



*Cabazon Water District*

14618 Broadway Street • P.O. Box 297  
Cabazon, CA 92230

## BOARD MEETING PACKET

March 19, 2024

FAC Meeting at 5:00 pm  
Regular Meeting at 6:00 pm



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**FINANCE & AUDIT COMMITTEE MEETING**

**AGENDA**

**Meeting Location:**  
14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188

**Meeting Date:**  
Tuesday, March 19, 2024 – 5:00 PM

**CALL TO ORDER,**  
**PLEDGE OF ALLEGIANCE,**  
**ROLL CALL**  
**FINANCE & AUDIT COMMITTEE**

1. Discussion: Finance & Audit Committee Report
  - Balance Sheet
  - Profit and Loss Budget Comparison
  - Capital Detail
  
2. Finance & Audit Committee District Payables Review and Approval/Signing

**PUBLIC COMMENT**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

**ADJOURNMENT**

**ADA Compliance Issues**

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**AGENDA**

**Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, March 19, 2024 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of February 20, 2024
- b. Regular Board Meeting Minutes and Warrants of February 20, 2024

**2. Warrants – None**

**3. Awards of Contracts – None**

**UPDATES**

- 1. Update:** CWD Operations Report  
[TAB 1] (by GM Pollack)

**OLD BUSINESS**

- 1. Discussion/Updates:** Discussion/Updates with SGPWA Director(s) regarding various matters

**2. Discussion/Action: Community Involvement**

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**GENERAL MANAGER/BOARD COMMENTS**

**1. Future Agenda Items**

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

**2. Management Comments**

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

**3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

- a. 03/27/2024 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- b. 04/01/2024 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- c. 04/15/2024 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- d. 04/16/2024 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- e. 04/16/2024 (Tuesday) at 6:00 PM: Regular Board Meeting
- f. 05/09/2024 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- g. TBD: Community Action Committee at the Cabazon Library
- h. TBD: Personnel Committee Meeting

**ADJOURNMENT**

*ADA Compliance Issues*

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# Cabazon Water District

## Balance Sheet

As of February 29, 2024

	<b>2024</b>
<b>1 ASSETS</b>	
2     Current Assets	
3         Checking/Savings	\$     361,657
4         Investments - LAIF & CLASS	1,575,689
5         Total Cash & Investments	<u>1,937,346</u>
6         Accounts Receivable	294,787
7         Bank of New York Trustee Accounts	74,361
8         Inventory	<u>109,238</u>
9         Total Current Assets	2,415,731
10     Fixed Assets	
11         Total Fixed Assets	15,556,108
12         Accumulated Depreciation	<u>(6,987,985)</u>
13         Net Fixed Assets	8,568,123
<b>14 TOTAL ASSETS</b>	<b><u>\$ 10,983,854</u></b>
<b>15 LIABILITIES &amp; FUND BALANCE</b>	
16     Liabilities	
17         Current Liabilities	
18             Accounts Payable	\$     41,098
19             Due to Other Gov't SGPWA	95,746
20             Customer Deposits	10,031
21             Current Portion DWR Loan	44,487
22             Current Portion 2022 Ford	13,358
23             Accrued Expenses	<u>41,574</u>
24             Total Current Liabilities	246,293
25         Long Term Liabilities	
26             DWR Loan Payable	108,532
27             Ford Loan Payable	46,191
28             RCAC Loan Payable	<u>163,894</u>
29             Total Long Term Liabilities	318,618
<b>30 TOTAL LIABILITIES</b>	564,910
31     Total Fund Balance	<u>10,418,944</u>
<b>32 TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u>\$ 10,983,854</u></b>



