

Pricing	
Bay Retained System: 5-year initial term required	
Installation Charge:	\$50.00
Monthly Service Charge:	\$60.00



ONTARIO OFFICE
 740 S. ROCHESTER AVE STE. D
 ONTARIO, CA, 91761
 Direct: 909-254-8686 Fax: 909-509-7021

A Family Business Since 1946
 Cal Lic ACO 28
 Contractors Lic. #880138

www.bayalarm.com
 Sales: 1-800-610-1000
 Service: 1-800-470-1000

BURGLAR ALARM:

14935 Almond St. (Almond PRV)	
Bay to Install:	
One (1) heavy duty contact	
Bay to Connect to:	
One (1) Alarm control panel	
One (1) Interior siren	
One (1) Cellular communicator	
One (1) Alpha keypad	
One (1) Door contact	
One (1) Motion detector	
Bay Alarm to program: Bay Alarm Link: remote app (remote arm/disarm/manage)	
* Customer to be present with smart phone and computer or tablet for programming of remote app.	

Pricing	
Bay Retained System: 5-year initial term required	
Installation Charge:	\$50.00
Monthly Service Charge:	\$60.00



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Scope of work:

Bay to install **Bay Vision Camera System with (1) 16CH 12TB NVR unit**. NVR will have the ability to be viewed remotely via an open internet connection. The price below includes parts and labor. This system will be equipped with Bay Vision Cloud Management Software allowing for remote service calls, system health monitoring, remote access, cloud storage, and other features. Bay Alarm Full-Service Warranty will cover the system portion that Bay Alarm installs.



CAMERAS:

14618 Broadway St. (Main Office)

Bay to Install:

One (1) 16CH 12TB Openeye NVR

Bay to Connect to:

Eleven (11) Exterior Cameras

Five (5) Interior Cameras

One (1) HDMI monitor

Bay Alarm to provide:

(16) Camera licenses

Remote viewing

Customer to provide:

Network connection and Static IP address for remote viewing

Pricing

Bay Retained System: 5-year initial term required

Installation Charge: \$1,500.00

Monthly Service Charge: \$120.00



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 Service: 1-800-470-1000

Scope of work:

Bay Alarm to install Bay Retained camera system on YourSix platform for remote monitoring. Cameras will be equipped with software to detect motion in designated areas to then alert Bay Alarm Central Station and initiate the automated talk-down protocol. Once this is initiated, a Bay Operator will be able to see the incident and live footage and then speak through the talk-down speaker, if necessary, as well as dispatch the authorities. The system will be integrated with Bay retained alarm panel to be armed and disarmed with the Bay Alarm Link Mobile App or keypad. This system works on a cloud storage system and will not require a DVR to be on site. Bay Retained system will be covered by a full-service warranty.

After installation, the system will have a 14-day burn-in period to allow further remote programming to filter out any false alarms. Bay Alarm will not dispatch to avoid any false alarm fees from the local PD



14618 Broadway St. (Main Office)

Bay to Install:

- One (1) 4- Port POE
- One (1) Axis Bullet Camera
- One (1) Talk-Down Speaker
- One (1) Cell Gateway
- One (1) Relay Module

Pricing

Bay Retained System: 5-year initial term required	
Installation Charge:	\$2,750.00
Monthly Service Charge:	\$300.00



