

9/13



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:

Teleconference:

Dial-in #: 978-990-5321

Access Code: 117188

Email: info@cabazonwater.org

Meeting Date:

Tuesday, October 20, 2020 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present

Director Diana Morris - Present

Director Sarah Wargo - Present

Director Maxine Israel - Present

Director Robert Lynk – Present

Calvin Louie, General Manager - Present

Elizabeth Lemus, Board Secretary - Present

Cindy Byerrum, Financial Consultant - Absent

Steve Anderson, Best Best & Krieger Law Firm - Absent

Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee on September 15, 2020
- b. Regular Board Meeting Minutes and Warrants of September 15, 2020

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes/Warrants of September 15, 2020, and (b.) Regular Board Meeting Minutes/ Warrants of September 15, 2020, made by Director Israel and 2nd by Director Wargo.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo - Aye
- Director Israel - Aye
- Director Lynk - Aye

- 2. Warrants – None
- 3. Awards of Contracts – None

*Note: The Board skipped to Old Business Item #2 so that the Customer Hazel Pasillas would not have to wait for her item to be called. After her item was discussed, the meeting resumed as normal, starting at the Updates:

UPDATES

- 1. Update: San Gorgonio Pass Regional Water Alliance Update (by Director Israel / Director Morris)

No meeting until November.

- 2. Update: Manager's Operations Report (by GM Louie)

- SCE PSPS Events (power outages may affect well pumping)
- Engle Alternative Energy Review (Solar, backup batteries, and generator inquiries)
- COVID-19 precautions at District Office (sanitizing, etc.)
- Name the Dinosaur Event temporarily on hold.
- Public Education Videos – GM to begin compiling/uploading to website.
- Pecan/Main St. update – waiting on County to approve electrical.
- Chick-Fil-A proposed development on Seminole. GM to coordinate between developers and engineering.
- FCW I Job Description/vacancy – recruitment to begin Jan/Feb 2021.
- SGP GSA Working Group Mtg. – AGM Lemus briefed the Board that the group was currently discussing a DMS data collection system required for State reporting. The group decided to stick with the basic essentials.

11/13

NEW BUSINESS

- 1. Discussion/Action: Award of Contract for Well No. 1 Rehabilitation and Re-equipping Project; one bid received from Legend Pump and Well Service Inc.

Motion to Award the contract for Well No. 1 Rehabilitation and Re-equipping Project to Legend Pump and Well Service Inc. for their proposed bid amount of \$306,493.50 made by Director Sanderson and 2nd by Director Wargo.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

- 2. Discussion/Action: Award of Contract for Tank No. 1 Rehabilitation and Re-equipping Project; two bids received from (a) Simpson Sandblasting and Special Coatings Inc. and (b) J. Colon Coatings Inc.

Motion to Award the contract for Tank No. 1 Rehabilitation and Re-equipping Project to Simpson Sandblasting and Special Coatings In. for their proposed bid amount of \$229,770.00 made by Director Sanderson and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

- 3. Discussion/Action: CUSI UMS Billing System Software Quote to Upgrade

- It was explained that one of the District's two meter reading machines (called Psions) are no longer working, and the equipment is becoming obsolete and unrepairable. Meter reading technology is moving towards an app that is downloaded and paid for monthly on smartphones. The CUSI quote for this technology is \$75 per phone, per month.
- It was also explained that the District's current CUSI system will eventually need an upgrade, as it is also becoming outdated and obsolete. If the District purchased the upgrade sooner than later, CUSI would give the District approx. \$2,000 discount on the upgrade. If the District requests the upgrade after a certain time period (not specified), the discount may no longer be offered.
- The Board was made aware that ultimately, the meter reading technology is the priority in this case, but that District staff wanted the Board to be aware of the system upgrade will be imminent at some point.
- The Board understood the situation, and requested a second quote regarding meter reading technology be obtained. Cyclops Meter Reading was one company that was brought up during the meeting.

*Note: There was no motion and roll call vote made, but it was the consensus of the Board to table this item until a second quote regarding the meter reading technology could be obtained. No objections were voiced by either the Board or the public.

Motion to approve / _____ made by Director _____ and 2nd by Director _____.