**Cabazon Water District**  
**Budget to Actual**  
 For the Period Ended February 29, 2024

	A	B	C	D=B/C
	Feb-24	Current YTD	FY 23/24 Budget	YTD 67%
1 <b>REVENUES</b>				
2 <b>OPERATING INCOME</b>				
3 Base Rate - Water Bills	\$ 49,030	\$ 385,722	\$ 595,900	65%
4 Commodity Sales	46,303	614,637	993,900	62%
5 Fire Sales - Water Bills	286	2,212	4,900	45%
6 Fees & Charges	4,674	44,226	58,600	75%
7 Basic Facilities Fee	13,384	26,768	9,300	288%
8 Stand By Fees - Tax Revenue	-	78,580	123,600	64%
9 <b>TOTAL OPERATING INCOME</b>	113,678	1,152,145	1,786,200	65%
10 <b>NON-OPERATING INCOME</b>				
11 Property Taxes	32	57,607	102,000	56%
12 Cell Tower Lease Income	2,779	22,236	33,400	67%
13 Insurance Reimbursement	-	27,538	-	N/A
14 Miscellaneous Non-Operating Income	506	1,040	-	N/A
15 Interest Income - Investment Accounts	7,067	34,904	27,600	126%
16 Interest Income - Water Bills	552	4,904	8,100	61%
17 <b>TOTAL NON-OPERATING INCOME</b>	10,937	148,229	171,100	87%
18 <b>TOTAL REVENUES</b>	124,615	1,300,374	1,957,300	66%
19 <b>EXPENSES</b>				
20 <b>PAYROLL</b>				
21 Directors Fees	1,300	10,100	20,000	51%
22 Management & Customer Service	20,847	188,912	277,300	68%
23 Field Workers	17,853	149,324	230,100	65%
24 Employee Benefits Expense	14,379	123,726	184,900	67%
25 Payroll Taxes	3,223	29,211	41,100	71%
26 <b>TOTAL PAYROLL</b>	57,602	501,274	753,400	67%
27 <b>OPERATIONAL EXPENSES</b>				
28 Facilities, Wells, Transmission & Distribution (T&D)				
29 Lab Fees	9,355	16,160	12,000	135%
30 Meter Testing & Repair	-	819	2,500	33%
31 Utilities - Wells	5,215	115,637	170,000	68%
32 Line R&M Materials	2,805	6,993	65,000	11%
33 Well Maintenance	2,057	8,936	42,000	21%
34 Security	888	18,180	25,900	70%
35 Engineering Services -	1,707	10,491	40,000	26%
36 Facilities, Wells, T&D - Other	1,260	5,847	24,000	24%
37 <b>Total Facilities, Wells, T&amp;D</b>	23,287	183,064	381,400	48%
38 <b>Office Expenses</b>				
39 Utilities - Office	2,350	23,256	35,100	66%
40 Water Billing System	10	2,313	2,800	83%
41 Supplies & Equipment	101	1,989	11,100	18%
42 Copier & Supplies	358	3142	5600	56%
43 Dues & Subscriptions	15	1,717	2,400	72%
44 Postage	967	6,205	10,600	59%
45 Printing & Publications	-	184	500	37%
46 Computer Services	2,745	22,524	34,300	66%
47 Air Conditioning Servicing	485	3,880	5,800	67%
48 Office Expenses - Other	-	443	900	49%
49 <b>Total Office Expenses</b>	\$ 7,030	\$ 65,652	\$ 109,100	60%