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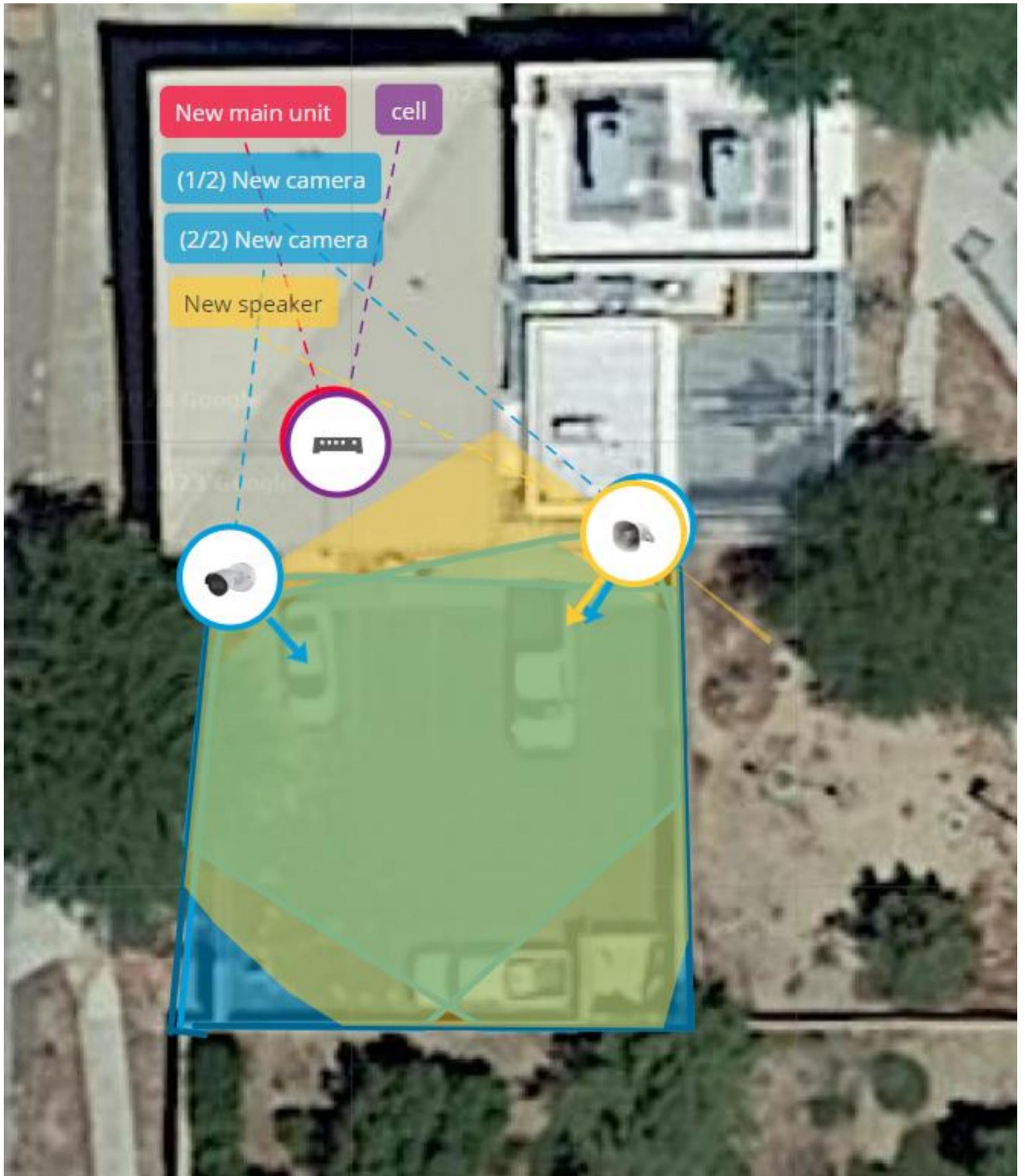
www.bayalarm.com
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PRICING SUMMARY:

<i>Venue:</i>	<i>Installation:</i>	<i>Monthly service:</i>
<i>Burglar Alarm (7 Sites)</i>	\$500	\$470
<i>Cameras- 16</i>	\$1,500	\$120
<i>Live monitored camera- 1</i>	\$2,750	\$300
<i>Total:</i>	\$4,750	\$890

Thank you,

Julian Czerwiec
 Commercial Sales Representative
 Bay Alarm Company
 Ontario Office
 740 S. Rochester ave. Suite D | Ontario | CA|91761
 Direct: (909) 254-8686



Securitas Technology Corporation (Stanley Security) billing from FY 21/23		
Site	Avg. Monthly Cost	Annual Cost
13755 Apache Trl (Well #2)	86.65	1,039.74
14618 Broadway St. (Office)	897.05	10,764.64
14935 Almond St. (Almond Vault)	55.28	663.36
15320 Elm St. (Tank #3)	87.48	1,049.80
48650 Seminole Dr. (Well #5)	153.01	1,836.12
50020 Seminole Dr. (Well #1)	86.59	1,039.08
50256 & 50100 Main St. (Old and New yard)	77.66	931.88
Total (all sites)	1,443.72	17,324.62

Bay Alarm proposal		
Site	Monthly Cost	Annual Cost
13755 Apache Trl (Well #2)	60.00	720.00
14618 Broadway St. (Office)	530.00	6,360.00
14935 Almond St. (Almond Vault)	60.00	720.00
15320 Elm St. (Tank #3)	60.00	720.00
48650 Seminole Dr. (Well #5)	60.00	720.00
50020 Seminole Dr. (Well #1)	60.00	720.00
50100 Main St. (Main/Pecan yard)	60.00	720.00
Total (all sites)	890.00	10,680.00
Installation charge	395.83	4,750.00
First year:	1,285.83	15,430.00