



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, February 18, 2020 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Diana Morris - Present
Director Sarah Wargo - Present
Director Maxine Israel - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent
Steve Anderson, Best Best & Krieger Law Firm - Absent
Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee on January 21, 2020
- b. Regular Board Meeting Minutes and Warrants of January 21, 2020

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of January 21, 2020, and (b.) Regular Board Meeting Minutes of January 21, 2020, made by Director Wargo and 2nd by Director Israel.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: **San Gorgonio Pass Regional Water Alliance Update
(by Director Israel and Director Morris)**
 - Collaboration Agency Meetings every two months; Cabazon invited to attend.
 - Alliance Meetings are now bi-monthly

2. Update: **Manager's Operations Report
(by GM Louie)**
 - Electrical estimate being drafted for 50100 Main St. property
 - Electrical estimate being drafted for the Well #1 pump upgrades.
 - Electrical estimate being drafted for backup generators for Wells #1 and #5 due to SoCal Edison PSPS emergency shutoff events.
 - Field Worker Vacancy still ongoing; will try recruiting for a Meter Reader (entry level) position.

OLD BUSINESS

1. Discussion/Action: **CUSI Interactive Voice Recognition (IVR) Interface Contract (to electronically contact customers regarding pending service terminations due to non-payment). (by AGM Lemus)**
 - Director Wargo met with AGM Lemus and brought up several valid questions for the IVR vendor. The District is currently waiting for a response from CUSI regarding the questions asked.

Motion to table any decision regarding the CUSI Interactive Voice Recognition (IVR) Interface until additional information is obtained made by Director Wargo and 2nd by Director Israel.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

2. Discussion/Action: Well #1 Ongoing Rehabilitation: Bid Selection and Award of Contract (GM Louie)

- Keith Collier from Legend Pump was present, and answered any questions the Board had. Mr. Collier also explained that he believed there might be a decrease in the quote he provided, since column pipe costs have decreased somewhat since drafting the original quote.

Motion to table any action on awarding a contract for Well #1 Rehabilitation until the March Board Meeting made by Director Lynk and 2nd by Director Israel.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

*Note: A short break was taken from 18:44 hr. until 18:55 hr. when the meeting resumed.

3. Discussion/Action: Resolution 02-2020: Approving Adjustments to Miscellaneous User Fees (AGM Lemus)

- This Resolution is to memorialize that the User Fee Adjustments (for Yellow Tags, Red Tags, etc.) were approved during the January 2020 Regular Board Meeting.

Motion to approve Resolution 02-2020 Approving Adjustments to Miscellaneous User Fees made by Director Israel and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

NEW BUSINESS

1. Discussion/Action: District Office A/C System Repair – Quote Review from Ontario Refrigeration (by GM Louie/AGM Lemus)

- The District's A/C system is obsolete and is not working correctly.
- A determination of whether the District should pay Ontario Refrigeration to make the necessary upgrades/repairs, or if the District should go another route was sought.
- The Board decided to make a few inquiries before making a motion.

Motion to table and decision regarding the District Office A/C system repair / to table a decision on the quote from Ontario Refrigeration until the March Regular Board Meeting made by Director Wargo and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk – Aye

2. Discussion/Action: Collaborative Agency Meetings Participation (by AGM Lemus)

- As Director Israel and Director Morris explained during the beginning of the meeting, Cabazon Water District was invited to participate in the Collaborative Agency Meetings held every two months.
- It was decided that either Director Israel or Director Morris would attend these meetings, since they both were part of the active Ad Hoc Committee.
- No motion was needed, but the Board Chair authorized the attendance of these meetings. No objections were voiced by either Board or Public.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
 - Suggested agenda items from Management.
 - Suggested agenda items from Board Members.
2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS


1. Future Board Items/Next Board Meeting Date(s)
- a. Finance & Audit Workshop – Tuesday – March 17, 2020, 5:00 pm
 - b. Regular Board Meeting – Tuesday – March 17, 2020, 6:00 pm
 - c. Personnel Committee – None
 - d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – Wednesday –

ADJOURNMENT


Motion to adjourn at 19:09 hr. made by Director Lynk and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk – Aye

Meeting adjourned at 19:09 hr. on Tuesday, January 21, 2020



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.