\*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



**Cabazon Water District**  
**Budget to Actual**  
 For the Period Ended February 29, 2024

		A	B	C	D=B/C
		Feb-24	Current YTD	FY 23/24 Budget	YTD 67%
50	Support Services				
51	Financial Audit	\$ -	\$ 8,912	\$ 15,600	57%
52	Accounting	3,850	30,953	46,200	67%
53	Legal Services	-	5,339	20,000	27%
54	Payroll/Bank Service Charge	439	4,242	5,800	73%
55	Website Support	75	600	1,000	60%
56	Insurance	-	31,792	42,400	75%
57	Total Support Services	4,364	81,838	131,000	62%
58	Training/Travel	113	2,883	5,000	58%
59	Other Fees/State Water Resource Control Board	-	9,454	10,400	91%
60	Service Tools & Equipment				
61	Shop Supplies and Small Tools	513	9,171	17,000	54%
62	Vehicle Fuel	1,110	7,513	9,400	80%
63	Employee Uniforms	250	395	1,950	20%
64	Safety	177	542	2,000	27%
65	Tractor Expenses/ Maintenance	44	401	4,200	10%
66	Equipment Rental	-	-	3,000	0%
67	Service Trucks - Repair & Maintenance	166	5,650	11,900	47%
68	Water Operations On-Call Phones	345	2,777	4,700	59%
69	Total Service Tools & Equipment	2,718	26,449	54,150	49%
70	<b>NON-OPERATING EXPENSES</b>				
71	Loan Interest & Processing Fee	706	9,613	12,900	75%
72	Bad Debt Expense	-	-	1,400	0%
73	Miscellaneous	68	404	1,500	27%
74	Damaged Truck/Stolen Tools	-	11,397	-	N/A
75	Grant Application Share of Cost	-	12,115	-	N/A
76	<b>TOTAL NON-OPERATING EXPENSES</b>	773	33,530	15,800	212%
77	<b>TOTAL EXPENSES</b>	95,775	904,144	1,460,250	62%
78	<b>INCOME BEFORE CAPITAL</b>	<b>28,840</b>	<b>396,230</b>	<b>497,050</b>	<b>80%</b>
79	Capital Projects - Reserve Funded	-	(162,840)	(272,400)	60%
80	Debt Service - Principal	(1,479)	(32,008)	(65,500)	49%
81	RCEDA Loan - Dissolved	-	300,000	-	0%
82	<b>NET INCOME / (LOSS)</b>	<b>\$ 27,361</b>	<b>\$ 501,382</b>	<b>\$ 159,150</b>	



**Cabazon Water District**  
**Capital Detail**  
 For the Period Ended February 29, 2024

	A	B	C	D=B/C
	Feb-24	Current YTD	FY 23/24 Budget	YTD 67%
1 <b>CAPITAL PROJECTS</b>				
2 <b>RESERVE FUNDED</b>				
3 Well & Tank Repairs	\$ -	\$ -	\$ (3,700)	0%
4 Customer Shut-Off Valves	-	-	(10,000)	0%
5 Meter Replacement	-	(4,886)	(23,700)	21%
6 Main Replacements Fire Hydrant & Air Vac	-	-	(145,000)	0%
7 Bonita Vault	-	(14,353)	(70,000)	21%
8 New Truck	-	-	(10,000)	0%
9 Utility Billing	-	-	(10,000)	0%
10 Well #1 Emergency Repair	-	(143,601)	-	N/A
11 <b>TOTAL RESERVE FUNDED PROJECTS</b>	<b>-</b>	<b>(162,840)</b>	<b>(272,400)</b>	<b>60%</b>
12 <b>GRANT/DEBT FUNDED</b>				
13 Department of Water Resources (DWR)				
14 Isolation Valves - Completed	-	-	(72,378)	0%
15 Esperanza Waterline Improvements	(9,574)	(9,574)	-	0%
16 Grant Funding - DWR	-	-	72,378	0%
17 State Water Resource Control Board (SWRCB)				
18 Groundwater Well Improvements	(2,838)	(9,101)	(482,095)	2%
19 Grant Funding - SWRCB	4,606	7,791	482,095	2%
20 American Rescue Plan Act (ARPA)				
21 Broadway & Main St. Gate Valve - Completed	-	-	(15,064)	0%
22 T2, T3, & T4 Recoating	-	(284,219)	(473,521)	60%
23 Grant Funding - ARPA	-	198,594	488,585	41%
24 Well 4				
25 Well 4 Repairs	-	(162,038)	(165,000)	98%
26 Debt Funding	-	162,038	165,000	98%
27 <b>NET GRANT/DEBT FUNDED PROJECTS</b>	<b>(7,806)</b>	<b>(96,509)</b>	<b>-</b>	
28 <b>TOTAL NET COST OF CAPITAL PROJECTS</b>	<b>\$ (7,806)</b>	<b>\$ (259,349)</b>	<b>\$ (272,400)</b>	