- Director Sanderson - _____ (yes / no / abstain)
- Director Morris - _____ (yes / no / abstain)
- Director Wargo - _____ (yes / no / abstain)
- Director Israel - _____ (yes / no / abstain)
- Director Lynk - _____ (yes / no / abstain)

*Note: There was no motion and roll call vote made, but it was the consensus of the Board to table this item until a second quote regarding the meter reading technology could be obtained. No objections were voiced by either the Board or the public.

OLD BUSINESS

1. Discussion: NBS Water Rate Study and Adoption of Rates (Adoption of adjusted monthly meter charges and tiered water rates) – Discussion only, as this item will be formally decided during the Nov. 17, 2020 Board Meeting.
- No public was present to discuss, although the public was invited to attend this meeting.
 - Some of the Board members brought up the fact that under the proposed NBS Water Rate Study and Adoption of Rates, which will be discussed further and most likely voted on during the November Regular Board Meeting, there would be a large shift in bill amounts for the higher water users (it would be more expensive), while more conservative users would see lower monthly bills.

*No vote was made, as this was a discussion item only. The Board is to vote on this item during the November 17, 2020 Regular Board meeting.

2. Discussion/Action: 52396 Esperanza Ave. – Property Owner Hazel Pasillas – New water connection (by GM Louie)
- The General Manager recommended that Ms. Pasillas sign the waiver, and Ms. Pasillas affirmed verbally that she did not have any issues signing the waiver.
 - The GM also informed the board that he believed looping the system would improve the pressure in that area.
 - The GM recommended that this item be tabled until the November Board Meeting when he could ask legal to draft a waiver in preparation of the meeting. Ms. Pasillas agreed with this.

*Note: there were no objections voiced by either Board or Public. There was no official roll call vote made, but it was the consensus to table this item until the November regular Board meeting.

13/132

Motion to table this item until the November board meeting made by Director _____ and 2nd by Director _____.

- Director Sanderson - _____ (yes / no / abstain)
- Director Morris - _____ (yes / no / abstain)
- Director Wargo - _____ (yes / no / abstain)
- Director Israel - _____ (yes / no / abstain)
- Director Lynk - _____ (yes / no / abstain)

*Note: there were no objections voiced by either Board or Public. There was no official roll call vote made, but it was the consensus to table this item until the November regular Board meeting.

*Note: The Board skipped from the General Manager report to Old Business Item #2 so that the Customer Hazel Pasillas would not have to wait for her item to be called. After her item was discussed, the meeting resumed as normal, starting at the Management Updates.

3. Discussion/Action: Name the Water Dinosaur contest (by Director Wargo and GM Louie)

- It was the consensus of the Board and GM, with no objections voiced by either Board or public, to table this item until donation prizes could be sought and obtained. Likely this item would continue after the holidays.

*Note: no roll call vote was made, but it was the consensus of the Board to table this item. No objections were voiced by either Board or public.

Motion to approve / _____ made by Director _____ and 2nd by Director _____.

- Director Sanderson - _____ (yes / no / abstain)
- Director Morris - _____ (yes / no / abstain)
- Director Wargo - _____ (yes / no / abstain)
- Director Israel - _____ (yes / no / abstain)
- Director Lynk - _____ (yes / no / abstain)

*Note: no roll call vote was made, but it was the consensus of the Board to table this item. No objections were voiced by either Board or public.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.
 - Whether to reimburse Directors for COVID testing expenses incurred as a result of performing Board duties (by Director Sanderson and Director Israel).

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Wargo commented that she attended a "Meet the Candidate" conference for SGPWA, and Mickey Valdevia was the only candidate she heard that clearly expressed support for the SGPWA pipeline to reach Cabazon.
- There is a political sign at the District's Pecan/Main St. property that needs to be removed (since the District cannot endorse any political candidates).

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – November 17, 2020, 5:00 pm
- b. Regular Board Meeting – Tuesday – November 17, 2020, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – 3rd Wednesday of the month – Nov. 18, 2020, 5:00 pm.

ADJOURNMENT

Motion to adjourn at 19:14 hr. made by Director Sanderson and 2nd by Director Israel.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye


15/03

Director Israel - Aye
Director Lynk - Aye

Meeting adjourned at 19:14 hr. on Tuesday, October 20, 2020



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.