



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

Minutes

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
September 18, 2018 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Absent

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Present
Steve Anderson, Best Best & Krieger Law Firm - Present
Ben Carney, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of August 21, 2018
- b. Regular Board Meeting Minutes and warrants of August 21, 2018

Motion to approve consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes and warrants approved by the committee of September 18, 2018 made by Director Israel and 2nd by Director Wargo

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk – Absent

Motion to approve consent calendar item(s) (b.) Regular Board Meeting Minutes and warrants of September 18, 2018 made by Director Israel and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk – Absent

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: **San Gorgonio Pass Regional Water Alliance Update
(by Director Israel)**

- Discussion concerning a 5 year water plan to conserve water.

2. Update: **Manager's Operations Report
(by General Manager Louie)**

- Encroachment Issue on Pecan/Main Street on District Property. Working on a resolution before installing a fence.
- Return Mail is raising expenses due to customers not updating their Contact Information.
- Emergency call-out for a leak on Carmen due to the Lateral Coupler Rupturing.
- Emergency call-out for a leak at a warehouse on Bonita. Leak was taken care of by the warehouse's 24 hour watchman by the time our operator had arrived.
- The District's USA flag was stolen by two unidentified men.

CLOSED SESSION @ 18:18 Hr. by Director Davis

- (1) CONFERENCE WITH LEGAL COUNSEL – Personnel Item(s)
- (2) CONFERENCE WITH LABOR NEGOTIATORS:
Agency Representatives: (Calvin Louie, Ellie Lemus, Joe Ortiz) Employee Organization: (SEIU)

OPEN SESSION @ 18:36 Hr.

Nothing to Report

*Note: A quick recess was taken at 18:36 hr. and the meeting resumed at 18:50 hr.

NEW BUSINESS

1. Discussion/Action: Approval of Fiscal Year 2017-2018 Audited Financial Statements
 - Chris Brown provided a presentation regarding Financials

Motion to approve Fiscal Year 2017-2018 Audited Financial Statements made by Director Israel and 2nd by Director Wargo

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Absent

2. Discussion/Action: Approval of the 2018-2021 Union SEIU Local 721 Employee Memorandum Of Understanding (MOU)

Motion to approve the 2018-2021 Union SEIU Local 721 Employee Memorandum Of Understanding (MOU) with the District's version and language (as presented to the Board) made by Director Israel and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Absent

3. Discussion/Action: Marking customer water shut-off valves.
(by Director Wargo and Director Sanderson)

- Director Wargo suggested that tags be created to notify customers of the valves that are district property.

Motion to Table for next meeting made by Director Sanderson and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Absent

4. Discussion/Action: Reward – Information regarding missing District Property.

- The General Manager suggested an offer of a \$200 reward for the arrest and conviction of the two perpetrators that stole the District's USA Flag.

Motion to approve a \$200 Reward for the Arrest and Conviction of the two perpetrators that stole the District's U.S. flag made by Director Sanderson and 2nd by Director Israel.

Director Sanderson - Nay
Director Israel - Aye
Director Wargo - Nay
Director Davis - Nay
Director Lynk - Absent

MOTION FAILED

*Note: The Board proceeded to Agenda Old Business:

- Item 3: Proposed Amendment of the District's Fiscal Year 2018-2019 Approved Budget,
 - Item 2: Proposed Changes to Current District Boundary and Sphere of Influence
- before discussing Agenda New Business:
- Item 5: Backhoe training for District Field Crew Staff & OSHA Certified Training for District Field Crew Staff (Lancaster Safety Consulting, Inc.)

For this reason the layout of the minutes will appear different from the original Agenda.

OLD BUSINESS

1. Discussion: Sustainable Groundwater Management Act (SGMA) Update
(by General Manager Louie)

*Note: The Board proceeded to Agenda Old Business:

- Item 3: Proposed Amendment of the District's Fiscal Year 2018-2019 Approved Budget,
 - Item 2: Proposed Changes to Current District Boundary and Sphere of Influence
- before discussing Agenda New Business:
- Item 5: Backhoe training for District Field Crew Staff & OSHA Certified Training for District Field Crew Staff (Lancaster Safety Consulting, Inc.)

For this reason the layout of the minutes will appear different from the original Agenda.

2. Discussion/Action: Proposed Amendment of the District's Fiscal Year 2018-2019 Approved Budget

Motion to Table any decision regarding, Proposed Amendment of the District's Fiscal Year 2018-2019 Approved Budget until the October Board meeting made by Director Wargo and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Absent

*Note: The Board proceeded to Agenda Old Business:

- Item 3: Proposed Amendment of the District's Fiscal Year 2018-2019 Approved Budget,
 - Item 2: Proposed Changes to Current District Boundary and Sphere of Influence
- before discussing Agenda New Business:
- Item 5: Backhoe training for District Field Crew Staff & OSHA Certified Training for District Field Crew Staff (Lancaster Safety Consulting, Inc.)

3. Proposed Changes to Current District Boundary and Sphere of Influence.

Motion to Table any decisions regarding the Proposed Changes to Current District Boundary and Sphere of Influence and consider it for next year's budget made by Director Israel and 2nd by Director Wargo.

*Note: No roll call vote was made, but it was the consensus of the board to table this for discussion during next year's budget discussions.

NEW BUSINESS

5. Discussion/Action: Backhoe training for District Field Crew Staff & OSHA Certified Training for District Field Crew Staff (Lancaster Safety Consulting, Inc.)

Motion to authorize General Manager to spend up to \$23,000 to hire a consultant and provide backhoe training for Field Crew Staff made by Director Israel and 2nd by Director Sanderson

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Absent

Motion to authorize General Manager to spend up to \$10,000 to enter into a contract with an OSHA consultant to provide training to the District Staff made by Director Wargo and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk – Absent

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 532323(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.
 - Director Israel: Requested that the Board be introduced to the new employee for the October Board Meeting.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Sanderson: Shared an event that will take place on November 8, at 12:30PM Friends of Cabazon Library will be hosting a veteran luncheon.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)
 - a. Finance & Audit Workshop – Tuesday – October 16, 2018, 5:00 pm
 - b. Regular Board Meeting – Tuesday – October 16, 2018, 6:00 pm
 - c. Personnel Committee – None
 - d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – September 26, 2018, 5:00 pm

ADJOURNMENT

Motion to adjourn at 20:42 hr. made by Director Israel and 2nd by Director Sanderson.

Director Sanderson - Aye

Director Israel - Aye

Director Wargo - Aye

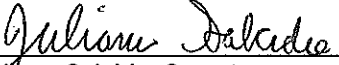
Director Davis - Aye

Director Lynk - Absent

Meeting adjourned at 20:42 hr. on Tuesday, September 18, 2018



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Juliana Salcido, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.