**Total Project Activity Summary**

	Expenses	Funding Received	Total Receivable
<b>Isolation Valves Project</b>			
Total Budget	\$ 1,243,000	\$ 1,243,000	
Isolation Valves - FY 22	(33,118)	33,118	-
Isolation Valves - FY 23	(1,169,143)	1,169,143	-
Isolation Valves - FY 24	-	-	-
Total	\$ (1,202,261)	\$ 1,202,261	\$ -
<b>Groundwater Well Improvement Project</b>			
Total Budget	\$ 499,000	\$ 499,000	
Groundwater Well Improvements - FY 22	(42,466)	42,466	-
Groundwater Well Improvements - FY 23	(19,744)	19,744	-
Groundwater Well Improvements - FY 24	(9,101)	7,791	1,310
Total	\$ (71,311)	\$ 70,001	\$ 1,310
<b>ARPA Funded Projects</b>			
Total Budget	\$ 488,585	\$ 488,585	
Broadway & Main St. Gate Valve - FY 23	(74,035)	74,035	-
T2, T3, & T4 Recoating - FY 23	(196,968)	196,968	-
T2, T3, & T4 Recoating - FY 24	(284,219)	198,594	85,625
Total	\$ (555,222)	\$ 469,597	\$ 85,625
<b>Esperanza Waterline Project</b>			
Total Budget			
Esperanza Waterline Improvements - FY 24	\$ (9,574)	\$ -	\$ -
Total	\$ (9,574)	\$ -	\$ -



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14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**FINANCE & AUDIT COMMITTEE MEETING**

**MINUTES**

**Meeting Location:**  
Cabazon Water District Office  
14618 Broadway Street  
Cabazon, California 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188

**Meeting Date:**  
Tuesday, February 20, 2024 – 5:00 PM

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**Director Melissa Carlin – Present**  
**Director Terry Tincher – Present**  
**Michael Pollack, General Manager – Present**  
**Evelyn Aguilar, Board Secretary – Present**

**\*Note: This meeting was recorded by the District**

**FINANCE & AUDIT COMMITTEE**

1. Discussion: Finance & Audit Committee Report
  - Balance Sheet
  - Profit and Loss Budget Comparison
  - Capital Detail
  
2. Finance & Audit Committee District Payables Review and Approval/Signing

**Main Reports:**

- Balance Sheet – depicts what the District owns and what the District owes.
- Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of

the District fiscal year to date.

- Capital Detail – shows activity pertaining to Capital Projects.

Balance Sheet:

The District's combined Cash with Chase Bank, Local Agency Investment Fund (LAIF), and California Cooperative Liquid Assets Securities System (CLASS) balance was \$1,878,716 at month end. The District's total liabilities were approximately \$557,451 at month end.

Profit and Loss: - Year to date (YTD) is 58% of the year

7. Basic Facilities Fee: These are fees charged for new service connections, meter installations, and upgrades. These revenues are budgeted conservatively due to their unpredictable nature. YTD is over budget due to multiple service installations.

15. Interest Income-Investment Accounts: This account includes interest earnings in the District's LAIF and other investment accounts. YTD is trending over budget due to higher interest rates.

19. Total Revenues: YTD is at 60%.

34. Line R&M Materials: This account includes the expenses relating to materials for line repair and maintenance. YTD varies depending on the R&M needs of the water system. YTD is trending under budget at 6%.

35. Well Maintenance: This account includes repairs, maintenance, and chemical expenses relating to the District wells. Expenses vary throughout the year. YTD is trending under budget at 16%.

38. Facilities, Wells, T&D – Other: This account includes the generator service contract expenses, site landscaping & maintenance, chlorinators, and SCADA. Expenses vary throughout the year. YTD is trending under budget at 19%.

42. Water Billing System: This account includes the annual water billing system maintenance costs. YTD is trending over budget at 82% due to the timing of water billing system annual charges paid through year end.

47. Printing & Publications: This account includes printing and publication costs for any District notices or reports. YTD is trending under budget at 37% due to the timing of stand-by charges meeting notices for FY 24.

58. Insurance: This account includes the annual costs of liability insurance for the District. YTD is trending over budget at 75% due to the timing of property and liability insurance renewal for the fiscal year.

61. Other Fees/State Water Resource Control Board: This account includes annual LAFCO fees, State Water Resource Control Board (SWRCB) fees, and other various county fees. YTD is trending over budget at 91% due to the timing of state water fees that usually occur in December and April, assessment fees in October, and various renewal fees in December.

65. Employee Uniforms: This account includes employee uniform purchases and reimbursements. YTD is under budget at 7%.

66. Safety: This account includes safety equipment purchases. YTD is trending under budget at 18% due to timing of purchases.

79. Total Expenses: YTD is at 55%.

83. RCEDA Loan – Dissolved: This account reflects the revenue realized as a result of the terminated loan agreement with the Riverside County Economic Development Agency. The termination of this loan shows up on the financial reports as an income.

As of January 31st, the fiscal year-to-date net income is \$474,521.

Capital Detail:

5. Meter Replacement: This account is for the Water Meter Replacement Program. YTD is trending under budget at 21% due to the timing of replacements.

7. Bonita Vault: This account is for new vault and materials. YTD is trending under budget at 21% due to timing of purchases.

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**ADJOURNMENT**

Meeting adjourned at 5:16 PM on Tuesday, February 20, 2024 and the FAC proceeded to check signing.

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Sarah Wargo, Board Chair  
Board of Directors  
Cabazon Water District

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Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

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**REGULAR BOARD MEETING  
MINUTES**

**Meeting Location:**

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Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, February 20, 2024 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Melissa Carlin - Present  
Director Taffy Brock - Present  
Director Alan Davis - Present  
Director Terry Tincher - Present  
Director Sarah Wargo - Absent  
Michael Pollack, General Manager - Present  
Evelyn Aguilar, Board Secretary - Present

**Note: This meeting was recorded by the District**

**CONSENT CALENDAR**

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**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of January 16, 2024

**February 20, 2024 Regular Board Meeting Minutes**

## b. Regular Board Meeting Minutes and Warrants of January 16, 2024

- The Board Secretary changed the signature name and title on the last pages to Terry Tincher, Vice Board Chair, since Director Wargo was not present. The contents of the Minutes were not changed.

**Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of January 16, 2024 and (b.) Regular Board Meeting Minutes and Warrants of January 16, 2024 made by Director Davis and 2<sup>nd</sup> by Director Brock.**

**Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Wargo - Absent**

2. **Warrants – None**
3. **Awards of Contracts – None**

**UPDATES**

**1. Update: CWD Operations Report  
(by GM Pollack)**

- The CWD tour is set to be held on 02/22 at 2 PM. SGPWA Director Duncan mentioned that he would like to visit the tour sites with SGPWA Director Walton eventually, but he wouldn't be able to make it on 02/22.
- The Bonita Vault materials have been ordered. The District is currently waiting for the vault to be completed by OldCastle Precast.
- At the aging infrastructure meeting with Senator Ochoa Bogh, there was discussion of what the State should invest in, what helpful and negative things has the State done so far, and what potential issues are likely to occur in the future.
- GM Pollack met with Victor Diaz and a representative of Supervisor Gutierrez. Not much has changed since the last update.
- 50100 Main was purchased by CWD in 2016 for \$65,000.
- A new ¾" service was installed on Taos for \$13,384.
- New hydrant locks were made by CWD employee, James Dowling. The material costs about \$25 per lock. Locks that are already assembled usually range from \$200-\$600 each.

**OLD BUSINESS**

**1. Discussion/Updates: Discussion/Updates with SGPWA Director(s) regarding various matters**

- SGPWA Ron Duncan shared that he attended a groundbreaking ceremony for a pump station in Cherry Valley. He also shared that SGPWA had a joint meeting with San Bernardino Valley Municipal Water District regarding the Delta Conveyance Project. Also, he mentioned that they presented an impressive list of the projects that were completed/assisted by SGPWA in the past year, and that CWD could obtain a copy of that list by reaching out to GM Lance Eckhart.

**2. Discussion/Updates: Discuss upcoming "Field Trip" with GM and Board of Directors to visit District well and tank sites – Thursday, 02/22/2024, at 2:00 PM**

**3. Discussion/Action: Community Involvement**

- CWD donated some items to the community center for their Valentine's Day event. Staff has been keeping in touch with the community center to find out about upcoming holiday events.

### **NEW BUSINESS**

**1. Discussion/Action: Installation of Heli-Hydrant (hydrant for helicopters) at Well #1 site**

- The Heli-Hydrant is a reservoir that is located near a water tank that can be easily filled in the event of a fire so that helicopters can fill their tanks quickly. SGPWA is working with ARPA to locate sites for these grant-funded devices to be installed. The potential sites in Cabazon are near Tank #1 and Tank #3.

**Motion to approve the installation of Heli-Hydrants at both sites made by Director Davis and 2<sup>nd</sup> by Director Brock**

**Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Wargo - Absent**

### **PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

### **GENERAL MANAGER/BOARD COMMENTS**

**1. Future Agenda Items**

**The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.**

- **Suggested agenda items from the Public.**
- **Suggested agenda items from Management.**
- **Suggested agenda items from Board Members.**

**2. Management Comments**

**Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)**

**3. Board Member Comments**

**Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)**

- Director Carlin shared that she attended the SGPRWA meeting last month with Director Brock and found it very informative. She said they discussed potential new testing requirements, how costs for conservation methods sometimes exceed the cost of the benefits, the struggles with upcoming electric vehicle requirements, and discussions of chromium.

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

- a. 02/22/2024 (Thursday) at 2:00 PM: Tour of District sites at Cabazon Water District
- b. 02/26/2024 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- c. 03/04/2024 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- d. 03/18/2024 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- e. 03/19/2024 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- f. 03/19/2024 (Tuesday) at 6:00 PM: Regular Board Meeting
- g. 03/27/2024 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- h. 05/09/2024 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- i. TBD: Community Action Committee at the Cabazon Library
- j. TBD: Personnel Committee Meeting

**ADJOURNMENT**

Motion to adjourn at 6:42 PM made by Director Davis and 2<sup>nd</sup> by Director Carlin.

Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Director Tincher - Aye  
Director Wargo - Absent

Meeting adjourned at 6:42 PM on Tuesday, February 20, 2024

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Sarah Wargo, Board Chair  
Board of Directors  
Cabazon Water District

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Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*

## Updates

### CWD Operations Report: [TAB 1]

#### Attachments:

1. Monthly Operations Report



## *Cabazon Water District*

14-618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**March 19, 2024**

CWD Board Meeting  
Operations Update

- Well 4 has been fully rehabilitated with RCAC Funding, and has been fully operational with Chemical equipment, and will be utilized to maintain system operations.
- Bonita Vault Update: Oldcastle Precast for \$25,900, is still in the engineering stage. Cla Vals (8" and 4") from Core & Main have been purchased for &14,352.83 (Received), Survey \$2,800 will be scheduled as we get closer to the Vault delivery date.
- The Cabazon Water District is currently in the preliminary stage of budgeting for the 2024/2025 Budget year.
- I will be meeting with Union Representatives regarding Contract Negotiations for District Employees new MOU (Memorandum of Understanding) No date has been set.
- The Cabazon Test Well on the property located east of the Dinosaur Exhibit, is currently in the final design stage, and will then be advertised for the bidding process.
- The Esperanza Pipeline Replacement Project is also in the final design stage, and will be advertised for the bidding process in the next few weeks
- Annual Fire Extinguisher Maintenance is scheduled to be completed in March, for all plant site, office, and vehicles.
- Patrick J. Oberg of Coldwell Banker is serious in developing 50 Lots in the vicinity of Bonita and Magnolia.

